

District Academic Senate Executive Committee

Friday, April 14, 2023

9:30 a.m. to 12:00 p.m.

Main Location: Los Angeles Trade-Technical College, 400 W. Washington Blvd., Los Angeles, CA 90017, F5 (TE) -101

Alternate Locations: Los Angeles City College, 855 N Vermont Ave, Los Angeles, CA 90029
Student Union, 2nd Fl. Conference Room (202)

Zoom URL: <https://lacc.zoom.us/j/95616814755>

Meeting ID: 956 1681 4755

MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Anna Nicholas (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer), John Freitas (Parliamentarian)
City	
East	Jeffrey Hernandez
Harbor	Adrienne Brown for Van Chaney
Mission	Carole Akl
Pierce	Barbara Anderson
Southwest	Robert Stewart
Trade	Marvin DaCosta
Valley	Chauncey Maddren
West	
Guests	Wendy Bass-Keer (Pierce), Jessica Drawbond (Southwest), George Leddy (Valley)

Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 9:41 a.m.

Approval of the Agenda:

The agenda was adopted as written

(Nicholas/Hernandez) **M/S/P – Approved by unanimous consent**

Approval of the Minutes:

The minutes of the March 3, 2023 meeting were approved as amended (on line 177, change “recommended” to “suggested”)

(Nicholas/Maddren) **M/S/P – Approved as amended by unanimous consent**

Public Speakers:

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None

Action Items

1. Institutional Effectiveness Partnership Initiative: Institutional Innovation and Effectiveness Plan

(Nicholas/Hernandez) **M/S/P – as amended**

Echeverri presented a document to the Senators which District Administration had asked her to sign but which had not been reviewed by the District Academic Senate Executive Committee (DAS Exec) or the full DAS. She did not sign that document at that time, but presented it to the Exec today for review. A number of changes to this document pertaining to the 10 + 1 were proposed by the Exec, and a revised document was developed and approved.

Consent Calendar Items from the District Curriculum Committee

1. All current and future courses that meet the Ethnic Studies CSUGE Area F and the Ethnic Studies IGETC Area 7 course requirement also satisfy the California Community College Ethnic Studies course graduation requirement for local degrees (for action at the May 11, 2023 DAS meeting)

2. AP 4020 Curriculum Development Appendix A LACCD Course-to-Discipline Crosswalk (for action at the May 11, 2023 DAS meeting)

3. AP 4230 Appendix A Transcript Notation Language update (for Action at the May 11th, 2023 DAS meeting)

4. AP 4235 Credit for Prior Learning update - Add COR to required element under Standards (for Action at the May 11th, 2023 DAS meeting)

5. AP 4235 Credit for Prior Learning Appendix A Military Credit Guidelines update (for Action at the May 11th, 2023 DAS meeting)

All items on the consent calendar from the District Curriculum Committee (DCC) were approved.

Consent Calendar Items from the DAS Equivalency Committee

1. Approve the formation of the African American Studies District Discipline Committee (for action/consent calendar at the May 11 DAS meeting)

73 **2. Approve the amendment of the Crosswalk document with clarifying language**
74 **regarding MQs to teach Commercial Music (for action/consent calendar at the May 11**
75 **DAS meeting)**

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77 **3. Approve the amendment of the Crosswalk document with clarifying language**
78 **regarding MQs to teach Biological Sciences; (Medical Science is the new addition to**
79 **the list of DAS-approved Additional Qualifications and/or Specifications) (for**
80 **action/consent calendar at the May 11 DAS meeting)**

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82 **MOTION: Approve Item #3 (addition of medical science) with the stipulation that the**
83 **minutes reflect that the intent is to approve that the additional alternate titles are**
84 **equivalent and that the following format be used: Minimum Qualifications; OR the**
85 **equivalent; alternate titles.**

86 (Hernandez/Brown) M/S/P

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88 All items on the consent calendar from the District Academic Senate Equivalency
89 Committee were approved.

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91 **Noticed Items**

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93 **1. Revised BP 7250 Educational Administrators Retreat Rights**

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95 Echeverri reported that at the time of the Spring 2023 team visits to the District from
96 the Accrediting Commission for Community and Junior Colleges (ACCJC), Board Policy
97 7250, based on a revised Community College League of California (CCLC) template, was
98 erroneously posted on BoardDocs under LACCD's list of approved Board Policies.

99 Several DAS Exec members expressed concern and consternation because the ACCJC
100 visiting teams likely incorrectly inferred that the administrator retreat rights policy (as
101 posted) had been mutually agreed to and approved by the DAS and LACCD Board of
102 Trustees. In fact, the LACCD has never formally approved an administrator retreats right
103 policy, even though the DAS has been working to develop one since 2019. This policy
104 void has led to several controversial and unpopular decisions by the District
105 administration to unilaterally grant retreat rights and faculty assignments to
106 administrators in the past. Since the ACCJC visiting team to the Educational Services
107 Center did not meet with the DAS President during the accreditation visit, clarification
108 on this matter did not occur at that time. Echeverri reported that she had requested
109 LACCD Chancellor Rodriguez to formally contact the ACCJC in writing to inform the
110 Accrediting Commission about this error, but the letter had not been sent. In response
111 to this delay, a DAS Exec work group was formed to draft a letter to the ACCJC.

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113 **Discussion Items**

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115 **1. Planning for 2023-24: Brown Act Meetings; Calendar of Events: DAS Elections for**
116 **2023, DAS and DAS Exec Meeting Locations, Local Visits on DEI in Curriculum,**
117 **Accreditation, ASCCC Events**
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119 Echeverri reported that she has reserved the ESC (the Educational Services Center,
120 a.k.a., the district office) for meetings of the DAS Exec; the next meeting will be May 5,
121 2023, in the 6th floor conference room. Should SB 411 pass, more teleconferencing
122 flexibility will be permitted under the Brown Act. There was discussion about meeting
123 at the ESC versus at the LACCD colleges. Meetings of the full DAS will be at the colleges;
124 the next DAS meeting will be at Valley on May 11, 2023.
125

126 **2. 2023 DAS Elections: Nominations and Elections Procedures for DAS Officer**
127 **Positions (May 11, 2023)**
128

129 Bass reported that she will have Election Runner (a virtual election software) ready for
130 the May 11, 2023 election for the DAS officer positions. No positions are being
131 contested, but having Election Runner ready will permit write-ins or “no” votes. The
132 body can also elect by acclamation since all positions are uncontested. Bass will chair
133 the DAS meeting at the time of the election, and will need the emails of the DAS voters
134 at that time.
135

136 **3. Reassigned Time for DAS Officers and Coordinators**
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138 There was discussion among the Senators regarding current and proposed future
139 reassigned time for DAS Officers and coordinators.
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141 **4. Culturally Competent Faculty Professional Development**
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143 Hernandez noted that at consultation it was stated that colleges can use unspent funds
144 for culturally competent professional development.
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146 **5. AB 2973 (2022) Postsecondary Education omnibus bill revision of the mission of the**
147 **California Community Colleges as codified in California EDC §66010.4**
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149 A recent revision to the California Education Code has changed the mission of the
150 California Community Colleges (CCC) where, for example, “remedial education” has
151 become “pre-transfer.” A response via a resolution at the ASCCC (Academic Senate for
152 California Community Colleges) Spring Plenary Session will be presented. Greater
153 legislative advocacy is needed.
154

155 **MOTION: Extend the meeting by 15 minutes**

156 (Hernandez/Maddren) **M/S//P**

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158 **6. Funding and Future of Digital Badging Platform**

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160 Drawbond reported on a new software as a depository for digital badging (Campus
161 Credentials). It is more expensive than Credly, but can do more.

162 If there is a need from a student standpoint, then a need must be clearly established.

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164 **7. District Policy or Statement on AI (Artificial Intelligence)**

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166 There was a suggestion to update AP 4221 (re the course syllabus) to include an artificial
167 intelligence policy.

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169 **8. Possible Movement of the American Institutions Requirement to the Upper Division**
170 **at CSUs**

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172 There is conversation on the part of by the California State Universities to limit the
173 American Institutions requirement to upper division classed.

174

175 Owing to the lateness of the hour, the following items were reserved to the next
176 meeting.

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178 **9. 2023-2024 College Catalogs: Need to Include the Ethnic Studies Graduation**
179 **Competency Requirement for Local Degrees**

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181 **10. Alignment of Curriculum: Aligning content, objectives, and requisites of courses**
182 **with the same subject prefix and number; Aligning District Courses & Units with C-ID**
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184 **11. Reorganizing the DAS Exec and the DAS agendas (adding Consent Calendar,**
185 **moving Discussion Items after Noticed Items and before Reports)**

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187 **12. Moratorium on Creation of New Subjects in Anticipation of State Common Course**
188 **Numbering System**

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190 **13. AB 1887 and Concerns about LACCD Restrictions on Out-Of-State Travel**

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192 **14. Update on AB 1705 (Irwin, 2022) Implementation, Support to Improve Student**
193 **Outcomes**

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195 **15. Legislative Advocacy and DAS Goals, Priorities, and Challenges for 2023 and**
196 **Beyond**

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198 **16. Credit for Prior Learning: Districtwide Coordination and Support**

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17. District Governance Council to Vet and Make Recommendations on Non-10+1 Matters - Discussion of next steps

18. Other Items: AFT 1521 Negotiation Topics; Campus Safety and Emergency Preparedness

Reports

- **Officer Reports**

President

1st Vice President – written report

DAS 1st VP Report for the DAS Exec meeting on April 14, 2023 (Anna Nicholas)

Since my last report, the Equivalency Committee met on 3/13/2023 and 4/10/2023.

At the March meeting, the committee voted unanimously to approve the final version of the guidebook of answers to the FAQ related to the LACCD equivalency procedures. The final version includes edits that reflect the language in Title 5 related to occupational and professional experience. This document was shared with the Discipline Day participants, posted on both the [District Equivalency Committee](#) and the [District Discipline Committee](#) websites, and is on our meeting agenda today.

The committee also voted to amend the [Crosswalk document](#) with clarifying language regarding MQs to teach Biological Sciences and Commercial Music, to reflect the existing MOUs. These edits are also on our agenda today.

We received positive feedback about the District Discipline Day on March 17. We had a record number of participants (over 530 people registered; in 2022 that number was 420), and 41 District Discipline Committees were scheduled to meet (in 2022 that number was 34). Participants liked that the District Discipline Committees' work was the focus of this event. I have also received some helpful feedback from committees that can help us improve our structures and processes, as well as increase dialogue among faculty across campuses. Some District Discipline Committees will continue working on addressing some of the questions raised and will send us their feedback at a later day. Many thanks to everyone who was involved in the planning of this event, everyone who presented, hosted a District Discipline Committee meeting or attended.

242 I have collected PowerPoints and links to recordings, and the document with this
243 information in on our agenda today. The presentations and links to recordings are
244 also posted on both the [District Equivalency Committee](#) and the [District Discipline](#)
245 [Committee](#) websites, and is on our meeting agenda today.

246
247 At the April meeting, the Equivalency Committee ratified the formation of the
248 African American Studies Committee. This item is on our agenda today. We also
249 reviewed feedback from District Discipline Committees and will continue that
250 discussion at our May meeting.

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252 The deadline for submission of proposals for the 2023-2024 cycle of the ASCCC
253 Disciplines List revision is September 30, 2023.

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255 The new edition of the 2022 [Minimum Qualifications Handbook](#) has been released,
256 and it includes new disciplines, Asian American and Native American Studies.
257 The Administrative Retreat Rights Workgroup met on 3/23/2023. The workgroup
258 finished our revisions to BP 7250 for the May 11 DAS meeting. This item is on our
259 agenda today.

260
261 The next meeting of the Equivalency Committee is on Monday, 5/8 at 2 pm at ESC-
262 6th Floor Conference Room #617.

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264 **2nd Vice President**

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266 **Secretary**

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268 **Treasurer**

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270 **Local Senate Presidents**

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272 • **Other Reports:**

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274 • **District Budget Committee (DBC)**

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276 • **Online Education and Academic Technology Committee**

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278 • **TPPC**

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280 • **Guided Pathways**

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282 • **Professional Development College**

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284 • **Sustainable Environment Institute**

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286 Leddy reported on the SEI newsletter and a 3-hour panel on food, fashion, and
287 film planned for April 28, 2023, from 9-12.

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289 • **Local Academic Senate Reports**

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291 **Information Items**

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293 Stewart reminded the Senators about the Area competition at Plenary. Mission will
294 have a biomanufacturing baccalaureate at L. A. Mission College. Adrienne Brown will
295 now be on the Board of Governors.

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297 **1. New Edition of the Minimum Qualifications (MQ) Handbook**

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299 **2. Finalized Guidebook of Answers to the FAQ Related to the LACCD Equivalency
300 Procedures**

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302 **3. Document with links to recordings and PowerPoints of the District Discipline Day
303 presentations**

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305 **Upcoming Meetings:**

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307 **ASCCC 2023 Plenary:** April 20-22, 2023 – Doubletree, Anaheim

308 **Board Standing Committees:** Wednesday, April 19, 2023

309 **LACCD Board Meeting:** Wednesday, May 3, 2023

310 **Consultation Meeting:** Tuesday, May 9, 2023-2:00 p.m. – Zoom

311 **District Budget Committee:** Wednesday, May 10, 2023

312 **DAS Meeting:** Thursday, May 11, 2023 – VALLEY

313 **DAS Executive Committee:** Friday, May 5, 2023 (ESC)

314 **ASCCC Faculty Leadership Institute:** June 15-17, 2023 – Millbrae

315 **ASCCC Curriculum Institute:** July 12-15, 2023 – Riverside – Hybrid

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317 **Adjournment**

318 (Brent/Hernandez) **M/S/P**

319 The meeting was adjourned at 12:20 p.m.

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321 Respectfully submitted by Lourdes M. Brent, DAS Secretary