District Academic Senate Meeting
Thursday, December 14, 2017
Los Angeles Valley College
MINUTES

Attendance

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<th>Present (Senate Presidents in parentheses)</th>
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Call to Order:
President Angela Echeverri called the meeting to order at 1:39 p.m.

Approval of the Agenda: Adopted as written (Gaines/Khuu)
M/S/P

Approval of the Minutes: (Wallis/Gaines) M/S/P

Public Speakers:

Ryan Cornner – District Strategic Plan

Before commencing the discussion on the proposed District Strategic Plan, Vice Chancellor Cornner announced a district-wide endeavor related to students transferring to Historically Black Colleges and Universities (HBCUs). Because it is difficult to obtain feedback from students who have already transferred, Cornner suggested sending faculty along with prospective transfer students to visits to the HBCUs, and asked regarding the best venue to approach this opportunity. Echeverri recommended that the local senates discuss these possibilities at their meetings. Gray also suggested that this topic be on the agenda at the monthly meetings of the Transfer Center Directors. Cornner continued by stating that retired Vice Chancellor Jasmin Delahoussaye is the contractor. No stipends are provided for interested faculty. Professional development funds are available, but this outreach opportunity is not funded through the Educational Services Center (ESC). Five colleges will be sending students in spring, and it is
hoped to have LACCD cohorts or students in greater numbers visiting and, ultimately, transferring to HBCUs.

Cornner then reviewed handouts related to the proposed 2018-2023 District Strategic Plan. This plan was developed by the District Planning Committee, is based on district values, and included data inquiry and forums. Similar themes were identified, which led to similar goals and objectives. Vetting for this document included college shared governance committees and the Board of Trustees’ Committee on Institutional Effectiveness and Student Success (IESS). Metrics and targets included some from the Board and its IESS Committee, and some from the state. Reports from colleges to the Board will be consolidated. It is also understood that colleges will be contributing in areas in which they can; not all colleges will be meeting all metrics, but will be contributing to the whole.

The DAS reviewed the goals, objectives, and metrics as distributed on a printed PowerPoint document. Goals included the following: Goal 1 – Access to Educational Opportunities; Goal 2 – Premier Learning Environments; Goal 3 – Student Success and Equity; Goal 4 – Organizational Effectiveness; Goal 5 – Fiscal Integrity.

**Motion:**
**Take Action Item to approve the District Strategic Plan out of order.** (Hernandez/Hunter)
M/S/P with no objection.

There was much discussion related to the metrics in the proposed plan, arguing that they were not achievable and that they are being imposed by the state, not being generated by the colleges. Funding was also a question as, without proper resources, these goals and objectives become unfunded mandates. Accountability for achieving these goals was also brought into question. It was also argued that the goals and objectives included in the proposed plan were intended to demonstrate alignment with the state vision, which will be imposed on all colleges by the State Chancellor’s Office in any case. Of particular concern were the goals, objectives, and metrics related to specific percentage decreases related to the time and units required for completion of certificates, degrees and transfer; specific percentage increases in the number of students receiving certificates, degrees, and who transfer to the university; and the review and refinement of curriculum and programs to ensure that they are responsive to student needs and meeting the economic, industry, and societal needs of the region.

**Motion:**
That the DAS will support the LACCD Strategic Plan, recognizing that several of the state-defined objectives are aspirational and not achievable within the timeframe.
(Hernandez/Wallis)
M/S/P; “No” vote by Bruzzese

**Joanna Zimring-Towne – L.A. College Promise Update**

Zimring-Towne noted a glitch with PeopleSoft, resulting in the data on which she reported being unofficial, but still, mostly accurate. Four thousand L.A. College Promise (LACP) students have enrolled for academic year 2017-18, and there is a tentative target goal of 5,000 LACP students for next year. Enrollment of full-time students from LAUSD is up 40%. Those are not necessarily all LACP students, but an ancillary effect of LACP. With the passage of AB 19 (California College
Promise affecting all first-time community college students, there is potential free up funds for more services to students. An innovation grant has provided funds for colleges to hire success coaches at the career guidance counseling assistant (CGCA) level. Training will be provided by LACP, employing a “train the trainer” model. L.A. Regional Summits will be offered by 3CSN in February and March. Zimring-Towne recommended that everyone access the website for ongoing information (3csn.org). Many colleges are integrating LACP into their existing 1st year experiences. Since there is a summer bridge included in the LACP model, there are no plans for a spring cohort.

Action Items:
E-65 Course Development and Approval – Atondo
The main change is that there is language clarifying that district discipline committees may make recommendations, but they are not approving bodies. (Hernandez/Hunter) M/S/P

Academic Rank Policy – Gauthier et al.
Questions arose regarding the implementation of this policy at the colleges.
Motion: Refer to DAS Executive Committee for DAS action at its February 2018 meeting
(Hernandez/Gaines) M/S/P

Building Naming Policy – Hernandez
This resolution recommends that Board Rule 2801 be amended to include a requirement for collegial consultation with the academic senate regarding the naming of a new college or changing the names of existing or proposed college sites:

“Before making such recommendations, the Chancellor shall consult collegially with the District Academic Senate concerning the naming of a new college and the local Academic Senate concerning changes to the names of existing or proposed college sites.”
(Hernandez/Wallis) M/S/P – as amended

Old Business

Shared Governance and other committee assignments for 2017-18
Echeverri distributed a table of shared governance and other committee assignments for 2017-2018, and remarked that vacancies for DAS representatives still need to be filled. Hernandez volunteered to represent the DAS with the Board Budget and Finance Committee. Bond Steering is still in need of another representative. Attendance has been inconsistent at the District Planning Committee; Alan Khuu from East volunteered to attend this committee as well as Academic Technology. Perret issued a reminder that information obtained at those meetings needs to be disseminated to all DAS members. Echeverri noted that even if DAS fills its roster of representatives, more faculty should attend such district shared governance committees, as more eyes and ears are needed. Don Gauthier continues to attend meetings of the Sustainability Institute and the Dolores Huerta Labor Institute. Monica Garcia offered to attend Basic Skills.

Progress on Guided Pathways
Echeverri reported that most of the colleges have their self-assessments done. December 23rd is the deadline to upload to the state. There will be continued districtwide discussion on March 2nd at District Discipline Day.

Reports:

1) President’s Report – Echeverri
   a) **Board Update** – A draft of the November 2017 Board report was included in the packet for DAS at this meeting
   b) **Enrollment** – down 18% districtwide for Winter; for Spring, down 28%. The Board is extremely concerned about the steep declines in enrollment. They approved an agreement ($143,000) with Interact Communications, Inc. to contact students who have applied to the District but never enrolled in classes (approximately 50% of LACCD applicants do not enroll in classes). E-mails and social media will be used to remind students to enroll. Echeverri emphasized that conversations related to enrollment need to be happening at the colleges.
   c) **AB 705 Summit** – Governor Brown signed Assembly Bill 705, to be enacted fully for Fall 2019, which requires that California Community College students be at transfer level English and Math courses within one year, and use high school grades and other multiple measures for placement into classes. The specific language reads: “A community college district or college shall maximize the probability that a student will enter and complete transfer-level coursework in English and mathematics within a one-year timeframe, and use, in the placement of students into English and mathematics courses in order to achieve this goal, one of more of the following measures: high school coursework; high school grades; high school grade point averages.”
   Echeverri stated this legislation would have a significant impact on our students, faculty, and colleges. English and Math faculty will have to review and, possibly, revise their curriculum as a result. There will be preliminary discussion about AB 705 and its anticipated ramifications at the January 12, 2018 meeting of the District Curriculum Committee with a Summit on this topic February 1st at L.A. City College. Faculty members are encouraged to attend, especially in the disciplines of English, English as a Second Language, Mathematics, Developmental Communication, Reading, Learning Skills, Counseling, Adult Education, and Non-Credit. There will be continued discussion on March 2nd at District Discipline Day. These curricular and process-related changes must be developed before the legislation goes into effect.
   d) **Contract** – The Faculty Guild (AFT 1521) and the administration have completed negotiations, and the new faculty contract is now out for ratification by the membership.

Motion:

Extend the meeting by 10 minutes (Gaines/El-Khoury) M/S/P

2) **First VP Report** – El-Khoury
   a) The Equivalency Committee agreed on a final revision to the flow chart detailing the minimum qualification equivalency process. This flow chart will be presented on December 15th at the DAS Executive Committee meeting.
   b) **TPPC**: El-Khoury reported that he attended his first meeting. There is a standing item related to security issues related to Ciber (the company contracted to provide IT support
for PeopleSoft). He also observed that the District Technology Council appears to be a redundant committee. Work is underway to update the firewall. Harbor and Southwest will pilot processes, especially related to remote and local backup. This work has an anticipated completion date of Summer 2018. The LACCD has end point security which gets triggered when hacked. However, the district needs to be more proactive. Faculty can gain 50 gigabytes by using the LACCD email system – a cloud-based system separate from and not using the individual college’s domain. There is also a suggestion to use swipe cards instead of keys to gain access to colleges.

3) Second VP Report – Atondo
   a) CurricuNET continues to be problematic; faculty are advised to use ECD until further notice. Representatives from the eLumen company will make a presentation at the DAS Executive Committee retreat on January 19, 2018. Also, not all colleges are using eLumen for SLOs. Atondo recommended future discussion on this topic.
   b) Board Rule 6200 will come back in Spring for anticipated revision.
   c) Atondo also reported that an administrative regulation (EReg) was needed on digital badges.

4) Treasurer’s Report – Wanner
   No written report.

5) Standing Committee Reports
   a) Professional Development College – Brent
      In the interest of time, Brent referred to her written report and briefly mentioned two faculty leadership seminars in December and one in January.
   b) DBC/ECDBC – Hernandez
      No separate report.

Noticed for Next Meeting
1. Low Cost Textbook Definition – Echeverri
2. E-XX Digital Badges – Atondo

Future dates:
DAS Exec: Friday, December 15, 2017 at ESC Hearing Room – 9:30 a.m. to 12:00 p.m.
Consultation: Monday, December 18, 2017 at ESC Hearing Room 3:00 – 4:00 p.m.
DAS Retreat: Friday, January 19, 2018, Location TBA
AB 705 Implementation Summit: Thursday, February 1, 2018, Location TBA
DAS: Thursday, February 8, 2018 at Southwest College
Spring 2018 District Discipline Day: Friday, March 2, 2018

Adjournment
The meeting was adjourned at 3:47 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary