District Academic Senate Meeting
Thursday, May 10, 2018
Los Angeles City College
MINUTES

Attendance

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<th>Present (Senate Presidents in parentheses)</th>
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Call to Order:
President Angela Echeverri called the meeting to order at 1:33 p.m.
Many thanks to City and Dan Wanner for hosting the DAS at City.

Approval of the Agenda:
The agenda was adopted as amended. (Pillado/Gaines) M/S/P

Approval of the Minutes:
The minutes of the March 8, 2018 DAS meeting were approved as written. (Gaines/Hernandez) M/S/P

Public Speakers:

Joanna Zimring-Towne – L.A. College Promise Update

Zimring-Towne distributed handouts which included preliminary benchmarks for districtwide Fall and Spring enrollments. These data indicate that L.A. College Promise
(LACP) students attended English and Math classes in higher numbers, and rates of completion as well as Fall to Spring persistence increased by 12%. There are approximately 3,100 students in this program.

Mayor Garcetti’s office is one of the LACP funding sources. Zimring-Towne reported that the Mayor announced that his fund will be paying the second year tuition of Cohort I only, but it is not anticipated that the second year’s tuition/fees for LACP students will be paid for subsequent cohorts. Eligibility requirements for LACP students to continue to their second year are: 1) Successfully completing 24 units by the end of summer; and 2) A cumulative GPA of 2.0. The passage of Assembly Bill 19, the California College Promise, means that the state will fund the tuition for first-time California Community College students. At present, we are waiting for the May Revise to see the allocation and funding formula. There will be local control at the district level to allocate and provide additional supports, such as a free parking pass or U-Pass as well as access to emergency financial assistance.

LACP students will receive book grants to use during the 2018 Summer Session. No specific amount per student has been designated as of this date, and awards will be done on a first-come first-served basis. These book grants may only be used by LACP students in the college bookstores, but may be used to purchase textbooks for the Fall Semester if those books are already in the bookstore.

Zimring-Towne also announced that students will have an opportunity to obtain international travel experience this summer under the Mayor’s Youth Ambassadors program. Under this program, ten students may travel to Cairo and ten to Mexico City, all expenses paid. To qualify to apply, students must be currently enrolled, have completed 12 semester units, and have a 2.5 GPA. Applications are due on May 24th and letters of recommendation are due June 10th.

Continuing her report, Zimring-Towne announced the initiative of College Promise Educators, which seeks to bring together English and Math faculty in order to have a better understanding of what is being taught in the 11th and 12th grades. A kickoff event is scheduled on June 22nd.

Jorge Mata, CIO – Districtwide IT Update

Mata reported on the ongoing efforts from District IT to provide an updated email system. Students’ email accounts migrated to this cloud-based system 8 years ago, and colleges will be migrating on a schedule determined by each college. IT staff at each college began planning, testing, and training in March; it is they who will do the migration and updates. He noted that having ten different email systems (1 with a district email address and one for each of the 9 colleges) creates complexity and confusion. As a result, faculty members will have one mailbox (@faculty.laccd.edu) which will provide more email capacity than is currently available through each college. Email passwords will be the same as the SIS password, and emails can be accessed
through the Portal and through Outlook. Newer cellular phones will migrate well and quickly. Mata assured the faculty that college-specific distribution lists will continue, and college “alias” email addresses, e.g., @elac.edu, will seamlessly migrate to the new platform. It is anticipated that this migration will be completed by the end of the Fall 2018 Semester.

In response to questions from the floor, Mata also noted that the new system will have unlimited archive space. In addition, there can be 6 attachments per email at 25 megabytes each; links to Google docs will also be available. Spam filtering will also be enhanced as Microsoft Cloud Spam can upgrade in a more expeditious timeline than the district can.

**Action Items:**

1. **Sustainability Coordinator Resolution – Gauthier**
   
   **Motion to move resolution to top of action items in agenda**
   
   (Hernandez/Bailey-Hofmann) **M/S/P**

   Leddy referred to an Associated Students Organization (ASO) resolution. This resolution passed the Student Senate at the statewide level (SSCCC), but it is being brought to the DAS for faculty support. This resolution asks that a sustainability coordinator – a full-time staff position – be hired at each college to increase awareness, seek grants, do educational outreach, and promote recycling. Wildfires have impacted our district, forcing the temporary closure of two colleges. He noted that the district is lagging behind in sustainability: UCLA offers a Ph.D. in Sustainability; some Cal States have minors in Sustainability; Santa Monica College offers environmental certificates and degrees. With 130,000 students, the LACCD can have a significant potential impact on our students and for the future. Hernandez noted that such a recommendation is within the purview of the DAS as it deals with institutional planning, part of the 10 + 1. Meyrav Revivo and other representatives of Student Government at colleges in the district also addressed DAS in favor of the student resolution, gave some history and context to the resolution, and asked the DAS for its support.

   **Motion: DAS endorse the resolution from Associate Students at L.A. Valley College to advocate for sustainability coordinators at each college**
   
   (Hernandez/Atondo) **(M/S/P)**

2. **Motion to continue using ECD as our official curriculum management system for the 2018-2019 academic year – District Curriculum Committee**

   (Mill/Stewart) **M/S/P**

   Atondo reported that the district is still weighing the pros and cons between CurricuNET and eLumen. Until a decision is made regarding which vendor to use, the DAS must make sure that faculty have a stable curriculum platform. This motion to continue to
use ECD for the interim has the full recommendation of the District Curriculum Committee (DCC). At its meeting tomorrow, DCC which will recommend that the district adopt eLumen in future. However, as the district cannot move to another curriculum platform quickly, DCC recommends that we continue with ECD for the moment.

3. **Motion to adopt a Resolution Reaffirming College Senate Purview in Implementing State Initiatives – J. Hernandez**
   
   (Hernandez/Miller) **M/S/P**

There was much discussion on this motion. On the one hand, the purview of the local senates must be upheld. Colleges can have similar approaches to the implementation of Guided Pathways and AB 705, but a “one size fits all” approach does not work. The implementation guidelines for both initiatives permit flexibility at the local level. Collaboration could be encouraged but not mandated. The role of the DAS is to help colleges, assist in identifying resources, and lead the dialogue.

On the other hand, faculty must be cognizant that students attend different colleges in our district, and curricular approaches and structures should be similar in order to facilitate student completion. The more faculty can collaborate, the better for our students; the less confusing the system is, the better for our students.

The consensus was that the purview of the local senates be affirmed, that the experience of the students be acknowledged, and that the role of the DAS be to facilitate dialogue regarding the implementation of these statewide initiatives.

4. **DAS Recommendations on AB 705 Implementation**
   
   (Echeverri/Atondo) **M/S/P**

Referencing a draft recommendation, Echeverri reported that colleges were utilizing different approaches to implement AB 705. She and Atondo met with Zimring-Towne, Vice Chancellor Ryan Cornner, and Dean Deborah Harrington to draft recommendations on AB 705 implementation. The Executive Committee of the District Academic Senate (DAS Exec) reviewed the initial document and made some recommended changes. Of particular interest were prerequisites, as well as exploring laboratory instead of lecture components as ways to reduce the number of units yet expand the number of hours. Echeverri walked the senators through a series of lecture/lab scenarios as a possible way to include the additional assistance mandated by AB 705, especially in the support classes (“S” classes). All of these possibilities have implications for hours, units, faculty load, student financial aid, and state funding.

Continuing her remarks, Echeverri noted that some colleges plan to offer 3-unit co-requisite support courses for English and Math. She observed that while curriculum is under the purview of faculty at each college, it is important to keep in mind that it might be limited to taking English and Math exclusively (12-14 units) in one or more
semesters. She wondered what would happen if a student failed English 101, but passed the co-requisite course. In addition, there are financial aid and enrollment implications to requiring high-unit credit corequisite courses. Her comments spurred discussion regarding possible use of noncredit instruction, the role of adult education, and the success of pilot programs in various disciplines. However, the stark reality remains that AB 705 must be fully implemented in academic year 2019-2020, and to do so, curriculum design needs to happen as soon as possible.

5. Motion to Create a DAS Workgroup to Develop a Strategy for DAS Consideration on How Best to Promote the 2018 ASCCC Paper – A Reexamination of Faculty Hiring Processes and Procedures (J. Hernandez)

Hernandez referred to the ASCCC motion previously sent electronically and included in today’s DAS packet. Included are best practices, such as including a faculty member at the final interview. Hernandez volunteered to chair the work group.

6. Motion to Create a DAS Workgroup to Develop a Strategy to Reduce Course Enrollment Maximums as Needed to Satisfy New State Directives (J. Hernandez)

Hernandez reported that the ASCCC approved the cited resolution at Plenary. The DAS will work with the Faculty Guild; Hernandez volunteered to chair the work group.

Motion to extend 15 minutes (McDermott/Stewart) M/S/P

Reports:
1) President’s Report – Echeverri
   a) Board update –
   Echeverri announced that on May 9 the Board honored a Biotechnology student team from LA Mission College (led by DAS Senator Steve Brown), that was selected as a finalist for the National Science Foundation’s Annual Community College Innovation Challenge. A large group addressed the Board to protest the lack of adequate support and facilities for the nursing program at Southwest. The Board also voted to appoint a trustee by June 15th for the position vacated by Trustee Kamlager. The Board will advertise and solicit applications for the position; the announcement will be posted today; the application deadline is May 30th; and the new trustee will be seated by the July Board meeting.
   b) AB 705 Implementation, next steps
   The DAS held two major districtwide events in February (City) and March (at Valley) to support AB 705 implementation. Mindful of the necessity to continue
dialogue before the end of the Spring Semester regarding next steps for AB 705 implementation, there will be an event on May 18th at L.A. Harbor College. Faculty from affected disciplines such as English, Math, ESL, and Counseling are particularly encouraged to attend. The May 18 meeting for the DAS Exec will be moved from the Educational Services Center (ESC/District Office) to Harbor.

c) DAS Academically Speaking Newsletter
The Academically Speaking Newsletter has been revived after a hiatus of several years. The Spring 2018 newsletter contains articles on statewide initiatives, AB 705, reports by college senate presidents, DAS update, curriculum news, equivalency, and Professional Development College activities. Echeverri sent the newsletter electronically to all District faculty, but will post a link since faculty at one of the colleges (Pierce) had trouble receiving it due to its large size. The intent is to publish the newsletter each semester in support of the DAS goal of increased communication with faculty.

d) ASCCC Curriculum Institute
Each college is encouraged to send at least one representative to this ASCCC event in July 11-14 in Riverside. AB 705 implementation will be front and center of this event.

e) Consultation: Next meeting is scheduled for May 15.

f) Project MATCH: There are currently 65 interns.

g) Task forces (Title IX, Enrollment, DSPS) etc.
Currently under revision are Administrative Regulations regarding sexual harassment as well as E-100 related to disabled students. The former task force has already been meeting, the latter has a meeting in June.

2) First VP Report – El-Khoury
a) Equivalency Committee -
Will have its last meeting of the academic year on May 14th.

3) Second VP Report – Atondo
a) District Curriculum Committee -
Will recommend that the district adopt eLumen as the official course management system at its next meeting

4) Treasurer’s Report – Wanner
No report

5) Standing Committee Reports
a) Professional Development College – Brent
Brent reported on and distributed flyers for the last PDC Faculty Leadership Seminars scheduled for the remainder of the Spring 2018 Semester. One featuring Chancellor Francisco Rodriguez and Past DAS President Don Gauthier will be tomorrow, May 11th, at L.A. City College.

b) DBC/ECDBC – Hernandez
Hernandez reported that the May revise will be out on Monday, May 14th. Colleges are uncertain of their budgets as of now due to the proposed changes to the funding model for California Community Colleges (60% FTES/20% Equity/20% Completion). Department of Finance projections are unclear, although some colleges are likely to be in deficit based on this new model. It is reported that the State Chancellor made recommendations directly to the Governor. However, no faculty were consulted.

**Old Business**

- Curriculum Management System: eLumen – Atondo
- Committee Assignments: District Discipline Committee, task forces, and other committees
- Progress on Guided Pathways
- Update on DSPS Task Force

**New Business/Discussion Items**

- Administrative Regulations
  - E-100 (Criteria for Serving Students with Disabilities)
  - E-113 (Unit/Hour Alignment)
- Cornerstone Professional Development – Miller
  Miller will discuss at DAS Exec the possibility of using Cornerstone which will be gratis for the duration of a grant written by L.A. Valley College.

**Other Items**

**Future dates:**

- **AB 705 Implementation-Next Steps:** Friday, May 18, 2018 at L.A. Harbor College 8:30 a.m. to 3:00 p.m.
- **DAS Exec:** Friday, May 18, 2018 at L.A. Harbor College 10:30 a.m. to 12:00 p.m.
- **Consultation:** Monday, May 15, 2018 at ESC Board Hearing Room 2:30 p.m. to 4:00 p.m.
- **District Curriculum Committee:** Friday, May 11, 2018 at ESC 12:00 to 2:00 p.m.
- **ASCCC Curriculum Institute:** July 11 – 14, 2018 (Riverside)

**Adjournment**

The meeting was adjourned at 3:45 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary