

District Academic Senate Executive Committee Retreat

Friday, August 19, 2022

10:00 a.m. to 2:00 p.m.

Zoom URL: <https://lacc.zoom.us/j/95616814755>

Meeting ID: 956 1681 4755

MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Anna Nicholas (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer)
City	Mickey Hong
East	David Hale for Jeffrey Hernandez
Harbor	Van Chaney
Mission	Carole Akl
Pierce	Barbara Anderson
Southwest	Robert Stewart
Trade	Marvin DaCosta
Valley	Chauncey Maddren
West	Patricia Zuk
Guests	Beth Abels (Pierce), Wendy Bass-Keer (Pierce), Adrienne Brown (Harbor), Elizabeth Thornton (Valley)

Approval of Resolution on Teleconferencing:

Resolution on Conducting District Academic Senate (DAS) Executive Committee Public Meetings via Teleconference from August 19, 2022 through September 19, 2022 (Akl/Stewart) **M/S/P**

Echeverri remarked that the LACCD Board of Trustees is meeting in a hybrid format. The District Academic Senate (DAS) will be meeting remotely as permitted by AB 361 (Rivas) while a state of emergency is declared.

Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 10:03 a.m.

Approval of the Agenda:

The agenda was adopted as amended:

- Discussion Item #3 was split, and all subsequent items were reordered.

- 30 • Zero cost textbook grants (including OER) was added.
31 (Akl/Hale) **M/S/P**

32
33 **Point of information:** Action items postponed from the July meeting will be on the
34 September 2, 2022 agenda of the DAS Executive Committee (DAS Exec).

35
36 **Approval of the Minutes:**
37 The minutes of the July 15, 2022 meeting were approved as written
38 (DaCosta/Akl) **M/S/P**

39
40 **Public Speakers:** None

41
42 **Reports**

- 43
44 • **Officer Reports**

45
46 **President**

47
48 Echeverri posted her August 3, 2022 LACCD Board report on BoardDocs, but offered
49 highlights in her report today.

50
51 <https://go.boarddocs.com/ca/laccd/Board.nsf/goto?open&id=CHBBT32DD752>
52

53 Echeverri reported that the LACCD Board of Trustees is meeting in a hybrid format. At
54 the August meeting, and from the resource table, Echeverri stated that unless the
55 District pushes back against legislative intrusion into curriculum, we will continue to lose
56 students. Deborah Harrington is the new President of Teamsters Local 911, and is
57 representing them in conversations related to administrator retreat. There are
58 approximately 100 deans in the LACCD, about 80% of them without faculty tenure in the
59 District. Local 911 is opposing some proposals related to retreat rights, as the District
60 Academic Senate (DAS) continues its collegial consultation on this topic with
61 representatives of the governing board. Christzann Ozan, from LACCD SEIU Local 99,
62 spoke to the Board regarding continuing complaints of a hostile work environment and
63 bullying and harassment in the workplace, especially at Los Angeles City College and L.A.
64 Trade-Technical College. According to the reports of the College Presidents, the number
65 one priority continues to be enrollment. A Districtwide enrollment fair was held on
66 August 13, 2022.

67
68 The LACCD has entered a 6-month negotiation period with Hudson Pacific Properties as
69 part of an exclusive negotiation agreement with them. These negotiations entail a 66-
70 year lease on 13 acres of land on Jefferson Boulevard which are part of West L.A.
71 College. This land will be developed as commercial office space. A number of attorneys
72 spoke during public comments at the Board meeting regarding concerns related to the
73 RFP (request for proposal) process in which the LACCD engaged. A former mayor of

74 Culver City also expressed concerns during public comments about a lack of
75 transparency in the RFP process. The Board also approved a \$5.3 billion bond project
76 which will go to the voters on November 8, 2022. The intent is for these bond funds to
77 be used to replace pre-1970's structures, for sustainability, , technology, infrastructure,
78 and housing. The Board was not unanimous in its approval of the bond, as Trustee
79 Moreno questioned how the LACCD could justify increased infrastructure if the District
80 has a significantly higher online presence than before. This bond project will be placed
81 on the consultation agenda. There were no meetings of the Board standing committees
82 in July.

83
84 The use of masks inside LACCD buildings is highly recommended but not mandatory.
85 COVID-19 testing will continue to be available at the colleges through the 2022 Fall
86 Semester. Governor Newsom has declared a state of emergency regarding monkeypox.
87 Course offerings are reported as about 50% in-person and 50% online; the loss of
88 students has stabilized. The enrollment of Black, Latino, older, and middle school
89 students is up; female enrollment is down. Chancellor Francisco Rodriguez offered
90 recognition for Vice Chancellor and Chief Facilities Executive Ruben Smith and faculty
91 members James McKeever and Marcela Oliva.

92
93 The Board Committees met on Wednesday, August 17, 2022. The Budget and Finance
94 Committee reported that the LACCD has significant ending balances, primarily through
95 HEERF (Higher Education Emergency Relief Fund) and the hold harmless provisions in
96 the State budget. June 2023 is the deadline to use HEERF funds.

97
98 At the Legislative and Public Affairs Committee, it was announced that there are
99 budgetary earmarks for L.A. Pierce College, Mission (\$10 million for a biotechnology
100 center), Valley, East, and West (\$5 million for a Climate Center). State Assembly Bill
101 1705 (Irwin) is currently on the floor of the California State Senate. Avenues to express
102 concerns at this point should focus on the Governor as well as the State Senate's
103 Department of Finance, which estimates large, unfunded costs for this legislation.

104
105 At the Institutional Effectiveness and Student Success Committee, it was reported that
106 all the colleges have submitted their accreditation reports (ISER – Institutional Self-
107 Evaluation Report). The ACCJC (Accrediting Commission for Community and Junior
108 Colleges) will do virtual visits, and then inform the colleges of needed and pertinent
109 areas of focus. In-person visits from the ACCJC to the colleges are anticipated to occur
110 in late February or early March. Accreditation reports will be read in early June, and,
111 later, the ACCJC will provide the accreditation status of the colleges.

112
113 At the Facilities and Master Planning Oversight Committee, it was reported that East will
114 replace one of its buildings, and build a 4-story Nursing and Allied Health Building. City
115 will be replacing its Theater Arts building, and Mission its central plant.

116
117 **1st Vice President – No report**

118

119 **2nd Vice President**

120

121 Atondo was pleased to announce that the eLumen course module is live. Next to go live
122 will be college academic program module. She thanked Daniel Keller, LACCD Dean of
123 Educational Support Services and all of the curriculum chairs at the colleges for working
124 so diligently to launch eLumen. It is anticipated that the District Curriculum Committee
125 (DCC) will work on two administrative procedures: 1) AP 4020 for course and program
126 development; and 2) AP 4100 to clarify language pertaining to graduation requirements.

127

128 The single General Education (GE) transfer plan has been named CalGETC. The ASCCC
129 (Academic Senate for California Community Colleges) is asking the field to consider
130 revising the local GE plans to align with CalGETC.

131

132 In a joint District/DAS effort and using a train the trainer model, Atondo, Freitas, Keller,
133 Christopher Garcia (Chair of the LACCD Counseling Committee) and Cathleen Rozadilla
134 (Articulation Officer at East) recently trained the LACCD counseling chairs, articulation
135 officers, curriculum deans, and Admissions and Records deans on relevant Board
136 Policies (BP) and Administrative Procedures (AP). The training was recorded. Atondo
137 emphasized that the philosophy behind these BPs and APs is to approach college and
138 district processes so that they may remove barriers for student success and completion.
139 She gave an illustrative example of an incident with a student in which a college was
140 prepared to revoke a student's IGETC (Intersegmental General Education Transfer
141 Curriculum) certification which the college sent to a university. This item will be placed
142 on the consultation agenda.

143

144 **Treasurer**

145

146 Miller reported on the status of the DAS account, and the possibility of accessing DAS
147 funds through the District foundation. He informed the college Senate Presidents that
148 he will send a list of frequently asked questions regarding expenditures from the local
149 senate accounts. Miller will also send an email regarding the amount of the local dues
150 and method of payment. He reminded those attending conferences that the District
151 cannot pay for hotel accommodations if the event is within 50 miles. Due to increased
152 travel and conference registration costs, the DAS will see if expenditure limits on these
153 events can be increased. Because of the COVID-19 pandemic, previously unspent funds
154 have been rolled over to this fiscal year. Caution was urged to monitor senate accounts
155 for accuracy.

156

157 **Secretary; Professional Development College (PDC)**

158

159 Brent referenced the website migration and the need to maintain DAS information as
160 public-facing. She also referred to PDC seminars for the academic year as well as goals
161 and collaborative efforts (also posted on BoardDocs).

162

163 • **Sustainable Environment Institute (SEI)**

164

165 Beth Abels had requested the opportunity to post SEI information on the landing pages
166 for Canvas. Jason Finley, Assistant Professor of Geography and Meteorology at Pierce
167 College, as well as Marta Segura, Chief Heat Officer of the City of Los Angeles, had
168 presentations and discussions on the topic of Heat on August 18, 2022. The Politics of
169 Climate will be the topic for the seminar on September 22nd, Aridity will be the topic for
170 October 20th, and there will be a 3-hour event on Climate Anxiety on November 10th.
171 Links to these events as well as a library guide on climate resources are in the latest SEI
172 newsletter. The Sustainable Environment Institute will focus on helping students
173 advocate for their communities. There are 230,000 students in the LACCD who face
174 environmental issues, and SEI hopes to start a community of practice. Abels
175 emphasized that environmental issues are concerns for the humanities and the social
176 sciences as well as the natural sciences. Echeverri suggested requesting greater
177 sustainability funding if the LACCD bond request passes in November. The Center for
178 Climate Studies at West L.A. College received a \$5 million earmark. Zuk noted that the
179 funding was a District achievement and that West would work with all LACCD partners.

180

181 • **College Senate Presidents**

182

183 **City** – Hong – There is concern regarding enrollment, and ongoing efforts to have more
184 on-campus events to involve both the students and the community. There have been
185 accessibility issues, complicated by having a multi-lingual population. Pay scale issues
186 related to certifying that employees are multi-lingual. The faculty has been directed to
187 teach at least one class on campus.

188

189 **Southwest** – Stewart – Anthony Culpepper has been named the interim College
190 President. Stewart has met with him, and it appears that Dr. Culpepper is aware of the
191 senate’s role. Jamail Carter is the acting Vice President of Student Services. Shannon
192 Carter has been named the Vice President of Administration. The Vice President of
193 Academic Affairs is still Lawrence Bradford. Enrollment is being monitored. A new
194 student union building will soon be built. Erum Syed is the Senate President-elect.
195 Stewart continues to chair and/or be a member of various ASCCC committees, including
196 the Part-Time Faculty Committee, the Accreditation Committee, the ASCCC Foundation,
197 and ICAS (the Intersegmental Committee of Academic Senates).

198

199 **East** – David Hale (representing J. Hernandez) – The senate’s focus at East is on diversity,
200 equity, and inclusion. There is concern that Guided Pathways continue to have
201 resources available. Also of concern is the shift of technology to district control, as it
202 must still serve the immediate needs in the classroom.

203

204 **Pierce** – Anderson – The college will be celebrating its 75th anniversary, and will also
205 have a new College President, beginning during the Fall 2022 Semester; their Vice

206 President of Academic Affairs is Mary Jo Apigo. Pierce added a social justice and racial
207 equity pillar for accreditation. One hundred one HyFlex classes are being offered at
208 Pierce; these are searchable according to modality. As are other colleges, Pierce is
209 beginning its Caring Campus initiative. The new faculty AFT Chapter President is Angela
210 Belden.

211

212 **West** – Zuk – College President James Limbaugh would like to make West a climate
213 studies hub. The college received a \$5 million earmark for a Climate Center. The new
214 Vice President of Administrative Services is Jeffrey Archibald, the incoming curriculum
215 chair is Jason Librande, and Zuk will be the new Guided Pathways coordinator. Faculty
216 member Laura Peterson passed away. The new athletic director is Anthony Jones, and
217 Zuk announced that West’s basketball team is ranked #2 in California. The Technology
218 Learning Center opened and the Heldman Center (the library) will be demolished.
219 Enrollment and budget continue to be concerns. The college will offer as many HyFlex
220 courses as possible, although labs need to be in person. West was one of 150 colleges
221 asked to submit an application for the Aspen Institute, and the college is being asked to
222 participate in a data collection and sharing process. West also hopes to help create an
223 environmental science discipline statewide.

224

225 **Trade-Technical** – DaCosta – Robert Miller is the Interim President for August, and
226 Kathleen Burke will be the Interim President from August 31st to the end of the calendar
227 year. Faculty hiring and Pathways continue as does work on the governance handbook.
228 Elder Tree has been doing publications for outreach and recruitment, but there is
229 dissatisfaction regarding their design aspects. Convocation will be virtual.
230 Approximately 65% of classes are in-person, particularly in career technical education
231 (CTE), in which many courses have waiting lists. Liberal Arts/General Education classes
232 have high enrollment online.

233

234 **Valley** – Maddren – Valley’s enrollment is up, and an in-person presence must be
235 nurtured. The Institutional Self-Evaluation Report (ISER) for accreditation has been
236 submitted and approved. The college is currently working on updating the equity plan.
237 The new Vice President of Academic Affairs is Matthew Jordan, and Jennifer Cole
238 (formerly a faculty member at West) has been made a dean in Academic Affairs. The
239 Campus Center building will be available for use after repairing flood damage, and there
240 was a controversy over the performing arts center. The senate secretary position has
241 been funded.

242

243 **Mission** – Akl – The college now has a permanent administrative team to provide
244 college stability, led by President Armida Ornelas. This team includes a vice president of
245 academic affairs, a dean of STEM and grants (science, technology, engineering, and
246 mathematics), an additional dean of student services, and a dean of institutional
247 research. There is also classified support in curriculum, as well as noncredit and adult
248 education. Mission has been awarded \$10 million to create a regional biotech STEM
249 hub in the San Fernando Valley, as well as degrees and certificates in biotech, aiming for

250 a baccalaureate in biomanufacturing. A team of campus leaders looked at campus
251 committees to restructure and realign them. The college submitted its ISER; kudos to
252 faculty leaders who worked on it. Eight tenure-track faculty have been hired; 4 more
253 will be. Career and academic pathways teams have launched. The college
254 administration asked counseling faculty to be on-campus 5 days per week; the
255 administration later agreed to 1-day remote.

256
257 **Harbor** – Chaney – The college is also in transition regarding administrators and
258 divisional changes. Brown elaborated on the divisional changes, with some divisions
259 having many disciplines, and Business being dispersed over 3 different divisions. The
260 Interim Vice President of Academic Affairs is Juan Baez, the former chair of Humanities
261 and Fine Arts; the new curriculum chair is Leland Simpliciano; Eric Chau is the new
262 articulation officer; Lorrie Kato is the assessment committee chair; and non-credit and
263 adult education will be led by Michelle Segura. Counseling faculty have been directed to
264 be on campus 5 days a week.

265
266 This meeting of the District Academic Senate Executive Committee was in recess from
267 12:30 to 1:00 p.m.

268

269 • **Other Reports:**

270

271 • **District Budget Committee (DBC)**

272

273 Echeverri referred to the DBC agenda packet on BoardDocs. Included was an
274 enrollment update, which showed levels comparable to last year's. However, this figure
275 still reflects an enrollment drop of approximately 33%. The District has exceeded its
276 Faculty Obligation Number (FON) requirements. Echeverri also shared the proposed
277 final budget and noted that all colleges indicate ending balances, which colleges are
278 being permitted to keep. There is a cost of living adjustment (COLA) of 6.5% from the
279 State, which the District is passing along to the employees. The hold harmless budget
280 provision in the State budget is scheduled to end in June of 2025. One-time funds are
281 also included in the budget.

282

283 **Online Education and Academic Technology Committee**

284

285 Bass-Keer reported agreement among the 9 colleges in the LACCD to use common
286 terminology related to course offering modality for their classes. This will be reflected
287 in the Winter and Spring schedules of classes. The emphasis was looking at registering
288 for classes from the student's perspective, and making our communications and
289 processes more user-friendly. Students may now search for classes which are HyFlex.
290 The committee will be looking at District software during the latter part of the Fall
291 semester. Committee meetings have moved to the fourth Friday of every month. Some
292 colleges still do not have representation on this committee.

293

294 • **Technology Planning and Policy Committee (TPPC)**

295

296 • **Guided Pathways**

297

298 Brown forwarded a link to Greater LA GP, the Greater Los Angeles Guided Pathways
299 resource guide:

300 [https://www.canva.com/design/DAFGP5TCIVA/CZIHdtDPp9vN3zFVpzxQ8Q/view?utm_c](https://www.canva.com/design/DAFGP5TCIVA/CZIHdtDPp9vN3zFVpzxQ8Q/view?utm_content=DAFGP5TCIVA&utm_campaign=designshare&utm_medium=link&utm_source=homepage_design_menu)
301 [ontent=DAFGP5TCIVA&utm_campaign=designshare&utm_medium=link&utm_source=h](https://www.canva.com/design/DAFGP5TCIVA/CZIHdtDPp9vN3zFVpzxQ8Q/view?utm_content=DAFGP5TCIVA&utm_campaign=designshare&utm_medium=link&utm_source=homepage_design_menu)
302 [omepage_design_menu](https://www.canva.com/design/DAFGP5TCIVA/CZIHdtDPp9vN3zFVpzxQ8Q/view?utm_content=DAFGP5TCIVA&utm_campaign=designshare&utm_medium=link&utm_source=homepage_design_menu)

303

304 Funds are to be allocated at the District level. Phase 1 funding is coming, with a
305 workplan due January 1, 2023. The intent is to make sure that Guided Pathways is also
306 following the State Chancellor’s Vision for Success. They will continue to work with the
307 National Center for Inquiry and Improvement (NCII) for the next academic year.

308

309 There were 3 design teams:

310 1) Articulation – The work done by that team has been institutionalized. Challenges
311 included decisions made outside of their purview e.g., the State Chancellor’s
312 Office. Legislative advocacy work is needed.

313 2) Technology – Guided Pathways has been working with the Online Education and
314 Academic Technology Committee and the LACCD Technology Planning and Policy
315 Committee (TPPC).

316 3) Career Development and career exploration for students – The remaining
317 funding will focus on this.

318 [https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1111)
319 [1111](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1111)

320

321 • **Others**

322

323 **Discussion Items**

324

325 **1. Planning for 2022-2023: Calendar of Events**

326

327 Echeverri reviewed the calendar, including possible dates for the collegiality in
328 action/technical assistance visit – an item which has seen a number of postponements.
329 The ASCCC 2022 Fall Plenary will be November 3-5 and will be a hybrid event.

330

331 **2. DAS Goals and Challenges for 2022-2023**

332

333 Echeverri requested that the Senators send her ideas for updates. This item will be
334 placed on the September 2, 2022 agenda of the DAS Exec.

335

336 **3. Workgroup for Administrator Retreat Board Policy**

337

338 Echeverri reported that progress has been made, but that the DAS has not yet reached
339 mutual agreement with the designees of the Board of Trustees. No policy is in place
340 now, and the LACCD is legally required to have one. Without a policy in place, past
341 practice has been for retreating academic administrators to negotiate directly with the
342 district chancellor. Nicholas will be taking Echeverri's place on this task force. Senate
343 presidents may make recommendations to Echeverri and Nicholas regarding the
344 membership and representation on this work group.

345

346 **4. Workgroup on Adult Education**

347

348 Echeverri reported that LACCD Chancellor Rodriguez formed a work group on adult
349 education. Echeverri sent him an email requesting clarification on the charge and
350 membership of the committee, particularly in regards to faculty appointments.

351

352 **5. Update on AB 1705, AB 705, and Addressing Learning Loss**

353

354 Echeverri referred to a cost analysis of AB 1705 (Irwin) done by the State Senate
355 Appropriations Committee, noting a block grant of \$64 million in one-time funding to
356 implement the legislation. If passed, AB 1705 would discontinue remedial education,
357 which is a significant portion of the mission of the California community colleges. Those
358 wishing to amend this legislation are encouraged to focus on the governor and the
359 finance committee. If passed, AB 1705 will likely adversely affect enrollment as well as
360 course offerings, with fewer if any remedial education in English, Math, and ESL (English
361 as a Second Language). AFT 1521 Faculty Guild President James McKeever has voiced
362 opposition to this legislation as well, and will work with the DAS in efforts to resist or
363 amend this bill.

364

365 **6. Monitoring DAS Committee Work and Membership**

366

367 Nicholas compiled a list of committees and task forces with a membership list. She
368 inquired as to the necessity of having a steering committee for Project MATCH; perhaps
369 an advisory committee would be best. Echeverri noted a struggle to keep a faculty
370 coordinator for Project MATCH but wants to see an expanded DAS role, perhaps
371 through the PDC or Guided Pathways. A previous DAS recommendation to expand
372 Project MATCH to include adjunct faculty was greeted favorably by the LACCD
373 administration.

374

375 Miller remarked on work completed by an evaluation work group involving new faculty
376 orientations which was put into a Canvas shell. He emphasized that this is not a static
377 training, but that colleges may revise it and use it for local training.

378

379 **7. Should DAS Recommend Allowing Some Colleges to Proceed with Starfish?**

380

381 This matter was referred to the DAS Online Education and Academic Technology
382 Committee for review.

383
384 **8. Implementation of Legislation: [AB 1111](#) (Common Course Numbering); [AB 928](#)
385 (Student Transfer Reform Act of 2021); Memo on Veterans Healthcare and Benefits
386 Improvement Act**

387
388 **9. COVID-19 and Return to In-Person Instruction, Services, and Brown Act Meetings –**
389 previously discussed

390
391 **10. Zero Textbook Cost Grants Including OER**

392
393 Miller noted that state funding is available and that an exploration related to those
394 grants is in order.

395
396 **11. Other Concerns: Items from the Floor, COVID-19 Related Learning Loss –** previously
397 discussed

398
399 **Noticed Items**

400
401 **1. Resolution on Diversity, Equity, and Inclusion (DEI) in Curriculum**

402
403 Hale conveyed the wish from the Academic Senate at East that this DEI resolution
404 should move forward.

405
406 **2. Resolution on HyFlex Dual Delivery Instructional Modality**

407
408 Maddren emphasized that HyFlex is a separate and unique instructional modality.
409

410 **3. Assignments for Credit for Prior Learning, Noncredit Coordinator, Professional**
411 **Development, and Legislative Liaison**

412
413 Anderson agreed that a legislative liaison is needed.

414
415 **Upcoming Meetings:**

416
417 **DAS Executive Committee:** Friday, September 2, 2022 - Zoom

418 **LACCD Board Meeting:** Wednesday, September 7, 2022 – Hybrid

419 **DAS Meeting:** Thursday, September 8, 2022 – Zoom

420 **District Budget Committee:** Wednesday, September 14, 2022 – Zoom

421 **Consultation:** Tuesday, September 20, 2022 – Zoom

422 **Board Standing Committees:** Wednesday, September 21, 2022 – Zoom

423 **ASCCC 2022 Fall Plenary:** November 3-5, 2022 – Hybrid

424

425 **Adjournment**
426 (Nicholas/Hale) **M/S/P**
427 The meeting was adjourned at 2:38 p.m.
428
429 Respectfully submitted by Lourdes M. Brent, DAS Secretary