



**Los Angeles Community College District
District-wide Governance Committee
Self-Evaluation Form**



Committee Name: DISTRICT BUDGET COMMITTEE

For Academic Year: 2021-2022

Date of Self Evaluation: September 14, 2022

Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
Jul 2021	07/14/2021	13 members 23 guests	X		X		1. Recommend Financial Recovery Plans; LAHC, LAPC 2. Reviewed FY 2021-22 Districtwide Accounts 3. Reviewed District procurement process
Aug 2021	08/11/2021	20 members 31 guests	X		X		1. Recommend; temporary suspension of 10% ending balance limitation in allocation model 2. Recommend FY2021-22 Final Budget 3. Review Enrollment Updates and Reports
Sep 2021	09/08/2021	23 members 33 guests	X		X		1. Review distribution of HEERF funding 2. 2022-23 Proposed Budget Development Calendar 3. Discuss 2020-21 committee self-evaluation
Oct 2021	10/13/2021	23 members 27 guests	X		X		1. Review distribution of HEERF funding 2. Review Chapter 6 Board Policies 3. Approve 2020-21 committee self-evaluation
Nov 2021	11/10/2021	23 members 30 guests	X		X		1. Approve Chapter 6 Board Policies
Dec 2021	12/08/2021	23 members 33 guests	X		X		1. Review Chapter 6 Administrative Procedures (APs) 2. Review 2021-22 1 st Qtr. Results by location
Jan 2022	Canceled						
Feb 2022	02/09/2022	25 members 30 guests	X		X		1. Discuss the 2022-23 Governor's Budget 2. Review HEERF allocations and balances 3. Review Chapter 6 Administrative Procedures (APs)
Mar 2022	03/09/2022	25 members 31 guests	X		X		1. Review 2020-21 Recalc and 2021-22 P1 Update 2. Review 2021-22 2 nd Q Financial Status by College 3. Review 2022-23 Proposed Prelim Budget Allocation 4. Discuss 2020-21 Annual Audits
Apr 2022	Canceled						
May 2022	05/11/2022	20 members 33 guests	X		X		1. Review 2021-22 3 rd Qtr. 311 Report 2. Approve 2022-23 Proposed Tentative Budget
Jun 2022	06/08/2022	20 members 32 guests	X		X		1. Review 2022-23 Budget Updates 2. Review 2021-22 Year-End Balance Projection 3. Review 2022-2023 Proposed DBC/ECDBC dates 4. Election of Administration DBC Co-Chair
Average Attendance		52					

Major Committee Accomplishments & Achievements in Past Year

1. Continue to successfully address and resolve issues and problems effectively and in a collegial way.
2. Continued successful committee operations remotely which facilitated increased participation.
3. Continued successful approved annual budget
4. Reviewed and approved Chapter 6 board policies and selected Admin Procedures.
5. Receive disaggregated enrollment report on monthly basis.

Major Obstacles/Problems with Committee Function	<ol style="list-style-type: none"> 1. Prior year goal of equity minded approach to budget was difficult for committee to address. 2. Received HR disaggregated data one time.
Recommendations for Improving Committee Process/Efficiency	<ol style="list-style-type: none"> 1. Receive ongoing disaggregated data on faculty hires. 2. Develop a new member orientation.
Committee Goals (If Appropriate) for Coming Year	<ol style="list-style-type: none"> 1. Review District Allocation Model. 2. Institutionalize HR disaggregated data in graphic format. 3. Develop equity minded principles and practices with measurable goals for budgeting. 4. Provide input to create policies that improve District processes (such as hiring and procurement) to achieve cost savings and efficiencies.

Chair/Co-Chair Signature: *Mary Gallagher* Nov 16, 2022

Chair/Co-Chair Name: Dr. Mary Gallagher

Chair/Co-Chair Signature:  Nov 16, 2022
[Robert Stewart \(Nov 16, 2022 16:28 PST\)](#)

Chair/Co-Chair Name: Robert L. Stewart Jr.









DBC FY22 self evaluation

Final Audit Report

2022-11-17

Created:	2022-11-16
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