District Academic Senate Executive Committee

Retreat

Friday, August 19, 2022
10:00 a.m. to 2:00 p.m.

Zoom URL: https://lacc.zoom.us/j/95616814755
Meeting ID: 956 1681 4755
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Officers</th>
<th>Present</th>
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<tbody>
<tr>
<td>Officers</td>
<td>Angela Echeverri (President), Anna Nicholas (1st VP), Elizabeth Atondo (2nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer)</td>
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<tr>
<td>City</td>
<td>Mickey Hong</td>
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<tr>
<td>East</td>
<td>David Hale for Jeffrey Hernandez</td>
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<tr>
<td>Harbor</td>
<td>Van Chaney</td>
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<tr>
<td>Mission</td>
<td>Carole Akl</td>
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<td>Pierce</td>
<td>Barbara Anderson</td>
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<td>Southwest</td>
<td>Robert Stewart</td>
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<td>Trade</td>
<td>Marvin DaCosta</td>
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<td>Valley</td>
<td>Chauncey Maddren</td>
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<td>West</td>
<td>Patricia Zuk</td>
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<td>Guests</td>
<td>Beth Abels (Pierce), Wendy Bass-Keer (Pierce), Adrienne Brown (Harbor), Elizabeth Thornton (Valley)</td>
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Approval of Resolution on Teleconferencing:

Resolution on Conducting District Academic Senate (DAS) Executive Committee Public Meetings via Teleconference from August 19, 2022 through September 19, 2022 (Akl/Stewart) M/S/P

Echeverri remarked that the LACCD Board of Trustees is meeting in a hybrid format. The District Academic Senate (DAS) will be meeting remotely as permitted by AB 361 (Rivas) while a state of emergency is declared.

Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 10:03 a.m.

Approval of the Agenda:

The agenda was adopted as amended:

- Discussion Item #3 was split, and all subsequent items were reordered.
• Zero cost textbook grants (including OER) was added.

(Akl/Hale) **M/S/P**

**Point of information:** Action items postponed from the July meeting will be on the September 2, 2022 agenda of the DAS Executive Committee (DAS Exec).

**Approval of the Minutes:**
The minutes of the July 15, 2022 meeting were approved as written

(DaCosta/Akl) **M/S/P**

**Public Speakers:** None

**Reports**

• **Officer Reports**

**President**

Echeverri posted her August 3, 2022 LACCD Board report on BoardDocs, but offered highlights in her report today.

[https://go.boarddocs.com/ca/laccd/Board.nsf/goto?open&id=CHBBT32DD752](https://go.boarddocs.com/ca/laccd/Board.nsf/goto?open&id=CHBBT32DD752)

Echeverri reported that the LACCD Board of Trustees is meeting in a hybrid format. At the August meeting, and from the resource table, Echeverri stated that unless the District pushes back against legislative intrusion into curriculum, we will continue to lose students. Deborah Harrington is the new President of Teamsters Local 911, and is representing them in conversations related to administrator retreat. There are approximately 100 deans in the LACCD, about 80% of them without faculty tenure in the District. Local 911 is opposing some proposals related to retreat rights, as the District Academic Senate (DAS) continues its collegial consultation on this topic with representatives of the governing board. Christzann Ozan, from LACCD SEIU Local 99, spoke to the Board regarding continuing complaints of a hostile work environment and bullying and harassment in the workplace, especially at Los Angeles City College and L.A. Trade-Technical College. According to the reports of the College Presidents, the number one priority continues to be enrollment. A Districtwide enrollment fair was held on August 13, 2022.

The LACCD has entered a 6-month negotiation period with Hudson Pacific Properties as part of an exclusive negotiation agreement with them. These negotiations entail a 66-year lease on 13 acres of land on Jefferson Boulevard which are part of West L.A. College. This land will be developed as commercial office space. A number of attorneys spoke during public comments at the Board meeting regarding concerns related to the RFP (request for proposal) process in which the LACCD engaged. A former mayor of...
Culver City also expressed concerns during public comments about a lack of transparency in the RFP process. The Board also approved a $5.3 billion bond project which will go to the voters on November 8, 2022. The intent is for these bond funds to be used to replace pre-1970's structures, for sustainability, technology, infrastructure, and housing. The Board was not unanimous in its approval of the bond, as Trustee Moreno questioned how the LACCD could justify increased infrastructure if the District has a significantly higher online presence than before. This bond project will be placed on the consultation agenda. There were no meetings of the Board standing committees in July.

The Board Committees met on Wednesday, August 17, 2022. The Budget and Finance Committee reported that the LACCD has significant ending balances, primarily through HEERF (Higher Education Emergency Relief Fund) and the hold harmless provisions in the State budget. June 2023 is the deadline to use HEERF funds.

At the Legislative and Public Affairs Committee, it was announced that there are budgetary earmarks for L.A. Pierce College, Mission ($10 million for a biotechnology center), Valley, East, and West ($5 million for a Climate Center). State Assembly Bill 1705 (Irwin) is currently on the floor of the California State Senate. Avenues to express concerns at this point should focus on the Governor as well as the State Senate’s Department of Finance, which estimates large, unfunded costs for this legislation.

At the Institutional Effectiveness and Student Success Committee, it was reported that all the colleges have submitted their accreditation reports (ISER – Institutional Self-Evaluation Report). The ACCJC (Accrediting Commission for Community and Junior Colleges) will do virtual visits, and then inform the colleges of needed and pertinent areas of focus. In-person visits from the ACCJC to the colleges are anticipated to occur in late February or early March. Accreditation reports will be read in early June, and, later, the ACCJC will provide the accreditation status of the colleges.

At the Facilities and Master Planning Oversight Committee, it was reported that East will replace one of its buildings, and build a 4-story Nursing and Allied Health Building. City will be replacing its Theater Arts building, and Mission its central plant.

1st Vice President – No report
The single General Education (GE) transfer plan has been named CalGETC. The ASCCC (Academic Senate for California Community Colleges) is asking the field to consider revising the local GE plans to align with CalGETC.

In a joint District/DAS effort and using a train the trainer model, Atondo, Freitas, Keller, Christopher Garcia (Chair of the LACCD Counseling Committee) and Cathleen Rozadilla (Articulation Officer at East) recently trained the LACCD counseling chairs, articulation officers, curriculum deans, and Admissions and Records deans on relevant Board Policies (BP) and Administrative Procedures (AP). The training was recorded. Atondo emphasized that the philosophy behind these BPs and APs is to approach college and district processes so that they may remove barriers for student success and completion. She gave an illustrative example of an incident with a student in which a college was prepared to revoke a student’s IGETC (Intersegmental General Education Transfer Curriculum) certification which the college sent to a university. This item will be placed on the consultation agenda.

Treasurer

Miller reported on the status of the DAS account, and the possibility of accessing DAS funds through the District foundation. He informed the college Senate Presidents that he will send a list of frequently asked questions regarding expenditures from the local senate accounts. Miller will also send an email regarding the amount of the local dues and method of payment. He reminded those attending conferences that the District cannot pay for hotel accommodations if the event is within 50 miles. Due to increased travel and conference registration costs, the DAS will see if expenditure limits on these events can be increased. Because of the COVID-19 pandemic, previously unspent funds have been rolled over to this fiscal year. Caution was urged to monitor senate accounts for accuracy.

Secretary; Professional Development College (PDC)

Brent referenced the website migration and the need to maintain DAS information as public-facing. She also referred to PDC seminars for the academic year as well as goals and collaborative efforts (also posted on BoardDocs).
• **Sustainable Environment Institute (SEI)**

Beth Abels had requested the opportunity to post SEI information on the landing pages for Canvas. Jason Finley, Assistant Professor of Geography and Meteorology at Pierce College, as well as Marta Segura, Chief Heat Officer of the City of Los Angeles, had presentations and discussions on the topic of Heat on August 18, 2022. The Politics of Climate will be the topic for the seminar on September 22nd, Aridity will be the topic for October 20th, and there will be a 3-hour event on Climate Anxiety on November 10th.

Links to these events as well as a library guide on climate resources are in the latest SEI newsletter. The Sustainable Environment Institute will focus on helping students advocate for their communities. There are 230,000 students in the LACCD who face environmental issues, and SEI hopes to start a community of practice. Abels emphasized that environmental issues are concerns for the humanities and the social sciences as well as the natural sciences. Echeverri suggested requesting greater sustainability funding if the LACCD bond request passes in November. The Center for Climate Studies at West L.A. College received a $5 million earmark. Zuk noted that the funding was a District achievement and that West would work with all LACCD partners.

• **College Senate Presidents**

**City** – Hong – There is concern regarding enrollment, and ongoing efforts to have more on-campus events to involve both the students and the community. There have been accessibility issues, complicated by having a multi-lingual population. Pay scale issues related to certifying that employees are multi-lingual. The faculty has been directed to teach at least one class on campus.

**Southwest** – Stewart – Anthony Culpepper has been named the interim College President. Stewart has met with him, and it appears that Dr. Culpepper is aware of the senate’s role. Jamail Carter is the acting Vice President of Student Services. Shannon Carter has been named the Vice President of Administration. The Vice President of Academic Affairs is still Lawrence Bradford. Enrollment is being monitored. A new student union building will soon be built. Erum Syed is the Senate President-elect. Stewart continues to chair and/or be a member of various ASCCC committees, including the Part-Time Faculty Committee, the Accreditation Committee, the ASCCC Foundation, and ICAS (the Intersegmental Committee of Academic Senates).

**East** – David Hale (representing J. Hernandez) – The senate’s focus at East is on diversity, equity, and inclusion. There is concern that Guided Pathways continue to have resources available. Also of concern is the shift of technology to district control, as it must still serve the immediate needs in the classroom.

**Pierce** – Anderson – The college will be celebrating its 75th anniversary, and will also have a new College President, beginning during the Fall 2022 Semester; their Vice
President of Academic Affairs is Mary Jo Apigo. Pierce added a social justice and racial equity pillar for accreditation. One hundred one HyFlex classes are being offered at Pierce; these are searchable according to modality. As are other colleges, Pierce is beginning its Caring Campus initiative. The new faculty AFT Chapter President is Angela Belden.

West – Zuk – College President James Limbaugh would like to make West a climate studies hub. The college received a $5 million earmark for a Climate Center. The new Vice President of Administrative Services is Jeffrey Archibald, the incoming curriculum chair is Jason Librande, and Zuk will be the new Guided Pathways coordinator. Faculty member Laura Peterson passed away. The new athletic director is Anthony Jones, and Zuk announced that West’s basketball team is ranked #2 in California. The Technology Learning Center opened and the Heldman Center (the library) will be demolished. Enrollment and budget continue to be concerns. The college will offer as many HyFlex courses as possible, although labs need to be in person. West was one of 150 colleges asked to submit an application for the Aspen Institute, and the college is being asked to participate in a data collection and sharing process. West also hopes to help create an environmental science discipline statewide.

Trade–Technical – DaCosta – Robert Miller is the Interim President for August, and Kathleen Burke will be the Interim President from August 31st to the end of the calendar year. Faculty hiring and Pathways continue as does work on the governance handbook. Elder Tree has been doing publications for outreach and recruitment, but there is dissatisfaction regarding their design aspects. Convocation will be virtual. Approximately 65% of classes are in-person, particularly in career technical education (CTE), in which many courses have waiting lists. Liberal Arts/General Education classes have high enrollment online.

Valley – Maddren – Valley’s enrollment is up, and an in-person presence must be nurtured. The Institutional Self-Evaluation Report (ISER) for accreditation has been submitted and approved. The college is currently working on updating the equity plan. The new Vice President of Academic Affairs is Matthew Jordan, and Jennifer Cole (formerly a faculty member at West) has been made a dean in Academic Affairs. The Campus Center building will be available for use after repairing flood damage, and there was a controversy over the performing arts center. The senate secretary position has been funded.

Mission – Akl – The college now has a permanent administrative team to provide college stability, led by President Armida Ornelas. This team includes a vice president of academic affairs, a dean of STEM and grants (science, technology, engineering, and mathematics), an additional dean of student services, and a dean of institutional research. There is also classified support in curriculum, as well as noncredit and adult education. Mission has been awarded $10 million to create a regional biotech STEM hub in the San Fernando Valley, as well as degrees and certificates in biotech, aiming for
a baccalaureate in biomanufacturing. A team of campus leaders looked at campus committees to restructure and realign them. The college submitted its ISER; kudos to faculty leaders who worked on it. Eight tenure-track faculty have been hired; 4 more will be. Career and academic pathways teams have launched. The college administration asked counseling faculty to be on-campus 5 days per week; the administration later agreed to 1-day remote.

Harbor – Chaney – The college is also in transition regarding administrators and divisional changes. Brown elaborated on the divisional changes, with some divisions having many disciplines, and Business being dispersed over 3 different divisions. The Interim Vice President of Academic Affairs is Juan Baez, the former chair of Humanities and Fine Arts; the new curriculum chair is Leland Simpliciano; Eric Chau is the new articulation officer; Lorrie Kato is the assessment committee chair; and non-credit and adult education will be led by Michelle Segura. Counseling faculty have been directed to be on campus 5 days a week.

This meeting of the District Academic Senate Executive Committee was in recess from 12:30 to 1:00 p.m.

Other Reports:

District Budget Committee (DBC)

Echeverri referred to the DBC agenda packet on BoardDocs. Included was an enrollment update, which showed levels comparable to last year’s. However, this figure still reflects an enrollment drop of approximately 33%. The District has exceeded its Faculty Obligation Number (FON) requirements. Echeverri also shared the proposed final budget and noted that all colleges indicate ending balances, which colleges are being permitted to keep. There is a cost of living adjustment (COLA) of 6.5% from the State, which the District is passing along to the employees. The hold harmless budget provision in the State budget is scheduled to end in June of 2025. One-time funds are also included in the budget.

Online Education and Academic Technology Committee

Bass-Keer reported agreement among the 9 colleges in the LACCD to use common terminology related to course offering modality for their classes. This will be reflected in the Winter and Spring schedules of classes. The emphasis was looking at registering for classes from the student’s perspective, and making our communications and processes more user-friendly. Students may now search for classes which are HyFlex. The committee will be looking at District software during the latter part of the Fall semester. Committee meetings have moved to the fourth Friday of every month. Some colleges still do not have representation on this committee.
• Technology Planning and Policy Committee (TPPC)

• Guided Pathways

Brown forwarded a link to Greater LA GP, the Greater Los Angeles Guided Pathways resource guide:

Funds are to be allocated at the District level. Phase 1 funding is coming, with a workplan due January 1, 2023. The intent is to make sure that Guided Pathways is also following the State Chancellor’s Vision for Success. They will continue to work with the National Center for Inquiry and Improvement (NCII) for the next academic year.

There were 3 design teams:
1) Articulation – The work done by that team has been institutionalized. Challenges included decisions made outside of their purview e.g., the State Chancellor’s Office. Legislative advocacy work is needed.
2) Technology – Guided Pathways has been working with the Online Education and Academic Technology Committee and the LACCD Technology Planning and Policy Committee (TPPC).
3) Career Development and career exploration for students – The remaining funding will focus on this.
https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1111

• Others

Discussion Items

1. Planning for 2022-2023: Calendar of Events

Echeverri reviewed the calendar, including possible dates for the collegiality in action/technical assistance visit – an item which has seen a number of postponements. The ASCCC 2022 Fall Plenary will be November 3-5 and will be a hybrid event.

2. DAS Goals and Challenges for 2022-2023

Echeverri requested that the Senators send her ideas for updates. This item will be placed on the September 2, 2022 agenda of the DAS Exec.

3. Workgroup for Administrator Retreat Board Policy
Echeverri reported that progress has been made, but that the DAS has not yet reached mutual agreement with the designees of the Board of Trustees. No policy is in place now, and the LACCD is legally required to have one. Without a policy in place, past practice has been for retreating academic administrators to negotiate directly with the district chancellor. Nicholas will be taking Echeverri’s place on this task force. Senate presidents may make recommendations to Echeverri and Nicholas regarding the membership and representation on this work group.

4. Workgroup on Adult Education

Echeverri reported that LACCD Chancellor Rodriguez formed a work group on adult education. Echeverri sent him an email requesting clarification on the charge and membership of the committee, particularly in regards to faculty appointments.

5. Update on AB 1705, AB 705, and Addressing Learning Loss

Echeverri referred to a cost analysis of AB 1705 (Irwin) done by the State Senate Appropriations Committee, noting a block grant of $64 million in one-time funding to implement the legislation. If passed, AB 1705 would discontinue remedial education, which is a significant portion of the mission of the California community colleges. Those wishing to amend this legislation are encouraged to focus on the governor and the finance committee. If passed, AB 1705 will likely adversely affect enrollment as well as course offerings, with fewer if any remedial education in English, Math, and ESL (English as a Second Language). AFT 1521 Faculty Guild President James McKeever has voiced opposition to this legislation as well, and will work with the DAS in efforts to resist or amend this bill.

6. Monitoring DAS Committee Work and Membership

Nicholas compiled a list of committees and task forces with a membership list. She inquired as to the necessity of having a steering committee for Project MATCH; perhaps an advisory committee would be best. Echeverri noted a struggle to keep a faculty coordinator for Project MATCH but wants to see an expanded DAS role, perhaps through the PDC or Guided Pathways. A previous DAS recommendation to expand Project MATCH to include adjunct faculty was greeted favorably by the LACCD administration.

Miller remarked on work completed by an evaluation work group involving new faculty orientations which was put into a Canvas shell. He emphasized that this is not a static training, but that colleges may revise it and use it for local training.

7. Should DAS Recommend Allowing Some Colleges to Proceed with Starfish?
This matter was referred to the DAS Online Education and Academic Technology Committee for review.

8. Implementation of Legislation:  
   - AB 1111 (Common Course Numbering);  
   - AB 928 (Student Transfer Reform Act of 2021);  
   - Memo on Veterans Healthcare and Benefits Improvement Act

9. COVID-19 and Return to In-Person Instruction, Services, and Brown Act Meetings – previously discussed

10. Zero Textbook Cost Grants Including OER

   Miller noted that state funding is available and that an exploration related to those grants is in order.

11. Other Concerns: Items from the Floor, COVID-19 Related Learning Loss – previously discussed

   Noticed Items

   1. Resolution on Diversity, Equity, and Inclusion (DEI) in Curriculum

       Hale conveyed the wish from the Academic Senate at East that this DEI resolution should move forward.

   2. Resolution on HyFlex Dual Delivery Instructional Modality

       Maddren emphasized that HyFlex is a separate and unique instructional modality.

   3. Assignments for Credit for Prior Learning, Noncredit Coordinator, Professional Development, and Legislative Liaison

       Anderson agreed that a legislative liaison is needed.

Upcoming Meetings:

   DAS Executive Committee: Friday, September 2, 2022 - Zoom
   LACCD Board Meeting: Wednesday, September 7, 2022 – Hybrid
   DAS Meeting: Thursday, September 8, 2022 – Zoom
   District Budget Committee: Wednesday, September 14, 2022 – Zoom
   Consultation: Tuesday, September 20, 2022 – Zoom
   Board Standing Committees: Wednesday, September 21, 2022 – Zoom
   ASCCC 2022 Fall Plenary: November 3-5, 2022 – Hybrid
Adjournment

(Nicholas/Hale) M/S/P

The meeting was adjourned at 2:38 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary