District Academic Senate Meeting

Thursday, May 11, 2017, 1:30 p.m.
Los Angeles Trade Tech College, TE 101
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Attendance</th>
<th>Present (Senate Presidents in parentheses)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Officers</strong></td>
<td>Don Gauthier (President), Angela Echeverri (1st VP), Elizabeth Atondo (2nd VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)</td>
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<tr>
<td><strong>City</strong></td>
<td>(Dan Wanner), Kamale Gray, John Freitas</td>
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<tr>
<td><strong>East</strong></td>
<td>(Alex Immerblum), Jeff Hernandez, Lurelean Gaines, Jean Stapleton</td>
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<tr>
<td><strong>Harbor</strong></td>
<td>(Susan McMurray)</td>
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<tr>
<td><strong>Mission</strong></td>
<td>(Leslie Milke), Thomas Folland, Mi Chong Park, Curt Riesberg</td>
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<tr>
<td><strong>Pierce</strong></td>
<td>(Anna Bruzzese), Lauren Saslow, Joe Perret, Joanna Zimring-Towne</td>
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<tr>
<td><strong>Southwest</strong></td>
<td>(Naja El Khoury)</td>
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<tr>
<td><strong>Trade</strong></td>
<td>(Martin Diaz), Inhae Ahn, Lourdes Brent, Larry Pogoler</td>
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<tr>
<td><strong>Valley</strong></td>
<td>Vic Fusilero</td>
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<tr>
<td><strong>West</strong></td>
<td>(Adrienne Foster)</td>
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<tr>
<td><strong>Guests</strong></td>
<td>David Beaulieu (retired)</td>
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Call to Order @ 1:36 p.m.
Approval of the Agenda (Gaines:Freitas MSC). As amended.
Approval of Minutes of April 13, 2017 @ WLAC (Pogoler:Milke MSC). As amended. Abstentions: Freitas.
Public Speaker(s): None.

Action Items
1. Resolution to Honor and Thank DAS President Donald J. Gauthier (Echeverri): Approved by acclamation.
2. Resolution to Thank and Honor DAS Chancellor of the Exchequer DAS Alex W. Immerblum, upon his most timely Retirement (Gauthier): Approved by acclamation.
4. DAS Officers Election – 2:00 PM Time-Certain, including nominations from the floor (Elections Committee) - Attendance/Verification of eligible voters/candidates
5. Election of new District Academic Senate officers:
   - President: Angela Echeverri (24 votes)
   - 1st VP (Equivalency): Naja El-Khoury (18 votes)
   - 2nd VP (Curriculum): Elizabeth Atondo (24 votes)
   - Treasurer: Dan Wanner (25 votes)
   - Secretary: Lourdes Brent (15 votes)

Old Business
1. Adjunct Hiring Policy – Final. Gauthier reported that the policy should be implemented as soon as possible. J. Hernandez suggested that this document includes language that describes the process of this document was arrived at by mutual agreement. Immerblum suggested that language should be included that faculty hiring is a 10+1 issue. Freitas read from the Ed Code
67830D, which suggested that the hiring policy is greater than 10+1.

Immerblum suggested that Fall hires should follow the guidelines as much as possible, even though the policy may not be in effect. Gauthier reported that he has had discussions with faculty who had wanted more involvement by the deans in adjunct hiring. Immerblum moved to add the language to District Accreditation Compliance Recommendation #1: “Following the comprehensive visit, the District Human Resources Division working in mutual agreement with the District Academic Senate and other participatory governance groups to develop a uniform hiring procedure for all adjunct positions (Adjunct Recruitment Process). With reference to Ed Code 67830D. (Immerblum: J. Hernandez MSC). Unanimous.

2. District Consultation Process E-XX – Discussion. Gauthier reported that there has not yet been time to discuss this. Cornner likes the CCC Templates, but he and Gauthier are considering ways to bring in all governing groups into discussion. Gauthier is soliciting more volunteers to take part in this workgroup.

New Business
1. Impacts of early retirement decision by Board: (Handout) Project net savings over five years: $9,957,872. Number of faculty/staff who have enrolled: 364 (out of 1595 eligible).
2. Shared Governance and other committee assignments for 2017-18: We must insist on what is within our purview. Gauthier asked senators to let Echeverri know if they would like to take part DAS committees. J. Hernandez reminded the senators to help fill in the committee member gaps.
3. Bylaws changes (officer terms, staggering terms, etc.) – Discussion: Gauthier suggested looking at changes to the bylaws (e.g. three-year term vs. current two-year term) to ensure continuity; when we lose people, the DAS loses forward momentum.

Reports
1. President’s Report:
a. SIS Codes/Roster: Gauthier still needs a few volunteers to work on SIS codes & rosters before they get activated. Other items: add codes, wait-listing. Volunteers: El-Khoury.
b. Consultation: In the last Consultation, discussion items included adjunct hiring; Summer II; ITV; LASC’s President search (hiring should be completed by Jan. 18); College Promise; advertising and branding plan of the LACCD. Questions still left include: How are new national government policies affecting DACA students? DAS will be working with the Board to draft new policies.
c. AECOM: The District’s current bond program manager firm needs to put in a new bid to renew its contract which expires later this year.
d. DAS Summit 2017 topics: DAS is considering OER as a summit topic. Perret reported that we’ve never leveraged the District as a buyer (in contrast to just individual campuses as buyers).
e. DW-IT project: Still moving along, especially with regard to behind-the-scenes infrastructure. The project is looking to raise all campuses to a middle baseline that uses the same equipment across the district.
f. TPPC: Still looking at digital badging. Meetings are open and people can call in and listen in.
g. Adult Ed: Conference on Sat., May 13. People can still sign up. There is another conference at Van de Kamp, May, 19.
h. **ECDBC/DBC:** The DBC has been working on a tutorial on the budget allocation model. Gauthier is asking for more senators to join the ECDBC.

i. **Sustainability Institute:** The budget for the sustainability institute will follow the Dolores Huerta Institute’s model.

j. **Board Meeting, Wed., May 10:** Gauthier discovered that a noticed item for the next Board meeting (June 7, 2017) includes discussion of the Academic Senate/BOT Shared Governance Policy.

k. **District-Wide Cafeterias:** There has not yet been a decision on this. Perret reported that Pierce is unhappy with the Board’s desire to remove individual campus cafeteria management.

l. **Legislative Committee:** There are now three District lobbyists.

**2. First VP Report – Equivalency:**

a. **Board Meeting, Wed., May 10, 2017:** Echeverri reported an unprecedented number of students who attended the Board meeting to discuss the situation of DACA students. They also felt that a proposed Board resolution to protect student did not go far enough. Andra Hoffmann retracted the motion and will work with students to revise and resubmit the motion in order to address their concerns.

b. **Food Services:** Some of small businesses currently providing food services to the colleges stated they were not encouraged to submit applications to the Request for Proposals for a districtwide food vendor. Perret expressed dismay at a possible one-vendor solution for the entire District.

c. **Equivalency:** The Equivalency Committee will meet once again in June to review several pending applications.

Pogoler stated students are looking for something that we cannot promise them. They are looking for faculty to stand between them and Immigration and Customs Enforcement (ICE). They are looking for the BOT to declare the District as a sanctuary district. They are looking for the sheriffs to publicly state that they will not aid ICE. J. Hernandez believed that the students were asking the District to go as far as possible in supporting DACA students. Perret added that District support will be important symbolism for students.

**3. Second VP – Curriculum Report:**

a. **CurricuNet:** We have to go live in Fall 2017. Atondo reported that Cornner said that he would take over CurricuNet implementation once PeopleSoft goes live next week.

b. **Next DCC meeting, Friday, May 12, 2017:** Competency on Math and English and BR6700 will be voted on in tomorrow’s meeting. J. Hernandez: We should resurrect what was previously decided on regarding D-Basis. Brent: Putting reassigned time into contract negotiations is a slippery slope; she urged caution on this front.

Pogoler: Suggested putting something into the contract negotiations immediately since negotiations are currently ongoing. Perret suggested that the Curriculum Committee take on the COR issue and reduce it to a smaller size, as well as introduce a common addendum form for the entire district.

**4. Treasurer’s Report:**

1. **Petty Cash Balance:** $554.30. Current DAS Fund 10059 balances as of 05/10/17 (not including non-instructional salaries or distribution of Employee benefits): $13,145. Immerblum noted moving funds into the Travel Account (586100)

2. **Bond Steering:**

**5. Standing Committee Reports**
a. **PDC:**
A survey will be going out to all faculty. Two hybrid classes ended this past Friday/Saturday. Enrolled faculty suggested looking into offering classes in the middle of the semester, as opposed to at semester begin and end.

b. **LA College Promise Report** (Joanna Zimring-Towne):
Registration starts for Tier 1 on Monday, May 15, and for College Promise on Thursday, May 18. Reported numbers seem off: West 53; Valley 91; Trade 494; SW 147; Pierce 362; Mission 442; Harbor 797; East 618; City 317. College Promise/SSI Summit at Harbor College on Friday, May 12. College Promise Innovation Grant starts soon. College Promise Educators (CPE) will be a consortium of LACCD and LAUSD faculty. English and Math faculty at Pierce, Mission, and LAVC have been reached out to, but the CPE is also open to having non-credit faculty involved. Brent suggested that students voice their concerns with registration.

**Other items:** None.

**Noticed for May Meeting of DAS Exec**
1. E-110 Advanced Placement
2. E-79 Competency Requirement
3. BR 6200 – Graduation requirements
4. BR 6700 – Academic standards

**Adjourned @ 3:47 p.m.**

**Future dates**
DAS Exec – Friday, May 19, 2017 @ ESC Hearing Room 9:30AM – 12:30PM
Consultation – Friday, June 9, 2017 @ ESC Hearing Room 3:00 – 4:30 PM
DAS Exec – Friday, June 16, 2017 @ ESC Hearing Room 9:30AM – 12:30PM
**Annual DAS - District Summit, Friday, September 22, 2017 @ LACC Student Union**
8:30 – 3:00PM

Respectfully submitted by Vic Fusilero, DAS Secretary