District Academic Senate Meeting
Thursday, May 12, 2022
1:30 p.m. to 3:30 p.m.
Zoom URL: https://laccd.zoom.us/j/94567699978
Meeting ID: 945 6769 9978
MINUTES

Attendance – Senate Presidents in parentheses

| Officers       | Angela Echeverri (President), Anna Nicholas (1st VP), Elizabeth Atondo (2nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer), John Freitas (Parliamentarian) |
| City           | (Mickey Hong), Thi Thi Mah, Donna Morley, Joseph Ferroso |
| East           | (Jeffrey Hernandez), David Hale, Jean Stapleton |
| Harbor         | Adrienne Brown representing Van Paul Chaney |
| Mission        | (Carole Akl), Esmeralda Montes, Ashley Sparks-Jamal |
| Pierce         | (Barbara Anderson), Jamie Langan, Margarita Pillado, Sabrina Prieur, Eddie Tchertchian |
| Southwest      | (Robert L. Stewart, Jr.), Stephanie Arms-Gradington, Naja El-Khoury, Katrin Wilson |
| Trade          | Paulette Bailey, David Esparza, Deirdre McDermott |
| Valley         | (Chauncey Maddren), Kevin Sanford |
| West           | (Patricia Zuk), Grace Chee, Adriana Martinez |
| Guests         | Wendy Bass-Keer (Pierce), Jessica Drawbond (Southwest), Eduardo Sanchez |

Call to Order:
District Academic Senate President Angela Echeverri called the meeting to order at 1:35 p.m.

Resolution on Meeting by Teleconferencing as Allowed under AB 361
(J. Hernandez/Martinez) M/S/P

Approval of the Agenda:
The agenda was adopted as amended to revise a typographical error
(Nicholas/Anderson) M/S/P

Approval of the Minutes:
The minutes of the March 10, 2022 meeting were approved as written
(Pillado/Anderson) M/S/P

Public Speakers: None
**Action Items**

1. DAS Bylaws Revisions – Committee Sections  
   (Nicholas/Pillado) M/S/P  
   **Abstention:** Hong  

   As DAS Parliamentarian, Freitas noted that since this action item constituted a change in a motion previously approved by the DAS, it will require a 2/3 vote in the affirmative; abstentions do not count. A roll call vote was conducted and is reflected above.

2. LGBTQ+ Minimum Qualifications for New Subject: Interdisciplinary Studies  
   (Zuk/Anderson) M/S/P  

3. Recommendations on Curriculum Posting Requirement – District Curriculum Committee (DCC) Recommendation for Math and English Courses Developed in Spring 2022 in Response to CCCCO AB 705 Compliance  
   (Prieur/Pillado) M/S/P  

4. Update to Administrative Procedure AP 4260 – Corequisites and Prerequisites  
   (Pillado/Martinez) M/S/P  

Atando reported that DAS-approved Board Policies (BPs) and Administrative Procedures (APs) have all gone through the LACCD consultation process, and there have been no changes. In this AP, there is just added language that DAS may develop and revise course prerequisites and corequisites through appendices.

5. Administrative procedure AP 4260 Appendix A – Prerequisite Clearance Policy for Courses with an English 101 Prerequisite  
   (Pillado/Prieur) M/S/P  

   Course prerequisite and corequisite updates will be contained in this AP appendix.

6. Administrative Procedure AP 2510 – Participation in Local Decision Making  
   (Zuk/Pillado) M/S/P  

   Freitas reviewed the history of work done to formalize and document the process of collegial consultation. Chancellor’s Directive 70 left out the DAS (District Academic Senate) entirely. This AP, a complement to BP 2510, ensures that academic and professional matters must always go through DAS. Part 2 of this AP describes the general governance process. The District Academic Senate Executive Committee (DAS Exec) amended some of the language contained in this action item.
7. Administrative Procedure AP 4051 – Acceptance and Evaluation of External Coursework
(Prieur/Martinez) M/S/P

Atondo explained that this AP would permit a course with a C-ID (Course Identification numbering system) designation to be accepted in an equivalent manner with our LACCD classes for local degrees and certificates.

8. Update to Administrative Procedure AP 4240 – Academic Renewal
(Pillado/Martinez) M/S/P

Atondo thanked the LACCD Counseling Chairs who reviewed this AP and helped to clarify some of the wording.

9. Administrative Procedure AP 4240 Appendix A – Academic Renewal Guidance
(Pillado/Martinez) M/S/P

Atondo thanked Cathleen Rozadilla, Articulation Officer at East L.A. College, and the District Counseling Committee for their work on this appendix.

10. Subject to Discipline Crosswalk – With Amendment from DAS Executive Committee
(Nicholas/Prieur) M/S/P

Echeverri reviewed the amendment from DAS Exec to provide clarification.

11. District Software Budget – Fiscal Year 2022-2023
(Pillado/Martinez) M/S/P

Bass reported that the California Virtual Campus (CVC) will cover the cost of Canvas Studio. The Yuja Enterprise Video Platform volunteered to be a video repository and test proctoring software. Yuja is cheaper than other vendors. The artificial intelligence from other proctoring software was problematic and an equity issue because it would flag students of color for suspected cheating more often. Yuja offers both recording and storing capabilities.

12. Revision to BP 4110: Honorary Degrees and Posthumous Awards
(J. Hernandez/Hale) M/S/P

J. Hernandez offered this action item to revise the Board Policy to specify posthumous awards as well as honorary degrees. It is necessary to pass this motion so that the Administrative Procedure (AP) may be revised.

13. AP 4110: Honorary Degrees and Posthumous Awards
(J. Hernandez/Freitas) M/S/P
J. Hernandez explained that this AP covers honorary degrees, posthumous awards, and honorary posthumous awards.

**Noticed Items**

1. **DAS Calendar – 2022-2023**

Echeverri shared the proposed calendar, and noted that it is not yet known if we will continue to meet remotely. As long as there is an emergency declaration by the county or the state, we can meet via Zoom. When the emergency declaration is lifted, the DAS would meet at a college campus; we would rotate locations within the District. A hybrid modality is a possibility. Echeverri observed that, in some ways, there is more participation if we meet remotely. J. Hernandez noted that there is pending legislation would might give some flexibility for hybrid meetings, but the majority of attendees would still be required to be in person.

**Reports**

- **Officer Reports**

**President**

- **COVID-19 Impact**
- **Budget**
- **Enrollment**
- **DAS Newsletter**
- **Events**

Echeverri announced that there is a new member of the LACCD Board of Trustees who is replacing Mike Fong. Her name is Kelsey Iino, a counselor and union president at El Camino College.

1) **AB 1705** – The LACCD Board Legislative and Public Affairs Committee voted to oppose AB 1705. This pending legislation would restrict the ability to offer non-transfer English and Math courses, certain non-credit courses, certain Math prerequisites and corequisites for STEM (science, transfer, engineering, and math) majors, and would also impact CTE (career technical education). The full Board of Trustees took a neutral position on this legislation. It is hoped that this legislation can be amended to offer students more options in their courses.

2) **Board Policy 2800 on Facemasks Lifted** – The LACCD requirement is intended to align with that of the County Department of Public Health. The new LACCD policy is to recommend but not require the wearing of masks inside District buildings.
3) **Board Policy 2900 on COVID-19 Vaccination requirements amended** – Students no longer must be fully vaccinated to attend class in-person. Employees must be fully vaccinated but are not required to receive the booster series. Check-in via the online platform (Cleared4) for employees who are working in-person is still required.

Commencement exercises throughout the District this June will be outdoors with no vaccination or mask requirements for attendees. It was announced at the Board meeting that Luis Dorado will be the President at L.A. Harbor College, Mercedes Gutierrez was named Vice Chancellor of Human Resources, and Maribel Medina was named to the Office of General Counsel. Vice Chancellor of Educational Programs and Institutional Effectiveness (EPIE) Ryan Corrner will be the President and Superintendent at Glendale Community College. The LACCD will have an interim vice chancellor of EPIE for a year. There were over 53 speakers in the public comment section of the Board meeting, many of them union members expressing concerns about returning to campus.

The revised State budget will be announced on May 13, 2022. Projected LACCD enrollment is down about 25-30% since Fall of 2019. The hold harmless provision in the State budget will end in 2025, HEERF (Higher Education Emergency Relief Fund) will also sunset, and the LACCD could lose $100 million in state revenues.

**1st Vice President**

- **District Discipline Day**
- **Equivalency**
- **Project MATCH**

"DAS 1st VP Report for DAS meeting on May 12, 2022 (Anna Nicholas)"

"The Equivalency Committee met on Monday, May 9, 2022. The committee reviewed four equivalency requests, one from EOPS Counseling, one from Math, one from Physical Science, and one from Sociology. The committee voted to agree with the District discipline committee and grant equivalency to the applicant in Sociology. The committee also voted to agree with the District discipline committee and deny the equivalency to the applicant in Math. The committee also approved the equivalency request to the applicant in Physical Science, and voted to postpone the vote on the applicant in EOPS until we get confirmation of relevant occupational experience that’s different from teaching experience from an employer other than LACCD.

"The committee also unanimously voted to approve our meeting calendar for the next academic year:

- **Fall:** 9/12/22, 10/10/22, 11/14/22, 12/12/22 (2 – 4 pm)
- **Spring:** 2/13/23, 3/13/23, 4/10/23, 5/8/23 (1 – 3 pm)
“The location is TBD. Most members would prefer to continue meeting on Zoom, but we will see if that is an option.

“We also unanimously voted to approve a resolution to correct the wording of the statement on the LACCD website regarding equivalency reviews. The current statement is that equivalency reviews are only undertaken for people who have been offered employment by a college, and the revised wording that the committee is recommending is to state that “equivalency reviews are undertaken for people who have been denied consideration for employment because they do not meet the faculty minimum qualifications or for current LACCD employees who seek to explore other faculty employment opportunities.” This resolution will go to the DAS Executive Committee for approval at our next meeting, and then come to DAS for approval in September.

“We also have two new websites, so please spread the word. They are: the Equivalency Committee website, which can be accessed here: https://studentlaccd.sharepoint.com/sites/laccd/committees/DEC, and the District Discipline Committee website, which can be accessed here: https://studentlaccd.sharepoint.com/sites/laccd/committees/DDC

“The Equivalency Committee website contains information about our membership, our meeting calendar, agendas, minutes, resolutions, equivalency resources, information about the LACCD equivalency process, equivalency forms and instructions, and information about the District discipline committees. So, now, if you are looking for Equivalency Committee-related information, you can find it either on BoardDocs or on the new committee website. This new website should be more easily accessible to the public, hopefully.

“The District Discipline Committee website contains the current list of the District discipline committee membership, a document about the District Discipline Committee structure and functions, information about District Discipline Day, LACCD equivalency process and the equivalency form. If there are any additional documents that should be posted there, such as anything related to the curriculum functions of the District discipline committees, please let me know, and I will be happy to do it.”

2nd Vice President  
AB 928 and AB 111 Updates  
DCC  
eLumen

Atondo offered a preview of what will come to DAS from DCC (the District Curriculum Committee) in Fall, including updates to and clarification for four Administrative Procedures, course and program approval, and AP 4100 on graduation requirements. ELumen is fixing a technical issue on their end that is preventing us from going live.
Treasurer

Miller will send a report electronically.

Secretary and Professional Development College Reports

Brent reported that the old DAS bylaws will be archived. All other information on the DAS website is current and accurate. The Professional Development College (PDC) continues its collaboration with the DAS 1st Vice President and the Sustainable Environment Institute (SEI). Brent announced a series of seminars, the most recent being a May 18th seminar on the Brown Act and Robert’s Rules.

Standing & Other Committee/Task Force Reports

- Administrator Retreat Rights
- Online Education and Academic Technology
- Technology Policy and Planning
- Sustainable Environment Institute
- Other

District Budget Committee

- Enrollment
- State Funding

Echeverri referred to an enrollment update in BoardDocs. Fill rates for in-person versus remote or hybrid classes are about the same. The LACCD is hiring approximately 33 full-time tenure-track faculty in Spring, leaving the District 11-12 faculty positions over the Faculty Obligation Number (FON). Both the District and the colleges report healthy ending balances, mostly due to HEERF. A cost of living adjustment (COLA) of 6.56% is in next year’s budget.

Guided Pathways Committee

Others:

Board Rules Alignment Project

Discussion Items
1. Planning for 2021-2022:
- Committee Membership: Online Education and Academic Technology; Bond Steering Committee; Transfer, Articulation, and Student Services task force
- DAS Goals for 2021-2022
- Academically Speaking Newsletter
- ASCCC Events: Spring 2022 Plenary Session
- LACCD Events: Spring 2022 Discipline Day, PDC, Sustainability Summit, and Technical Assistance-Collegiality in Action Visit

Echeverri announced that SEI has two new co-coordinators – Beth Abels from Pierce and Xiao Behlendorf from Valley. No firm date has been set for the technical assistance/collegiality in action meeting. The DAS needs representation on its committees as well as on District committees. The ASCCC (Academic Senate for California Community Colleges) has a new incoming president, Virginia (“Ginni”) May.

2. COVID-19 Update:
- Vaccination, Testing, and Mask Mandates
- Instructional Delivery (In-person, OWLs, and HyFlex classrooms)
- University of Southern California Articulation of Online and Hybrid Science and Foreign Language Courses Effective Summer 2022 (Elective Credit, not General Education)

Echeverri suggested the need for legislative advocacy. Prieur noted much legislative intrusion into curriculum, e.g., a Health course is no longer needed to transfer. This leads to a reduction in courses, in students, and in faculty. Hong was concerned about changing university transfer requirements in languages.

3. AB 705 Update:
- Cancellations of Pretransfer, College Level Courses
- English and Math Validation of Practices and Improvement Plans
- Concerns About using One-Year Throughput Rates as Sole Metric in Validation Processes
  I. Course Success Rates and Growing Equity Gaps
  II. Fall to Spring Attrition Rates
  III. Completion of Transfer level Math and English Outside of District
  IV. 2020-2021 Outcomes for English and Math Courses
  V. Learning Disruption due to COVID-19
- Pierce Math Program Pilot
- Other Recommendations

J. Hernandez reported that he prepared some suggested amendments to AB 1705 for consideration by the LACCD Board of Trustees. He also shared and summarized his AB
1705 presentation at East’s Academic Senate, which is part of the college’s diversity, equity, and inclusion (DEI) workshop series.

Tchertchian, who also co-chairs the District AB 705 task force, noted that we have much data from different angles, but none that indicates that all students will succeed when we remove pre-transfer-level courses. The next AB 705 task force meeting will be Tuesday, May 24th, at 9:30 a.m.

4. Legislative Update:
   - AB 928: Student Transfer and Achievement Reform Act of 2021
   - AB 1111: Common Course Numbering
   - Proposed Legislation

Echeverri expressed concerns about implementation and legislative intrusion in curriculum. Pillado noted that both languages and the Kinesiology disciplines have been impacted by the common GE (General Education) pattern, especially since it was necessary to limit the number of GE units to 34. She also encouraged LACCD faculty to make a concerted effort to advocate and to be heard.

Atondo noted that both the single GE transfer plan and the limit of 34 GE units were legislated to us (AB 928). The Intersegmental Committee of the Academic Senates (ICAS) was identified as the body to develop the common GE plan; ICAS opposed the legislation but their objections were ignored. University of California requirements for languages other than English will remain as baccalaureate requirements. Most of our students will continue to take such courses with us at the community colleges before entering the university.

5. Joining the CVC OEI as a District

Echeverri announced that L.A. Valley College has agreed to join the CVC OEI (California Virtual College Online Education Initiative). This will permit us to join as a district, and have our courses listed in the exchange at a higher priority.

6. Ethnic Studies: Update on General Education Graduation Requirement, Articulation, Legislation and Title 5 Regulations – previously discussed

7. Other Items

Echeverri observed that we are in a time of transition which is changing the mission of our colleges – who we are and what we do – and we must advocate strongly to retain the mission of the California community colleges.

Future Dates and Upcoming Events:
District Curriculum Committee: Friday, May 13, 2022, 11 a.m.-1:00 p.m. – Zoom
LACCD Board Standing Committees: Wednesday, May 13, 2022
DAS Consultation Meeting: Friday, June 10, 2022 – Zoom
LACCD Board Meeting: Wednesday, June 1, 2022
DAS Executive Committee: Friday, June 3, 2022 - 9:30 a.m. – Zoom
District Budget Committee: Wednesday, May 11, 2022
DAS Meeting: Thursday, May 12, 2022 - 1:30-3:30 p.m. – Zoom
ASCCC Faculty Leadership Institute: June 15-18, 2022 – Hybrid
ASCCC Curriculum Institute: July 6, 2022 – Hybrid

Adjournment
(J. Hernandez/Pillado) M/S/P
The meeting was adjourned at 3:27 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary