District Academic Senate Executive Committee

Friday, May 7, 2021
9:30 a.m. to 12:00 p.m.
Zoom URL: https://lacc.zoom.us/j/95616814755
Meeting ID: 956 1681 4755

MINUTES

Attendance

<table>
<thead>
<tr>
<th>Officers</th>
<th>Present</th>
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<tbody>
<tr>
<td>City</td>
<td>Michael Kalustian</td>
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<tr>
<td>East</td>
<td>Jeffrey Hernandez</td>
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<tr>
<td>Harbor</td>
<td>Adrienne Brown for Van Chaney</td>
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<tr>
<td>Mission</td>
<td>Carole Akl</td>
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<tr>
<td>Pierce</td>
<td>Barbara Anderson</td>
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<tr>
<td>Southwest</td>
<td>Robert Stewart</td>
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<tr>
<td>Trade</td>
<td>Artemio Navarro</td>
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<tr>
<td>Valley</td>
<td>Chauncey Maddren</td>
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<tr>
<td>West</td>
<td>Patricia Zuk</td>
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<tr>
<td>Guests</td>
<td>Wendy Bass Kee (Pierce), David Beaulieu (SEI), Anna Bruzzese (Pierce), Reginald Hubbard (Valley), George Leddy (Valley), Joshua Miller (Valley), Jacob Skelton (Mission)</td>
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Call to Order:

DAS President Angela Echeverri called the meeting to order at 9:32 a.m.

Approval of the Agenda:
The agenda was adopted as written
(Akl/Hernandez) M/S/P

Approval of the Minutes:
The minutes of the April 23, 2021 meeting were approved as amended
(Akl/Hernandez) M/S/P

Abstain: Kalustian

Public Speakers:

Action Items

1. Chapter 5 Board Policies on Student Services
(Freitas/Zuk) M/S/P
MOTION: Divide the Board Policies into groups of five for DAS and one group of six, resulting in six action items at DAS
(Kalustian/Zuk)

ROLL CALL VOTE: All voting members present approved except for 1 abstention from Freitas

Freitas explained the timeline for the review and approval of Board Policies (BPs) and Administrative Procedures (APs). If approved by the DAS Executive Committee (DAS Exec), the BPs will be reviewed by the full DAS at its May 13, 2021 meeting. A DAS task force will review the APs over the summer. The Senators expressed concerns related to reviewing and forwarding draft Board Policies (31 documents) en masse; the BPs will be divided into 6 different motions for the DAS for its May 13th meeting. Also of concern was the use of showers for homeless students and sufficient counseling staffing to meet with all first-year students.

2. Revision to DAS Shared Governance Agreement for Inclusion in BP 2510 Participation in Local Decision Making (formerly Board Rules 18100 through 18110) (Zuk/Maddren) M/S/P – as amended
MOTION: In III.A., maintain “Processes for program review” under “Rely Primarily” (Kalustian/Hernandez) M/S/P
MOTION: Revise III.C. to add a new No. 2: Between the District Academic Senate Executive Committee and the Chancellor. Renumber the existing No. 2 to No. 3, and retain “Chancellor’s cabinet.” Renumber the existing No. 3 to No. 4. (Echeverri/Kalustian) M/S/P
MOTION: Add the following to the end of VIII.D.: In the absence of a college collegial consultation agreement, a college will follow the district collegial consultation agreement specified in this policy. (Hernandez/Kalustian) M/S/P

Freitas explained the nature and necessity of the planned revisions, elaborating on the definitions and thresholds for “rely primarily” and “mutually agree.” The Senators upheld the purview of the local senates, encouraged local senates to draft and implement their own shared governance agreements, and noted that the shared governance agreements at the colleges did not have to align with that of the DAS.

3. Procedures for Collegial Consultation with the DAS for Inclusion in AP 2510 Participation in Local Decision Making (New procedure) (Hernandez/Zuk) M/S/P
Freitas observed that discussion related to the procedures for collegial consultation began with Past DAS President Don Gauthier, and suggested a note in the upcoming accreditation report that we are making progress on describing the process.

**MOTION:** Postpone to the June 4, 2021 meeting of the DAS Executive Committee (Hernandez/Akl) M/S/P

### 4. Administrative Procedure (AP) 4020: Curriculum Development – from DCC M/S/P

Atondo introduced the item, noting a need to have a procedure and clock hours on Non-Credit hours. The current E-113 is folded into this AP.

### 5. Administrative Procedure 4106 (Formerly E-10): Registered Nursing Standards

(Motion: Refer this item to DCC to clarify LACCD courses in Anatomy and Physiology (Atondo/Freitas); Freitas noted that this AP received input from Nursing. Under 1.B., Academic Requirements, it was suggested that Biology 20 (Human Anatomy and Physiology, 8 units) be included along with Anatomy 1 and Physiology 1 under LACCD courses. The question was referred to the District Curriculum Committee (DCC) for clarification.

### 6. Approve New Subject: Game Art and Design (GAD) (DCC approved 4/16/21) M/S/P

(Motion: Stop debate and vote on the pending question (Zuk/Freitas); El-Khoury commented on the importance of collegiality, and stated a need to have a conversation between Computer Science and Visual and Media Arts, observing that there are two components in Game Art and Design (GAD) – art and programming. Two courses in GAD cover the core of computer science teaching. El-Khoury requested that this matter be referred back to the District Curriculum Committee (DCC) for collaboration and collegial conversation.

Abstain: Stewart

(Election: No: El-Khoury)

Abstain: Stewart

Atondo reported that the required process was followed, and it was both inclusive and collegial. There was District posting; the challenge came to DCC; the conversation was inclusive; any and all were welcome. L.A. City College was given 10 minutes to propose the new subject at DCC; Computer Science was given 10 minutes; City had 5 minutes to rebut; discussion and voting ensued.
Hernandez stated that the DAS should reaffirm the process. If there are desires to amend the process, those amendments should occur in the future. In addition, such a process should include opportunities for collegial conversation as well as a respect for DCC and its process.

7. New Subject: Nursing – Health Care Ancillaries (NRS-HCA)  
(Zuk/Atondo) M/S/P

Atondo noted that this change was necessitated because the faculty load on nursing changed but not on ancillary areas, e.g., CNA (Certified Nursing Assistant) courses.

8. DAS Resolution on District Guidance for Adoption of Local Protocols for More and In-Person Instruction

MOTION: Postpone until such time as the union reaches agreement  
(Zuk/Hernandez)

Point of order: Freitas noted that the motion should be to postpone to a specific time

MOTION: Postpone until the June 4, 2021 meeting of the DAS Exec  
(Freitas/Zuk) M/S/P

9. Resolution on Instruction for English Language Learners and the Role of Credit ESL Faculty

MOTION: Postpone indefinitely  
(Zuk/Freitas) M/S/P

Abstain: Anderson, Freitas

MOTION: The DAS suggests that the local senates use this item as a model resolution  
(Freitas/Hernandez) M/S/P

Reginald Hubbard and Jacob Skelton from the ESL discipline presented the resolution, noting that three years after the implementation of AB 705, ESL is still seen as remedial English. Instead, ESL is akin to foreign language instruction, and any courses developed to address English language learners should be developed by discipline specialists. Discussion on this resolution included support for the ESL instructors and the discipline, but also concerns that the resolution as written was too prescriptive and intruded into the organization of departments within the colleges.

10. DAS 2021-2022 Meeting Calendar  
(Maddren/Akl) M/S/P – as revised

MOTION: Extend meeting by 15 minutes
Noticed Items

Discussion Items

Planning for:

- DAS Meeting and Election on May 13, 2021
  Additional election information will be sent to the faculty.
- DAS Academically Speaking Newsletter Spring 2021
  Echeverri requested that the Senators forward reports and articles by May 15, 2021.
- DAS Calendar – previously accepted
- Summer and Fall 2021 Semesters
  Echeverri reported that it is not known at this point if the suspension of some Brown Act requirements will continue past June 15, 2021, the date that Governor Newsom announced that California might fully reopen. Thus, the DAS Exec and the DAS might resume in-person meetings after that date.
- Action Plan for DAS Goals

ASCCC Spring 2021 Plenary Session & Upcoming Events (Leadership & Curriculum Institutes)

Echeverri reported that the DAS will try to send as many faculty members as possible from the colleges to these events.

Resolution to Address Anti-Asian, Pacific Islander, and Desi American Hate Crimes

Bruzzese reviewed the draft document on BoardDocs and welcomed feedback for possible revision.

Assigning Interdisciplinary Subjects to Divisions/Departments and PeopleSoft

Echeverri will include this item on the consultation agenda.

LACCD Reengagement Plan

There were concerns that the LACCD was moving forward for full in-person re-engagement for financial reasons and not taking faculty concerns, including proper health protocols, into account. Echeverri will include this item on the consultation agenda.

Concerns about Lack of Collegiality and Bullying Behavior in the LACCD
Anderson reported concerns among faculty at Pierce, that persons appear to be more emboldened to be more disrespectful. Hernandez offered that a survey approach is helpful to have sense of the problem, as it is intertwined with diversity, equity, and inclusion concerns. He shared documents from East’s Academic Senate Committee on Academic Freedom and Ethics (CAFÉ). One survey of the faculty, staff, and administrators asked how are they doing in terms of their social and emotional well-being? Eighty percent of the respondents reported that they are struggling.

**Recommendations to Address COVID-19 Related Learning Loss**

Echeverri termed COVID-19 related learning loss to be one of the biggest problems with which we are dealing. A draft resolution is being written.

**Technology:**

- **Institutionalizing District DE Coordinator Position**
  
  Echeverri referred to a previous discussion, observing that the Academic Technology Committee drafted language in support.

- **FAQs on Use of Video in Online Instruction**

**Workgroup to Review Chapter 5 Administrative Procedures and Creating a Transfer, Articulation, and Student Services Committee of the DAS**

Echeverri is seeking volunteers for this task force with the aim of having a wide representation.

**Sustainable Environment Institute & LACCD Sustainability Efforts**

George Leddy, SEI Coordinator, reported that the LACCD has reaffirmed its support of the Sustainable Environment Institute (SEI), and he invited the Senators to visit the updated SEI website: [WWW.SEILACCD.NET](http://WWW.SEILACCD.NET) David Beaulieu, DAS Past President and SEI Steering Committee member, noted that the committee has been meeting with Rueben Smith, LACCD Chief Facilities Officer, and other members of the facilities team. The district sustainability plan requires that there be sustainability committees at each campus to meet these sustainability goals. Adherence to this plan requires changes in behavior, reducing waste, recycling, etc. Moving the sustainability plan forward is labor-intensive, and cannot be done by relying on a .2 reassigned time with copious amounts of volunteer time.

**Update on Ethnic Studies General Education Requirement**
Atondo reported that faculty are still waiting to hear from the Cal State faculty on courses which were submitted for articulation to meet this requirement. She noted that Santa Monica College submitted 40 courses, and every course was denied. The deadline to resubmit is June 1st. The Cal States have agreed that courses approved in the December cycle will be retroactively effective to Fall 2021. There is concern and disappointment among the California Community Colleges related to the course articulation denials.

Owing to an insufficient amount of time remaining in the meeting, the following items were postponed to the next meeting of the DAS Exec.

Professional Development College Future Direction: COVID-19 Learning Loss, Support for Hard-to-Convert Classes, AB 705, Online Instruction and Services, other

Follow-up Items

- Administrative Retreat Rights
- Request for ASCCC Technical Assistance
- Faculty Participation on College Financial Intervention Teams (FIT)
- District Payroll Support for Local Senate Dues Paid Through Payroll Deductions
- Unclassified Tutor and Student Tutor III Classifications
- Designation in PeopleSoft and Process for Adoption of Open Educational Resources (OER) and Zero Cost Textbooks (ZCT)

Other Concerns: Accreditation, Board Rules Project, Website Redesign

Reports

- Officer Reports

President
1st Vice President
2nd Vice President
Treasurer

- Other Reports:

- DBC
- TPPC
- Academic Technology
- Professional Development College
- Hard-to-convert courses
- DE Training Workgroup
• Guided Pathways
• Others

Upcoming Meetings:

Consultation: Tuesday, May 11, 2021 – Zoom
District Budget Committee: Wednesday, May 12, 2021 – Zoom
DAS Meeting: Thursday, May 13, 2021 – Zoom
Board Standing Committees: Wednesday, May 19, 2021 – Zoom
ASCCC 2021 Career Noncredit Institute: April 30-May 1, 2021
LACCD Board Meeting: Wednesday, June 2, 2021 – Zoom
DAS Executive Committee: Friday, June 4, 2021 – Zoom
ASCCC Faculty Leadership Institute: June 16-18, 2021, 2021 – Virtual
ASCCC Curriculum Institute: July 7-9, 2021 – Virtual

Adjournment
(Maddren/Hernandez) M/S/P
The meeting was adjourned at 12:22 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary