District Academic Senate Executive Committee

Friday, March 3, 2023
9:30 a.m. to 12:00 p.m.

Main Location: Los Angeles City College, 855 N Vermont Ave, Los Angeles, CA 90029
Student Union, 2nd Fl. Conference Room (202)
Alternate Locations: Los Angeles Mission College, 13356 Eldridge Ave, Sylmar, CA 91342
Instructional Building, Senate Office Room 1016
Zoom URL: https://lacc.zoom.us/j/95616814755
Meeting ID: 956 1681 4755

MINUTES

Attendance

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Officers</td>
<td>Angela Echeverri (President), Anna Nicholas (1st VP), Elizabeth Atondo</td>
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<td>(2nd VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)</td>
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<tr>
<td>City</td>
<td>Mickey Hong</td>
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<tr>
<td>East</td>
<td>Jeffrey Hernandez</td>
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<tr>
<td>Harbor</td>
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<tr>
<td>Mission</td>
<td>Carole Akl</td>
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<tr>
<td>Pierce</td>
<td>Barbara Anderson</td>
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<td>Southwest</td>
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<td>Trade</td>
<td>Marvin DaCosta</td>
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<tr>
<td>Valley</td>
<td>Chauncey Maddren</td>
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<tr>
<td>West</td>
<td>Patricia Zuk</td>
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<td>Guests</td>
<td>Tariq Azim (The Campaign for College Opportunity), Wendy Bass-Keer</td>
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<td></td>
<td>(Pierce), Daniel Judge (East), George Leddy (Valley), Eddie Tchertchian</td>
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Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 9:44 a.m.

Approval of the Agenda:
The agenda was adopted as written
(J. Hernandez/Nicholas) M/S/P

Approval of the Minutes:
The minutes of the February 3, 2023 meeting were approved as amended to reference Article 15 of the LACCD Teamsters Local 911 collective bargaining agreement
(J. Hernandez/Nicholas) M/S/P

Public Speakers:
Eddie Tchertchian, Pierce faculty member and co-chair of the LACCD AB 705/1705 task force, referenced a memorandum from the State Chancellor’s Office – a draft and only sent to a few colleges – severely limiting the options of community colleges to offer pre-transfer level English and Math courses. This will result in the removal of many educational opportunities for students. It is important to think about next steps, to work with the faculty union and District administration, and to collaborate with students, as it will be they who will be most affected. The District Academic Senate (DAS) needs to reach out to legislators.

**Action Items**

1. **AP 2410**: Board Policies and Administrative Procedures – for notice at DAS March meeting

   (Nicholas/Maddren) **M/S/P**

   Administrative Procedure (AP) 2410 was created by district administration without DAS consultation. The intent of this AP as an action item today is to revise the administration’s draft. Those revisions would place the District Academic Senate in a central role in academic and professional matters in District shared governance. This item will be noticed at the March 2023 meeting of the full DAS.

2. **AP 4051**: Acceptance and Evaluation of External Coursework for Action at DAS March 9th, 2023 – from DCC

   Approved by unanimous consent – as amended

   **MOTION**: Amend V.2., CSUGE Great and certification to retain the original language of “other” and delete Non-CCCC

   (Freitas/Atondo) **M/S/P** – approved by unanimous consent

3. Motion: The District Curriculum Committee recommends an implementation date of Fall 2023 for the Associate Degree graduation requirement of one Ethnic Studies course. For Action at the DAS March 9, 2023, meeting – from DCC

   Approved by unanimous consent

**Noticed Items** - none

**Discussion Items**

The May DAS meeting will be at Valley; the DAS Exec (District Academic Senate Executive Committee) will meet at the Educational Services Center (ESC). If the decision instead is to meet at a campus, then we can alternate between City and Trade for the remainder of the semester.

There will be elections for District Academic Senate officers at the May 11, 2023 DAS meeting at 2 p.m., time certain.

Members of the ACCJC (Accrediting Commission for Community and Junior Colleges) teams have been conducting their visits, and most colleges have fared well. There were fewer core inquiries during this accreditation cycle than the last. For the ESC (Educational Services Center/district office), there were questions related to resource allocation, suggestions for an orientation for new Board of Trustees members, and a review of the process for the development and framework for equity and social justice. The accreditation team will visit the ESC on March 10, 2023.

Representatives from the ASCCC (Academic Senate for California Community Colleges) will be available for Discipline Day on March 17, 2023. Echeverri will ask the District for sign language interpreters and will send out the finalized agenda shortly.

The ASCCC Spring Plenary is in Anaheim this year; we have authorization to stay at the hotel on the Wednesday night before Plenary.

2. 2023 DAS Elections: Nominations and Elections Procedures for DAS Officer Positions (May 11, 2023)

Nominations and Elections Committee Chair Wendy Bass provided updates. Echeverri will email nominations and elections information to all faculty; the nominations deadline is April 10, 2023. Nominations will be validated by the Nominations and Elections Committee to ascertain the eligibility of the candidates according to the DAS Bylaws. Voting will be conducted electronically during the May 11, 2023 DAS meeting at 2 p.m., time certain. Voters can be at multiple public locations listed on the DAS meeting agenda and must have electronic access. When the voting is compiled electronically, there will be a motion at that May meeting to validate the election results.

3. Alignment of Curriculum: Aligning content, objectives, and requisites of courses with the same subject prefix and number; Aligning District Courses & Units with C-ID

After discussion, there was consensus that faculty must take the leadership on this issue for the sake of our students. For example, the course outline of record (COR) could remain the same but academic freedom could manifest in the syllabus; C-ID numbers could be incorporated in all schedules, catalogs, and student transcripts. A small work
4. Reorganizing the DAS Exec and the DAS agendas (adding Consent Calendar, moving Discussion Items after Noticed Items and before Reports)

Parliamentarian Freitas noted that the DAS may adopt standing rules which need not be in the bylaws.

5. Moratorium on Creation of New Subjects in Anticipation of State Common Course Numbering System

It was recommended to pause the creation of new subjects pending the implementation of the common course numbering system.

6. AB 1887 and Concerns about LACCD Restrictions on Out-Of-State Travel

Certain exceptions to a restriction on out of state travel are included in AB 1887, but they are not contained in the corresponding Board Policy. This item will be placed on the consultation agenda.

7. Draft Guidebook of Answers to the FAQs Related to the LACCD Equivalency Procedures

MOTION: Extend the meeting by 15 minutes
(J. Hernandez/Nicholas) M/S/P

8. Draft Guidebook of Answers to the FAQs Related to the LACCD Equivalency Procedures

This draft will also be shared with the full DAS and contains differences between occupational and professional experience.

9. Update on AB 1705 (Irwin, 2022): Implementation, Support to Improve Student Outcomes

The effects of learning loss, the lack of course alternatives to transfer-level English and Math classes, the impacts on STEM (Science, Technology, Engineering, and Mathematics) majors, and the loss of enrollment were discussed. It was suggested that Math instructors teach pre-transfer level classes to high school students through dual enrollment.

10. Administrative Retreat Rights Policy
A new draft should be available in May.

11. Legislative Advocacy and DAS Goals: Priorities, and Challenges for 2023 and Beyond

It is important for the DAS to be more proactive in legislative advocacy.

**MOTION: Extend the meeting by 10 minutes**
(Brent/Nicholas) M/S/P

12. Credit for Prior Learning: Districtwide Coordination and Support

It is important to identify people to expand and implement credit for prior learning at a district level.

13. District Governance Council to Vet and Make Recommendations on Non-10+1 Matters - Discussion of next steps

It was suggested that the DAS work collaboratively with the AFT (American Federation of Teachers) Faculty Guild on this topic.

14. Other Items: AFT 1521 Negotiation Topics; Campus Safety and Emergency Preparedness

**Reports**

- **Officer Reports**

**President**

Echeverri reported that there should be an announcement on Monday, March 6, 2023, regarding the search for hiring the permanent Pierce College president.

**1st Vice President**

**DAS 1st VP Report for the DAS Exec meeting on March 3, 2023 (Anna Nicholas)**

Since my last report, the Equivalency Committee met on 2/13/2023. The committee voted unanimously to approve the guidebook of answers to the FAQ related to the LACCD equivalency procedures. We welcome feedback, as the goal is to produce the best possible document.
District Equivalency Coordinator Eloise Crippens reported that an applicant is requesting an appeal of the Equivalency Committee’s decision. The appeal process is described in AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies, Section III B.

I am collecting descriptions of sessions and Zoom links for District Discipline Committee meetings for the agenda. If you are aware of any District Discipline Committee chairs who have not received my message inviting them to participate, please ask them to contact me, as we want to make sure everyone who wants to participate is included. We have two presentations from the Equivalency Committee this year. One is a general session on “The Past, Present and Future of the District Discipline Committees” by Mike Kalustian, Dan Keller and me, and the other one is a breakout on “The Step by Step Process for New Hire Minimum Qualifications Validation through Equivalency” by Eloise Crippens, Shawn Tramel and me. The committee discussed tasks for District Discipline Committees, including possible reorganization, reviewing the Structure and Functions of Discipline Committees document and recommending changes, and the interdisciplinary areas specifying their subdisciplines. Any feedback regarding tasks for discipline committees is welcome.

The Administrative Retreat Rights Workgroup met on 2/23/2023. We had a productive meeting and made progress on revisions to the draft of the BP 7250: Educational Administrators Retreat Rights.

The next meeting of the Equivalency Committee is on Monday, 3/13 at 2 pm at ESC-6th Floor Conference Room #617.

The next meeting of the Administrative Retreat Rights Workgroup is on Thursday, 3/23 at 1:30 pm on Zoom.

2nd Vice President

Atondo reported that the District Curriculum Committee continues to focus on course validation for eLumen.

Secretary

Brent reported on the DAS website migration, including meetings with District IT, and the senate’s request for a method for the public to have access to the website one “click” away in a manner that is both easy and intuitive. The legacy bylaws are being archived.

Treasurer – no report
• Other Reports:
  • District Budget Committee (DBC) – no report
  • Online Education and Academic Technology Committee – no report
  • TPPC – no report
  • Guided Pathways – no report

• Professional Development College (PDC)
  Brent reported on upcoming seminars on EEAAP (Equally Effective Alternate Access Plan - March 10th), learning loss (April 13th), and a day-long event on leadership (May 19th). The PDC Steering Committee will meet to consider a draft job description for the new PDC Coordinator. If the coordinator will have more duties, including a districtwide professional development presence as well as Project MATCH and digital badges, an increased reassigned time is recommended (current reassigned time is .2 FTEF).

• Sustainable Environment Institute
  Leddy reported that the March seminar topic will be climate literacy.

• Local Academic Senates – no reports

Upcoming Meetings:

LACCD Board Meeting: Wednesday, March 1, 2023
District Budget Committee: Wednesday, March 8, 2023
DAS Meeting: Thursday, March 9, 2023-CITY
Consultation Meeting: Tuesday, March 14, 2023-2:00 p.m. - Zoom
Board Standing Committees: Wednesday, March 15, 2023
District Discipline Day: Friday, March 17, 2023 - Zoom
Area C Meeting: Saturday, March 25, 2023 (TBA)
DAS Executive Committee: Friday, April 14, 2023 (ESC)
ASCCC 2023 Plenary: April 20-22, 2023 – Doubletree, Anaheim
ASCCC Faculty Leadership Institute: June 15-17, 2023 – Millbrae
ASCCC Curriculum Institute: July 12-15, 2023 – Riverside – Hybrid

Adjournment
The meeting was adjourned at 12:28 p.m.
Respectfully submitted by Lourdes M. Brent, DAS Secretary