District Academic Senate Executive Committee

Meeting
Friday, July 19, 2019
Educational Services Center
Board Hearing Room
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Officers</th>
<th>Present</th>
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<tbody>
<tr>
<td>City</td>
<td>Michael Kalustian</td>
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<tr>
<td>East</td>
<td>Jeff Hernandez</td>
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<tr>
<td>Mission</td>
<td>Carole Akl</td>
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<tr>
<td>Pierce</td>
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<tr>
<td>Southwest</td>
<td>Robert Stewart</td>
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<tr>
<td>Trade</td>
<td>Artemio Navarro</td>
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<td>Valley</td>
<td>Chauncey Maddren</td>
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<td>West</td>
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<td>Guests</td>
<td>Cristal Almonte (Graduate student); Daniel Keller (District Dean of</td>
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<td>Curriculum); Steve Wardinski (East)</td>
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Call to Order:
President Angela Echeverri called the meeting to order at 9:45 a.m. Observing guests and newly-elected senate presidents in the room, Echeverri welcomed everyone and asked all to introduce themselves.

Approval of the Agenda:
The agenda was adopted as written (Stewart/Akl) M/S/P

Approval of the Minutes:
The minutes of the June 7, 2019 meeting were approved as amended (Stewart/Akl) M/S/P

Public Speakers: None

Action Items

Proposed 2019-2020 DAS Calendar (Stewart/Akl) M/S/P – pending revised consultation dates
Referring to page 9 of the packet, Echeverri reviewed the proposed 2019-2020 calendar. In order to accommodate the senate presidents and the meeting schedules at their respective colleges, Echeverri is trying to calendar consultation with the LACCD Chancellor during different days of the week. It is possible that tentative consultation dates set for August, September, and June may change. Meeting dates and locations for meetings of the full District Academic Senate (DAS) were also verified. Echeverri requested that senate presidents send an alternate or representative, if permitted by their local senate bylaws, to meetings of the DAS Executive Committee (DAS Exec) if they are unable to attend. She also encouraged attendance at the meetings of the LACCD Board of Trustees. There was also discussion regarding Discipline Day, tentatively planned for October, of possible topics of interest and of the need for targeted invitations.

**Revisions to E-115 (E-XX): Creation of New Subjects**

(Stewart/Akl) M/S/P – as amended - 3:1v) “…master list of subjects aligned with a discipline…”; 4)a) “…the Faculty Guild to assign the proper teaching load…”

Echeverri reported that the DAS Exec had already made recommended revisions to E-115. However, it became evident that more clarity was required, especially in these areas: 1) definitions of discipline versus subject; 2) the process, timeline, and roles/constituencies/committees, etc. needed for notification. She observed that the process for creating a new subject is different from the revision of a discipline; the latter involves the Academic Senate for California Community Colleges (ASCCC).

**Proposal to create a new subject (Trade): Electric Substation Operations**

[https://ecd.laccd.edu/ECDS/CC_New_l.aspx?ID=0&VersionID=0&Entry_ID=123793&C_C_Type=ADD&NewDistrict=Yes](https://ecd.laccd.edu/ECDS/CC_New_l.aspx?ID=0&VersionID=0&Entry_ID=123793&C_C_Type=ADD&NewDistrict=Yes)

**CONSENSUS – Use subject codes currently in existence**

Echeverri explained that Trade-Tech would like to offer courses related to Electric Substation Operations (page 17 of the packet). A new discipline would have to go through the statewide discipline revisions process, and would be quite lengthy. The consensus was that Trade use a subject code currently in existence.

**MOTION: Approve the new subjects of Non-credit Math (curriculum from East) and College 101 (curriculum from Valley)**

Citing urgency as well as the DAS Exec taking on the role of the Educational Policies Advisory Committee (EPAC) as contained in the existing (unmodified) E-115, Hernandez recommended that it was appropriate to consider the creation of those new subjects. Matters of urgency require a two-thirds vote.

(Hernandez/Stewart)

**MOTION TO DIVIDE:**

(Hernandez/Maddren) M/S/P
MOTION TO APPROVE COLLEGE STUDIES (COLLEGE 101) AS A NEW SUBJECT; FACULTY MEETING THE FOLLOWING MINIMUM QUALIFICATIONS ARE ELIGIBLE TO TEACH THIS SUBJECT:

1. Interdisciplinary Studies
2. Disciplines Requiring a Specific Bachelor’s or Associate Degree and Professional Experience
3. Disciplines Requiring any Degree and Professional Experience

(Hernandez/Atondo) M/S/P – Meets 2/3 threshold for approval

Yes: Echeverri, El-Khoury, Atondo, Stewart, Kalustian, Hernandez, Akl, Navarro, Maddren
No: Brent

MOTION TO ESTABLISH A NEW SUBJECT – MATHEMATICS NON-CREDIT AND ASSIGN MATHEMATICS NON-CREDIT SUBJECT TO TWO DISCIPLINES (MQ areas):

1. MATHEMATICS
2. MATHEMATICS - BASIC SKILLS: NON-CREDIT

(Hernandez/Atondo) M/S/P – Meets 2/3 threshold for approval

Yes: Echeverri, Atondo, Stewart, Hernandez, Akl, Navarro, Maddren
Abstention: El-Khoury
No: Brent, Kalustian

There was a lively and spirited discussion related to this topic related to who would meet minimum qualifications to teach, in what department/division/cost center this subject would be located, whether or not classes would be open entry/open exit and the concomitant effect on instruction, load factors, and any proposed changes to Title 5. As part of the spirited discussion, Kalustian objected to comments made by Wardinski, who offered his apology.

Discussion Items

Update on AB 705 Implementation

- Joint Task Force: Support recommendations for English, ESL, and Math
- Chancellor’s Response to DAS resolution
- Student Placement in Math and English Courses: Use of Web form and GSP
- Other: AB 705 data collection, Financial aid eligibility of support courses

A task force, co-chaired by Math Faculty Member Edouard Tchertchian and Vice Chancellor Ryan Corner, was established to make recommendations regarding how colleges can support student success in the implementation of AB 705. All colleges have representation on this task force. The preliminary recommendation from this task force relates to tutoring and other forms of supplemental instruction. There were suggestions from the floor regarding making recommendations and funding intentional as well as for tracking success; gains must be measurable and trackable.
Continuing her report on AB 705, Echeverri referenced her two letters as well as the DAS resolution objecting to the unilateral cancellation of English and Math classes more than one level below transfer. The Chancellor replied, but Echeverri noted that there were a number of errors in the completion-related data which he cited. She is requesting that the erroneous completion data be corrected, and that the correct data be disseminated. Also noted was that Title 5 revisions indicate that Math placements will not meet Math competency beginning with incoming Fall 2019 students. Hernandez agreed on the necessity to have accurate data. Also of importance is the requirement for the Chancellor to consult collegially with the District Academic Senate. His cancellation of classes was a fundamental attack on our purview based on discipline expertise. The legislation does not preclude offering lower level English and Math classes, the mission of the California Community Colleges has not changed, and the District must also be cognizant of the community and students we serve.

Representation at District Academic Senate Consultation

On a related matter, there was concern related to the last consultation with the Chancellor. It was recommended that the DAS use the ASCCC model and attend consultation as a unit. We may have differences of opinion among ourselves, but when we go to consultation, we must present a united front and not disagree among ourselves at that time. There was consensus on this point.

A brief recess was called between 12:00-12:15 p.m.

The meeting reconvened at 12:15

Motion to extend 15 minutes

(Stewart/Hernandez) M/S/P

Echeverri continued her comments on AB 705, reporting that LACCD Chancellor Rodriguez did not intend to rescind his directive to cancel the English and Math classes more than one level below transfer. It is feared that, ultimately, it will be students who will be hurt the most. She is exploring other response options. And although the DAS is within its purview to object to these unilateral class cancellations, Echeverri also wanted to stress that the District must fully comply with AB 705 in offering classes for students who are pursuing certificates and local Associate’s degrees. She will also be requesting English and Math course retention data throughout the semester. To further complicate matters, several thousand continuing students still do not have an updated AB 705 compliant placement.

E-88 and College Graduation Honors: Echeverri mentioned there is a lack of uniformity in how District colleges award graduation honors.

E-Regulation on Students with Disabilities (E-100) (Brent)
Echeverri reported that she is requesting an assignment for a lead person to spearhead the revision of E-100 as well as for anticipated Board Rule revisions and alignment of corresponding Administrative Regulations. The District has experienced legal exposure at various colleges related to violations of state and federal laws regarding disabled students, and the administration is open to a faculty member with reassigned time spearheading these projects.

Due to lack of time, some of the following items were eliminated or truncated.

**Planning for Upcoming Events in 2019-2020**

- DAS Retreat & Goals for 2019-2020
- Additional 0.2 C-basis Reassigned Time to Support Local Senates
- Additional Support for E-100 Revisions and other DAS Projects
- DAS Committee Representation for 2019-2020
- Fall 2019: Summit, DAS Newsletter, LACCD Plenary Session, Guided Pathways, Discipline Day, Other Events

**Administrative Vacancies and President Selection Committees**

**Retreat Rights Policy for Administrators**

**Minimum Qualifications for CTE Faculty: Process for Employment of Faculty Not Meeting MQs**

**Faculty Diversification**

**Curriculum from Outside LACCD and Faculty Primacy: Update on Graduation Technician Position (Atondo)**

**Budget Update: LACCD revised allocation model; college debt; other**

**Guided Pathways: Nest Steps and Online Teaching and Pathways (Miller- NEW)**

**Reports**

**Officer Reports**

* President

Echeverri reported that a faculty member, with experience with the academic senate at the local, district, and state levels, was needed for special DAS projects. Potentially, these projects would include a review, revision, and alignment of Board Rules and Administrative Regulations, with particular attention to E-100, the regulation pertaining to accommodations for students with disabilities. The revision of this “E-Reg.” is long
overdue, and it has been on the DAS agendas for over two years. A District task force had one meeting but did not make much progress. Echeverri is discussing reassigned time for an individual who would lead these initiatives.

* 1st Vice President
* 2nd Vice President

* Treasurer
Stewart offered a written report on the dues account. He will be processing conference requests and reimbursements. He requested that the local senate presidents review the list of persons receiving 0.2 C-Basis reassigned time for college senate support. He also reported that there is currently $16,000 in the DAS PDC (Professional Development College) grant account.

* Secretary
Brent referred to the list of senate presidents and DAS representatives. The DAS website has been updated accordingly.

**Professional Development College – Brent**
Brent reported that she requested a reduction of her reassigned time as PDC Coordinator to a .2 C-Basis, (from .3) which will be coming out of the Supports to Local Senates account. She thanked Stewart for his detailed report on the finances of the PDC, and stated that the grant funding had been used to pay stipends to faculty seminar presenters as well as to fully fund all courses which had been offered by the PDC through L.A. Valley College.

**Guided Pathways – Miller**

**DBC-ECDBC – Hernandez**

**Other College, Committees, and Task Forces**

**Upcoming Meetings**
Board meeting: Wednesday, August 7, 2019 at ESC
District Budget Committee: Wednesday, August 14, 2019 at ESC
Board Standing Committees: Wednesday, August 21, 2019 at ESC
DAS Meeting: Thursday, September 12, 2019
ASCCC Academic Academy: September 13-14, 2019, in Long Beach (QM)
ASCCC Fall Plenary: November 7-9, 2019, in Newport Beach

**Adjournment**
(Stewart/Akl) M/S/P
The meeting was adjourned at 12:45 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary