District Academic Senate Meeting

Thursday, February 10, 2022
1:30 p.m. to 3:30 p.m.

Zoom URL: https://laccd.zoom.us/j/94567699978
Meeting ID: 945 6769 9978

MINUTES

Attendance – Senate Presidents in parentheses

<table>
<thead>
<tr>
<th>Officers</th>
<th>Angela Echeverri (President), Anna Nicholas (1st VP), Elizabeth Atondo (2nd VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>(Mickey Hong), Donna Morley, Joseph Ferrorosa</td>
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<tr>
<td>East</td>
<td>(Jeffrey Hernandez), David Hale, Cynthia Orozco, Jean Stapleton</td>
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<tr>
<td>Harbor</td>
<td>William Hernandez</td>
</tr>
<tr>
<td>Mission</td>
<td>(Carole Akl), Tracy Harkins, Esmeralda Montes, Ashley Sparks-Jamal</td>
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<tr>
<td>Pierce</td>
<td>(Barbara Anderson), Margarita Pillado, Sabrina Prieur</td>
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<tr>
<td>Southwest</td>
<td>(Robert L. Stewart, Jr.), Stephanie Arms-Gradington, Naja El-Khoury</td>
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<tr>
<td>Trade</td>
<td>David Esparza</td>
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<tr>
<td>Valley</td>
<td>(Chauncey Maddren), Kevin Sanford</td>
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<tr>
<td>West</td>
<td>(Patricia Zuk), Nikki Jacobson</td>
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<tr>
<td>Guests</td>
<td>Jessica Drawbond (Southwest), Adrian Gonzalez (Mission), George Leddy (Valley)</td>
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Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 1:32 p.m.

Resolution on Meeting by Teleconferencing as Allowed under AB 361
(Akl/Anderson) M/S/P

Approval of the Agenda:

The agenda was adopted as revised
(Nicholas/Freitas) M/S/P

MOTION: Add Holistic Revision of the DAS Bylaws as a Discussion Item
(Nicholas/Prieur) M/S/P

MOTION: Add AP 7211 as a Noticed Motion
(Nicholas/Added without objection)

POINT OF ORDER: Freitas noted that a motion to postpone an item on the agenda may be done at the time when the item is discussed.
Approval of the Minutes:

The minutes of the December 9, 2021 meeting were approved as written
(Akl/J. Hernandez) M/S/P

Public Speakers:

Adrian Gonzalez, Instructional Assistant, Assistive Technology, at L.A. Mission College, expressed the concerns of the DSPS Coordinators committee regarding Payan v. LACCD, a case brought by blind students against the District. The LACCD is appealing to the United States Supreme Court the ruling of the Ninth Circuit Court of Appeals, which ruled in favor of the plaintiffs. The concern of the DSPS coordinators is that a ruling in favor of the LACCD could trigger a change in the Americans with Disabilities Act which could have a negative impact on our students. Echeverri reported that a number of persons had addressed the Board of Trustees on this matter, and she referred to pertinent resources on BoardDocs.

Action Items

1. Approve Update to Appendix A for AP 4236: Advanced Placement Credit
   (Freitas/Pillado) M/S/P

Atondo noted that the next three action items are updates needed to comply with a memorandum from the California Community Colleges Chancellor’s Office (CCCCO). She worked with Cathleen Rozadilla, Articulation Officer at East, to make the changes.

2. Approve Update to Appendix A for AP 4237: International Baccalaureate Credit
   (Zuk/Pillado) M/S/P

3. Approve Update to Appendix A for AP 4236: CLEP (College Level Examination Program) Credit
   (Zuk/W. Hernandez) M/S/P

4. Recommendation to Board: Approve New BP 7211: Faculty Service Areas, Minimum Qualifications, and Equivalencies and Repeal Board Rule 10305 – The Equivalence Policy for Faculty Qualifications
   (Nicholas/J. Hernandez) M/S/P

Freitas provided context, including the observation that, in the LACCD, equivalency appeals do not go to the Board of Trustees as is the case in other districts.

5. Motion on Digital Badges
   (Orozco/J. Hernandez) M/S/P
Atondo reiterated that digital badges for student learners need to go through the local senates as they pertain to the colleges.

6. Approval of New Subject: Global Studies; Assigned Discipline: Political Science
(J. Hernandez/Akl) M/S/P

Echeverri reviewed the minimum qualifications (MQs) for the Political Science discipline located in the MQ Handbook.

7. Revision of DAS Bylaws – Professional Development College

MOTION: Postpone action until the May 2022 meeting of the DAS
(Nicholas/J. Hernandez) M/S/P

8. Motion to Incorporate a Peer Online Course Review (POCR) Badge in Schedule of Classes (Online Education Academic Technology Committee approved 11/19/21; DAS Exec 12/3/21)
(J. Hernandez/Ferrorosa) M/S/P

Noticed Items

1. Approve Revisions to Administrative Procedure (AP) 4230 – Grading and Academic Record Symbols

Freitas reported that the Board of Governors approved changes to the California Code of Regulations Title 5. This Administrative Procedure (AP) complies with those changes; Administrative Regulations E-111 and E-120 will be retired as a result.

Atondo observed that transcript notations and symbols used on students’ permanent records are in need of updates, and more such revisions are anticipated. There will be an appendix with examples so that colleges throughout the LACCD will have consistency in posting certain things such as CSUGE and IGETC certifications, degrees, and certificates (California State University General Education; Intersegmental General Education Transfer Curriculum). Edits will occur before this item comes for action.

2. Approve Revisions to Administrative Procedure AP 4232 – Pass/No Pass Grading

This AP also complies with Title 5 changes in which students will have until the end of the term to decide on whether they want a letter grade or Pass/No Pass for those courses offering that grading option.

3. Approve Revisions to Administrative Procedure AP 4235 – Credit for Prior Learning
Atondo noted that the update to this AP includes credit by examination. Colleges do not receive apportionment and do not charge fees for credit by examination. There was discussion about workload issues, which would be best referred to the American Federation of Teachers Faculty Guild. However, it was also observed that colleges receive funding for completion as well as enrollment, and that credit by examination serves to remove barriers for students and provide a quicker path to completion. Implementation of credit for prior learning will require faculty members dedicated to this rollout.

4. Approve New Chapter 4 Administrative Procedure AP 4250 – Probation

Freitas explained that this AP incorporates some old Board Rule language, and language from Title 5. The District Counseling chairs are in agreement that we retain current LACCD language in which students who are on probation may remain on probation past 3 semesters if the GPA in their current semester is 2.0 or above (for academic probation) and if 50% of their courses are completed (for progress probation).

5. Approve New Chapter 4 Administrative Procedure AP 4255 – Dismissal and Readmission

Freitas explained that this AP replaces E-72, provides clarifying language, and incorporates Title 5. Unfortunately, Title 5 states that students must lose their California Promise Grant (formerly called the California Board of Governor’s Grant or fee waiver) in their third semester on probation.

6. Approve New Chapter 5 Administrative Procedure AP 5120 – Transfer Center

Freitas observed that the Transfer Center directors recommended guidelines which were too prescriptive. An attempt was made to generalize in this AP. He shared the link below:

Title 5 sec. 51027
?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageIt em&contextData=(sc.Default)

7. District Software Budget – Fiscal Year 2022-2023

Drawbond noted that this item had been vetted at the DAS Online Education and Academic Technology Committee. The intent in the preparation of this list was to identify and fund at the district level the software which all of the colleges use.

8. Revision of DAS Bylaws – Section related to the Equivalency Committee Access – postponed
9. FSA – MQ and Equivalency – AP 7211

Nicholas explained that the intent of this AP is to spell out the process of equivalency as well as to clarify that the DAS and the Equivalency Committee have purview over the area instead of the Board of Trustees.

Reports

• Officer Reports

President

COVID-19 Impact
Budget
Enrollment
DAS Newsletter
Events

Echeverri gave a report on COVID-19 impact, including the Omicron surge. The Board of Trustees modified BP 2900 to define “fully vaccinated” as including receiving booster shots when eligible to do so. The State is dropping its mask mandate. But, since the District falls under Los Angeles County, masks will still be required for mega events as well as indoors. Graduation events are being planned to be held in-person. The requirement to wear masks indoors will not be removed until we are under 50 cases per 100,000. There are new COVID-related State-mandated leaves – 2 sets of 40 hours each. Enrollment trends reflect COVID cases. Students and employees who test positive must quarantine. They may enter District buildings if at day 5 with decreasing symptoms, they then test negative with a rapid antigen test. The District has ordered test kits, but they have not yet been received. Those rapid antigen tests will be self-administered and persons will self-report. Each college has scanning stations in their buildings where those who enter scan their clearance. Students are having trouble in the Student Information System (SIS) with uploading their vaccination or exception status, and this is causing problems with enrollment.

The LACCD Administration had an enrollment town hall; enrollment is down. The student population has endured learning disruption. Offering instructional interventions for those students has been made more difficult since the colleges cannot offer certain remedial options to students. As a result, some are opting not to come to college. Until we can see how to best address serve and educate our population, we cannot bounce back.

1st Vice President

• Discipline Day
• Equivalency
Nicholas that the Equivalency Committee will meet on February 14, 2022. This committee met twice in December – 1 regular meeting and one special meeting. One person was granted equivalency. The DAS Exec reviewed an appeal. It clarified that equivalency granted in Earth Science permits faculty to teach in other related disciplines, including Oceanography. The DAS Exec upheld the Equivalency Committee’s decision regarding Environmental Science. Still needed is the mapping of courses and subjects, and linking them to disciplines.

2nd Vice President
AB 928 and AB 111 Updates
DCC
eLumen

Atondo reported that DCC is working on AP updates, defining how we speak of things like subjects, and clarifying how we are assigning courses within disciplines. eLumen is not yet live. Daniel Keller, LACCD Dean of Educational Support Services, is working on resolving some technical glitches.

Treasurer – submitted electronically

Secretary and Professional Development College Reports

Brent reported that since the DAS is moving to a holistic revision of its bylaws, the archiving of the current bylaws will be suspended, and will resume when the new bylaws have been ratified. All of the other information on the DAS website is current and accurate.

The DAS professional Development College (PDC) is collaborating with DAS 1st VP Anna Nicholas on Discipline Day and with Sustainable Environment Institute (SEI) Coordinator George Leddy on the virtual SEI event on Earth Day, April 22, 2022.

Standing & Other Committee/Task Force Reports

• Administrator Retreat Rights – no updates

• Online Education and Academic Technology
  Drawbond reported on offered DE (Distance Education) courses and webinars.
  Data indicate that 4,275 faculty have completed DE certification.

• Technology Policy and Planning – no report

• Sustainable Environment Institute
SEI Coordinator George Leddy reported that hiring the .6 co-coordinator is proceeding. The February 22, 2022 newsletter is out, and includes articles such as on the work of the Los Angeles Unified School District (LAUSD) to pass a climate curriculum. There is serious commitment in Sacramento related to fire protection. West has a climate AA degree. Such degrees and certificates can serve to diversify such areas as conservation and fire training. The SEI Committee meets every 2 weeks with Vice Chancellor and Chief Facilities Executive Rueben Smith as well as Bharat Patel from LABuild. A meeting is being scheduled among engineering and architecture faculty at Pierce to begin the process to develop shared governance committees at each college which deal with sustainable facilities.

Important SEI links:
- [http://www.seilaccd.net/](http://www.seilaccd.net/)
- [https://www.facebook.com/SEILACCD](https://www.facebook.com/SEILACCD)
- [https://conta.cc/35JzW85](https://conta.cc/35JzW85)

- Other

**District Budget Committee** – Stewart
  - Enrollment
  - State Funding

Echeverri shared a report on enrollment trends which shows that enrollment is down, especially among students of color. The Governor’s proposed budget has a provision to extend hold harmless indefinitely. In addition, there is one-time funding for implementing AB 1111 and AB 928.

Stewart noted that the fill rates were better for online classes versus in-person classes. The Higher Education Emergency Relief Fund (HEERF) monies are due to be spent by May. The faculty obligation number (FON) this year is 78 positions; one more faculty hire is needed.

**Guided Pathways Committee** – Miller – no report

**Others:**

**Board Rules Alignment Project** – Freitas – no additional report

**Discussion Items**

1. Planning for 2021-2022:
   - Committee Membership: Online Education and Academic Technology; Bond Steering Committee; Transfer, Articulation, and Student Services task force
   - DAS Goals for 2021-2022
Echeverri will be circulating a committee list. The DAS will review and revise its goals.

The DAS newsletter, *Academically Speaking*, will go out this spring semester.

J. Hernandez referred to AB 1913 (Bryan), which would establish the California Center for Climate Change Education, as part of the LACCD, to be located at West. The bill would appropriate $5,000,000 from the General Fund for the development and initial operations of the center.

[https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1913](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1913)

**MOTION:** *Extend meeting 15 minutes*

(Nicholas/J. Hernandez) **M/S/P**

Nicholas discussed Discipline Day scheduled for March 11, 2022. Echeverri invited representatives from the Academic Senate for California Community Colleges (ASCCC), who may discuss proposed legislation AB 1705 (Irwin).

2. **COVID-19 Update:** Revisions to Board Rule 2900 – Vaccination Requirements; Enrollment; AFT-LACCD Memorandum of Understanding for Winter and Fall 2022: DAS Resolution on COVID-19 – previously reported

3. **LACCD Discipline to Subject Crosswalk and Equivalency Matters**

Nicholas referred to the document developed by Dan Keller which maps subjects to disciplines. This crosswalk will be vetted through DCC.

4. **AP 2510: Participation in Local Decision-Making**

Echeverri gave a brief presentation; AP 2510 is intended to replace Chancellor’s memo 70.

5. **Legislative Update:**
   - AB 928: Student Transfer and Achievement Reform Act of 2021
   - AB 1111: Common Course Numbering
   - AB 1705 (Irwin): Proposed Legislation

Echeverri will give an update at Discipline Day on March 11th.
6. SEI: Sustainable Environment Institute Staffing and LACCD Sustainability Efforts – previously reported

7. AB 705 Update:
   - State Chancellor Office memo on Equitable Placement and Completion: English and Math Validation of Practices and Improvement Plans
   - 2020-2021 Outcomes for English and Math Courses
   - Pierce Math Program Pilot
   - Other Recommendations

Echeverri referred to a memorandum from the CCCCO and a related concern about a shift to force colleges not to offer Math and English courses below transfer. This action has the effect of disenfranchising students. By telling colleges that they are not in compliance with AB 705, the colleges are being forced to offer only transfer-level English and Math classes.

8. LACCD Participation in CVC-OEI

9. Ethnic Studies: Update on General Education Graduation Requirement, Articulation, Legislation and Title 5 Regulations

Atondo reported that there are no further updates. Many courses which were evaluated to meet the CSU Ethnic Studies requirement were rejected, and some courses which have been approved have then had the approval revoked, with anticipated deleterious effect on our students.

10. Student Workers: Unclassified Tutor and Student Tutor III Classifications

11. Holistic Revision of the Bylaws

Nicholas noted that consistency among the provision in the DAS Bylaws was one goal of this revision. The work is in progress and will come to the full DAS.

12. Other Items

Future Dates and Upcoming Events:

District Curriculum Committee: Friday, February 11, 2022, 11:00 a.m. -1:00 p.m. – Zoom
DAS Consultation Meeting: Tuesday, February 15, 2022 – Zoom
LACCD Board Standing Committees: Wednesday, February 16, 2022
LACCD Board Meeting: Wednesday, March 2, 2022
DAS Executive Committee: Friday, March 4, 2022 - 9:30 a.m. – Zoom
District Budget Committee: Wednesday, March 9, 2022
DAS Meeting: Thursday, March 10, 2022 - 1:30-3:30 p.m. – Zoom
Adjournment

The meeting was adjourned at 3:45 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary