



RFP Number: 25-04: Student Health Services Center

Addendum Number: 1

NOTICE TO PROPOSERS: THIS ADDENDUM SHALL BECOME PART OF THE RFP, AND PROPOSERS SHALL ACKNOWLEDGE, IN WRITING, RECEIPT AND INCORPORATION OF ALL ADDENDA AND CLARIFICATIONS IN THEIR RESPONSE. FAILURE OF THE PROPOSER TO RECEIVE ADDENDA SHALL NOT RELIEVE THE PROPOSER FROM ANY OBLIGATION UNDER ITS PROPOSAL AS SUBMITTED. THE PROPOSER SHALL IDENTIFY AND LIST IN ITS PROPOSAL ALL ADDENDA RECEIVED AND INCLUDED IN ITS PROPOSAL; FAILURE TO DO SO MAY BE ASSERTED BY THE DISTRICT AS A BASIS FOR DETERMINING THE PROPOSAL NON-RESPONSIVE.

Answers to Questions

Number	Questions	Response
1	Could LACCD please confirm whether the vendor is expected to be involved in any management responsibilities in addition to providing the required positions?	<p>College management responsibilities will not be assigned to the vendor.</p> <p>As noted in the RFP Introduction (Section 1, page 3 of 75) "The purpose of this Request for Proposal ("RFP") is to solicit proposals from qualified firms to staff and manage an on-campus health facility and provide student health services, and psychological services for one or more of its nine college campuses. "</p>
2	Could LACCD please confirm the estimated budget for this contract?	<p>The Los Angeles Community College District has nine colleges, and each college has its own budget. However, the colleges' budget for the Student Health Services Center will be based on their chosen Proposer's Cost Proposal.</p>



Number	Questions	Response
		Therefore, it is the Proposer's responsibility to provide pricing in accordance with the District's current requirements as outlined in this RFP (see Appendix C: Cost Proposal) and assumptions based on a 4-hour and 8-hour day.
3	Our company generally provides insurance as mentioned - Commercial general liability :\$1 millions, Automobile :\$2 millions, Umbrella Liability : \$9 Millions, and Professional Liability : \$1 millions. Could the LACCD please confirm if we are eligible to bid on this RFP?	<p>Insurance limits are listed in the RFP. Please review the sections identified below to determine if your firm meets the minimum insurance requirements.</p> <p>Please see the Student Health Facility Agreement Section 5.1 to 5.3b (pages 58 & 59) and the Professional Services Agreement, all of Section 13.</p>
4	Could LACCD please share the previous spending for similar services?	<p>No. This question is not pertinent to determining the Firm's ability to deliver the best services and greatest value to the District.</p> <p>Please submit your Cost Proposal/Schedule of Fees so the District will receive your pricing as it relates to the services that your firm will provide for the Student Services Health Center.</p> <p>Please note: All Proposers are required to use the attached Appendix C document when submitting cost/pricing for services.</p>
5	Could LACCD please share the incumbent response and their pricing?	No. This question is not pertinent to determining the Firm's ability to deliver the best services and greatest value to the District.



Number	Questions	Response
		It is the Proposer's responsibility to provide pricing in accordance with the District's current requirements as outlined in the RFP. Please see Appendix C: Cost Proposal for details regarding the submission process.
6	Could LACCD please confirm the engagement period per position?	This Agreement is expected to start on July 1, 2025, and it will not exceed a 5-year term. Please see Section 6.4, Contract Award, page 25 of 75 in the RFP.
7	Could LACCD please confirm if the vendor needs to submit resumes for the required positions? If yes, Do we need to submit actual or Sample resumes for these positions?	Yes, resumes are required. Please see Sections 5.6 B and 5.8, Appendix B, for additional information.
8	The firm is in a CEO transition phase. We are in the process in selecting our next CEO and this process will be completed by June 2025 at the earliest. Is it acceptable to submit our current CEO's resume with our proposal?	Yes.
9	Per the RFP, Appendix A, you begin to refer to proposers as "Hospitals." Are FQHCs still eligible to apply?	<p>Correct. In Appendix A (starting with the Facilities Health Services section, pages 26 & 27), Hospitals and Proposers are used interchangeably.</p> <p>The Scope of Work within the RFP defines the requirements for submitting proposals. For additional</p>



Number	Questions	Response
		information, please see Appendix A: Scope of Work (page 26 of 75).
10	Per the RFP, Appendix A, it appears that the Student Health Center must be staffed with a Physician (MD or DO) and non-physician personnel such as a Physician's Assistant (PA) or Nurse Practitioner. Can we staff our proposed Student Health Center with a PA under delegated authority of an MD?	<p>Yes, Physician Assistants or Nurse Practitioners can staff the Health Center under the delegated authority and supervision of a Medical Director (MD). An MD should be on-site a minimum of 20 hours per week.</p> <p>Please see Appendix A: Scope of Work for additional details.</p>
11	<p>How do applicants determine grant request amount?</p> <p>a. What is the funding threshold (minimum and ceiling amount)?</p>	<p>This is not a grant.</p> <p>For RFP 25-04, the District expects all Proposers to provide pricing in accordance with the District's current requirements as outlined in this RFP, including Appendix A: Scope of Work. The Proposer must comprehend the complexity of the service and the proposed work involved. (Please see Appendix C: Cost Proposal/page 32 of 75).</p> <p>In addition, "All pricing listed in the Cost Proposal should be scalable and capable of being adjusted based on the size number of students, and volume. Please refer to the assumptions listed above when formulating your Cost Proposal(s)." See page 33 of 75.</p>



Number	Questions	Response
12	We noticed that the Scope of Work uses the word "Hospital" when referring to the service provider. Could you please clarify if other organizations, such as health centers, are eligible to apply?	Yes, other organizations are eligible to apply. Please see the Scope of Work requirements in the RFP, Appendix A: Scope of Work, page 26 of 75.
13	Is a separate application required for each LACCD site we wish to provide services at?	No. Please submit your Cost Proposal based on the assumptions listed in Appendix C, as you complete the Cost Proposal document for the 4-hour and 8-hour day.