District Academic Senate Executive Committee

Friday, April 14, 2023
9:30 a.m. to 12:00 p.m.

Main Location: Los Angeles Trade-Technical College, 400 W. Washington Blvd., Los Angeles, CA 90017, F5 (TE) - 101
Alternate Locations: Los Angeles City College, 855 N Vermont Ave, Los Angeles, CA 90029
Student Union, 2nd Fl. Conference Room (202)
Zoom URL: https://lacc.zoom.us/j/95616814755
Meeting ID: 956 1681 4755

MINUTES

Attendance

<table>
<thead>
<tr>
<th>Present</th>
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<tbody>
<tr>
<td>Officers</td>
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<tr>
<td>Angela Echeverri (President), Anna Nicholas (1st VP), Elizabeth Atondo (2nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer), John Freitas (Parliamentarian)</td>
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<tr>
<td>City</td>
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<tr>
<td>East</td>
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<tr>
<td>Jeffrey Hernandez</td>
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<tr>
<td>Harbor</td>
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<tr>
<td>Adrienne Brown for Van Chaney</td>
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<td>Mission</td>
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<td>Carole Akl</td>
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<td>Pierce</td>
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<td>Barbara Anderson</td>
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<td>Southwest</td>
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<td>Robert Stewart</td>
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<td>Trade</td>
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<td>Marvin DaCosta</td>
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<td>Valley</td>
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<td>Chauncey Maddren</td>
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<td>West</td>
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<td>Guests</td>
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<td>Wendy Bass-Keer (Pierce), Jessica Drawbond (Southwest), George Leddy (Valley)</td>
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Call to Order:
District Academic Senate President Angela Echeverri called the meeting to order at 9:41 a.m.

Approval of the Agenda:
The agenda was adopted as written (Nicholas/Hernandez) M/S/P – Approved by unanimous consent

Approval of the Minutes:
The minutes of the March 3, 2023 meeting were approved as amended (on line 177, change “recommended” to “suggested”) (Nicholas/Maddren) M/S/P - Approved as amended by unanimous consent

Public Speakers:
None

Action Items

1. Institutional Effectiveness Partnership Initiative: Institutional Innovation and Effectiveness Plan  
(Nicholas/Hernandez) M/S/P – as amended

Echeverri presented a document to the Senators which District Administration had asked her to sign but which had not been reviewed by the District Academic Senate Executive Committee (DAS Exec) or the full DAS. She did not sign that document at that time, but presented it to the Exec today for review. A number of changes to this document pertaining to the 10 + 1 were proposed by the Exec, and a revised document was developed and approved.

Consent Calendar Items from the District Curriculum Committee

1. All current and future courses that meet the Ethnic Studies CSUGE Area F and the Ethnic Studies IGETC Area 7 course requirement also satisfy the California Community College Ethnic Studies course graduation requirement for local degrees (for action at the May 11, 2023 DAS meeting)

2. AP 4020 Curriculum Development Appendix A LACCD Course-to-Discipline Crosswalk (for action at the May 11, 2023 DAS meeting)

3. AP 4230 Appendix A Transcript Notation Language update (for Action at the May 11th, 2023 DAS meeting)

4. AP 4235 Credit for Prior Learning update - Add COR to required element under Standards (for Action at the May 11th, 2023 DAS meeting)

5. AP 4235 Credit for Prior Learning Appendix A Military Credit Guidelines update (for Action at the May 11th, 2023 DAS meeting)

All items on the consent calendar from the District Curriculum Committee (DCC) were approved.

Consent Calendar Items from the DAS Equivalency Committee

1. Approve the formation of the African American Studies District Discipline Committee (for action/consent calendar at the May 11 DAS meeting)
2. Approve the amendment of the Crosswalk document with clarifying language regarding MQs to teach Commercial Music (for action/consent calendar at the May 11 DAS meeting)

3. Approve the amendment of the Crosswalk document with clarifying language regarding MQs to teach Biological Sciences; (Medical Science is the new addition to the list of DAS-approved Additional Qualifications and/or Specifications) (for action/consent calendar at the May 11 DAS meeting)

**MOTION:** Approve Item #3 (addition of medical science) with the stipulation that the minutes reflect that the intent is to approve that the additional alternate titles are equivalent and that the following format be used: Minimum Qualifications; OR the equivalent; alternate titles.

(Hernandez/Brown) M/S/P

All items on the consent calendar from the District Academic Senate Equivalency Committee were approved.

**Noticed Items**

1. **Revised BP 7250 Educational Administrators Retreat Rights**

Echeverri reported that at the time of the Spring 2023 team visits to the District from the Accrediting Commission for Community and Junior Colleges (ACCJC), Board Policy 7250, based on a revised Community College League of California (CCLC) template, was erroneously posted on BoardDocs under LACCD’s list of approved Board Policies. Several DAS Exec members expressed concern and consternation because the ACCJC visiting teams likely incorrectly inferred that the administrator retreat rights policy (as posted) had been mutually agreed to and approved by the DAS and LACCD Board of Trustees. In fact, the LACCD has never formally approved an administrator retreats right policy, even though the DAS has been working to develop one since 2019. This policy void has led to several controversial and unpopular decisions by the District administration to unilaterally grant retreat rights and faculty assignments to administrators in the past. Since the ACCJC visiting team to the Educational Services Center did not meet with the DAS President during the accreditation visit, clarification on this matter did not occur at that time. Echeverri reported that she had requested LACCD Chancellor Rodriguez to formally contact the ACCJC in writing to inform them of this error, but the letter had not been sent. In response to this delay, a DAS Exec work group was formed to draft a letter to the ACCJC.

**Discussion Items**
1. Planning for 2023-24: Brown Act Meetings; Calendar of Events: DAS Elections for 2023, DAS and DAS Exec Meeting Locations, Local Visits on DEI in Curriculum, Accreditation, ASCCC Events

Echeverri reported that she has reserved the ESC (the Educational Services Center, a.k.a., the district office) for meetings of the DAS Exec; the next meeting will be May 5, 2023, in the 6th floor conference room. Should SB 411 pass, more teleconferencing flexibility will be permitted under the Brown Act. There was discussion about meeting at the ESC versus at the LACCD colleges. Meetings of the full DAS will be at the colleges; the next DAS meeting will be at Valley on May 11, 2023.

2. 2023 DAS Elections: Nominations and Elections Procedures for DAS Officer Positions (May 11, 2023)

Bass reported that she will have Election Runner (a virtual election software) ready for the May 11, 2023 election for the DAS officer positions. No positions are being contested, but having Election Runner ready will permit write-ins or “no” votes. The body can also elect by acclamation since all positions are uncontested. Bass will chair the DAS meeting at the time of the election, and will need the emails of the DAS voters at that time.

3. Reassigned Time for DAS Officers and Coordinators

There was discussion among the Senators regarding current and proposed future reassigned time for DAS Officers and coordinators.

4. Culturally Competent Faculty Professional Development

Hernandez noted that at consultation it was stated that colleges can use unspent funds for culturally competent professional development.

5. AB 2973 (2022) Postsecondary Education omnibus bill revision of the mission of the California Community Colleges as codified in California EDC §66010.4

A recent revision to the California Education Code has changed the mission of the California Community Colleges (CCC) where, for example, “remedial education” has become “pre-transfer.” A response via a resolution at the ASCCC (Academic Senate for California Community Colleges) Spring Plenary Session will be presented. Greater legislative advocacy is needed.

**MOTION: Extend the meeting by 15 minutes**
(Hernandez/Maddren) M/S//P
6. Funding and Future of Digital Badging Platform

Drawbond reported on a new software as a depository for digital badging (Campus Credentials). It is more expensive than Credly, but can do more. If there is a need from a student standpoint, then a need must be clearly established.

7. District Policy or Statement on AI (Artificial Intelligence)

There was a suggestion to update AP 4221 (re the course syllabus) to include an artificial intelligence policy.

8. Possible Movement of the American Institutions Requirement to the Upper Division at CSUs

There is conversation on the part of by the California State Universities to limit the American Institutions requirement to upper division classed.

Owing to the lateness of the hour, the following items were reserved to the next meeting.

9. 2023-2024 College Catalogs: Need to Include the Ethnic Studies Graduation Competency Requirement for Local Degrees

10. Alignment of Curriculum: Aligning content, objectives, and requisites of courses with the same subject prefix and number; Aligning District Courses & Units with C-ID

11. Reorganizing the DAS Exec and the DAS agendas (adding Consent Calendar, moving Discussion Items after Noticed Items and before Reports)

12. Moratorium on Creation of New Subjects in Anticipation of State Common Course Numbering System

13. AB 1887 and Concerns about LACCD Restrictions on Out-Of-State Travel

14. Update on AB 1705 (Irwin, 2022) Implementation, Support to Improve Student Outcomes

15. Legislative Advocacy and DAS Goals, Priorities, and Challenges for 2023 and Beyond

16. Credit for Prior Learning: Districtwide Coordination and Support
17. District Governance Council to Vet and Make Recommendations on Non-10+1 Matters - Discussion of next steps

18. Other Items: AFT 1521 Negotiation Topics; Campus Safety and Emergency Preparedness

Reports

- Officer Reports

President

1st Vice President – written report

DAS 1st VP Report for the DAS Exec meeting on April 14, 2023 (Anna Nicholas)

Since my last report, the Equivalency Committee met on 3/13/2023 and 4/10/2023.

At the March meeting, the committee voted unanimously to approve the final version of the guidebook of answers to the FAQ related to the LACCD equivalency procedures. The final version includes edits that reflect the language in Title 5 related to occupational and professional experience. This document was shared with the Discipline Day participants, posted on both the District Equivalency Committee and the District Discipline Committee websites, and is on our meeting agenda today.

The committee also voted to amend the Crosswalk document with clarifying language regarding MQs to teach Biological Sciences and Commercial Music, to reflect the existing MOUs. These edits are also on our agenda today.

We received positive feedback about the District Discipline Day on March 17. We had a record number of participants (over 530 people registered; in 2022 that number was 420), and 41 District Discipline Committees were scheduled to meet (in 2022 that number was 34). Participants liked that the District Discipline Committees’ work was the focus of this event. I have also received some helpful feedback from committees that can help us improve our structures and processes, as well as increase dialogue among faculty across campuses. Some District Discipline Committees will continue working on addressing some of the questions raised and will send us their feedback at a later day. Many thanks to everyone who was involved in the planning of this event, everyone who presented, hosted a District Discipline Committee meeting or attended.
I have collected PowerPoints and links to recordings, and the document with this information is on our agenda today. The presentations and links to recordings are also posted on both the District Equivalency Committee and the District Discipline Committee websites, and is on our meeting agenda today.

At the April meeting, the Equivalency Committee ratified the formation of the African American Studies Committee. This item is on our agenda today. We also reviewed feedback from District Discipline Committees and will continue that discussion at our May meeting.

The deadline for submission of proposals for the 2023-2024 cycle of the ASCCC Disciplines List revision is September 30, 2023.

The new edition of the 2022 Minimum Qualifications Handbook has been released, and it includes new disciplines, Asian American and Native American Studies.

The Administrative Retreat Rights Workgroup met on 3/23/2023. The workgroup finished our revisions to BP 7250 for the May 11 DAS meeting. This item is on our agenda today.

The next meeting of the Equivalency Committee is on Monday, 5/8 at 2 pm at ESC-6th Floor Conference Room #617.

2nd Vice President

Secretary

Treasurer

Local Senate Presidents

- Other Reports:
  - District Budget Committee (DBC)
  - Online Education and Academic Technology Committee
  - TPPC
  - Guided Pathways
  - Professional Development College
  - Sustainable Environment Institute
Leddy reported on the SEI newsletter and a 3-hour panel on food, fashion, and film planned for April 28, 2023, from 9-12.

- Local Academic Senate Reports

**Information Items**

Stewart reminded the Senators about the Area competition at Plenary. Mission will have a biomanufacturing baccalaureate at L. A. Mission College. Adrienne Brown will now be on the Board of Governors.


2. **Finalized Guidebook of Answers to the FAQ Related to the LACCD Equivalency Procedures**

3. **Document with links to recordings and PowerPoints of the District Discipline Day presentations**

**Upcoming Meetings:**

- **ASCCC 2023 Plenary:** April 20-22, 2023 – Doubletree, Anaheim
- **Board Standing Committees:** Wednesday, April 19, 2023
- **LACCD Board Meeting:** Wednesday, May 3, 2023
- **Consultation Meeting:** Tuesday, May 9, 2023-2:00 p.m. – Zoom
- **District Budget Committee:** Wednesday, May 10, 2023
- **DAS Meeting:** Thursday, May 11, 2023 – VALLEY
- **DAS Executive Committee:** Friday, May 5, 2023 (ESC)
- **ASCCC Faculty Leadership Institute:** June 15-17, 2023 – Millbrae
- **ASCCC Curriculum Institute:** July 12-15, 2023 – Riverside – Hybrid

**Adjournment**

(Brent/Hernandez) **M/S/P**

The meeting was adjourned at 12:20 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary