District Academic Senate Executive Committee
Meeting
Friday, April 19, 2019
Educational Services Center
Board Hearing Room
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Present</th>
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<tr>
<td>Officers: Angela Echeverri (President), Naja El-Khoury (1st VP), Elizabeth Atondo (2nd VP), Lourdes Brent (Secretary), Dan Wanner (Treasurer), Don Gauthier (Past President), John Freitas (Parliamentarian)</td>
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<tr>
<td>City: Dan Wanner</td>
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<td>East: Jeff Hernandez</td>
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<td>Harbor:</td>
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<td>Mission: Deborah Paulsen</td>
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<td>Pierce: Anna Bruzzese</td>
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<td>Southwest: Robert Stewart</td>
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<td>Trade: Martin Diaz</td>
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<td>Valley: Josh Miller</td>
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<td>West: Holly Bailey-Hofmann</td>
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<td>Guests:</td>
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Call to Order:
President Angela Echeverri called the meeting to order at 9:34 a.m.

Approval of the Agenda:
The agenda was adopted as amended. (Bailey-Hofmann/Paulsen) M/S/P

Approval of the Minutes:
The minutes of the March 8, 2019 meeting were approved as written. Miller/Miller M/S/P; Abstentions: Bruzzese, Diaz

Public Speakers: None

Action Items

Evaluation of Curriculum from outside the Los Angeles Community College District (LACCD): A reaffirmation of faculty primacy over curriculum (DCC approved 4/12/19) (Hernandez/Bailey-Hofmann)
AMENDMENT: Add – “Whereas the evaluation of coursework completed by students from outside the LACCD is a curricular matter of faculty primacy under the purview of the academic senates.”
(Freitas/Stewart) M/S/P

AMENDMENT: Add – “Resolved that District and local policies and processes be revised as needed to ensure that the approval or disapproval of curriculum from outside our district only be determined by faculty.”
(Hernandez/Miller) M/S/P

Perfected resolution: M/S/P

Referencing page 9 of the packet, Echeverri introduced the resolution, indicating that the District Curriculum Committee (DCC) had passed this resolution at its April 12, 2019 meeting. At issue is retaining the evaluation of coursework and, thus, curriculum as a faculty purview. She noted that, at some colleges in the district, the evaluation of outside coursework completed by students was done by evaluators in Admissions and Records. Echeverri also referred to a previous meeting including herself, Joanne Waddell (President of the district Faculty Guild), Velma Butler (President of the Classified Unit), and Vice Chancellor of Human Resources Albert Roman. Amendments to the resolution, workload, and consequences were debated. Atondo observed that colleges have different processes for the evaluation of outside coursework but recommended that all LACCD colleges utilize the same process.

Revisions to BR 6200: Associate Degree Requirements
(Hernandez/Bailey-Hofmann) M/S/P

AMENDMENT to 6201.13 Competency Requirement (amended language in italics)
“Students must satisfy the requirements for meeting competency in written expression and mathematics. Through the collegial consultation process, the Chancellor, acting on behalf of the Board of Trustees, shall rely primarily upon the recommendation of District Academic Senate to establish procedures for determining competency.”
(Hernandez/Miller) M/S/P

Hernandez, Atondo, and Freitas argued in favor of having broad and general Board Rules, and reserving details for the Administrative Regulations. However, Echeverri observed that this was not the stated view of the District Math Council. Atondo went on to state that separate Administrative Regulations identify each external examination and define what determines a satisfactory score, e.g., Advanced Placement.

Revisions to E79: Competency Requirement (DCC approved 4/12/19)
(Hernandez/Stewart) M/S/P
AMENDMENT (to new Roman numeral I – page 3 of 6): “The competency requirements for the Associate of Arts and Associate of Science degrees are met by the following criteria.”  
(Wanner/Atondo) M/S/P

AMENDMENT (as new Roman numeral II – page 5 of 6): “The District Curriculum Committee shall establish whether the course meets the competency requirement as established in this administrative regulation.”  
(Stewart/Hernandez) M/S/P

Revisions to BR6700: Grade Symbol Definitions and Conditions for Use (Excused Withdrawal) (DCC approved 4/12/19)  
(Hernandez/Freitas) M/S/P

Endorsement of transcript evaluation petitions (DCC approved 4/12/19)  
(Hernandez/Bruzzese) M/S/P

Resolution in Support of Discipline Faculty Participation in Revision of Minimum Qualifications – EOPS Counseling  
(Brent/Hernandez)

Brent argued in favor of the resolution, citing draft implementation guidelines from the California Community College Chancellor’s Office (CCCCO) which, in effect, removed EOPS Counseling from the disciplines list, and contravened Title 5 §56264 (which contain the minimum qualifications for EOPS Counseling). She went on to state that there had been no changes in Title 5 and no revision of the disciplines list. Hernandez noted that the guidelines permitted colleges to “determine the most qualified applicant,” and asked the senators to reflect on what that would mean for their own disciplines. Bruzzese read from an email which Rebecca Eikey, Chair of the Academic Senate for California Community Colleges (ASCCC) Standards and Practices Committee, sent to Rhonda Mohr, Vice Chancellor for Student Services at the CCCCO. In this email, Eikey reported that she had heard from the field about the new guidelines which waived minimum qualifications for EOPS Counselors, that the ASCCC had no proposals for changes to the disciplines list, and that there had been no discussion between the CCCCO and the ASCCC. Bruzzese stated that there had been no response yet from Mohr.

AMENDMENTS – “Resolved that the Los Angeles Community College District (LACCD) Academic Senate oppose the CCCCO guidelines on EOPS Counseling minimum qualifications;”  
“Resolved that the LACCD Academic Senate determine that all colleges shall adhere to Title 5 §56264 and that any qualified applicant must meet the minimum qualifications for hiring EOPS Counseling faculty as determined by the ASCCC and published in the disciplines list.”  
(Hernandez/Freitas) M/S/P
117 Perfected resolution – (Hernandez/Miller) M/S/P

120 Discussion Items

122 Agenda for DAS meeting and 2019-21 Elections on May 9, 2019 at City

124 Hernandez, Chair of the Nominations and Elections Committee, reaffirmed the announcement that DAS elections will be held at the DAS meeting on May 9, 2019, at Los Angeles City College, time certain at 2 p.m. Stewart announced that the Community College League and the ASCCC would be at Southwest on that day in a Collegiality and Action Visit involving the college. During that time, it is vital that faculty leaders be in attendance. After discussion and referral to the DAS bylaws, it was recommended that the distribution of ballots be placed on the May 9th DAS agenda before 2 p.m. to minimize the potential for disadvantage for any candidates from Southwest, and to permit a candidate’s forum for the contested position. Hernandez will consult with the Nominations and Elections Committee, and an email will go out to all of the members of DAS to include the list of open positions, a list of eligible candidates and their statements, and a list of eligible voters.

127 AB 705 Implementation and Fall 2019 Schedule (Bailey-Hofmann-NEW)

130 Echeverri reported on a conference call involving herself, Waddell, Chancellor Francisco Rodriguez, Deputy Chancellor Melinda Nish, and Vice Chancellor Roman. In that call, the Chancellor described his plan to cancel all sections of Math classes below intermediate algebra currently on the Fall 2019 schedule of classes. Both Echeverri and Waddell disagreed with the Chancellor’s plan. Discussing her own comments, Echeverri referred to a small but significant group of students who need these lower level classes as well as the current lack of a specific path from non-credit to credit Math courses. She also referred to calls she had been receiving from other districts who were still offering these Math classes, and who expressed an eagerness to recruit these students for their own districts to boost their enrollment.

133 Hernandez referred to two extremes: Scheduling too few or too many Math classes two or more levels below transfer; the correct ratio lay somewhere in between. Freitas referred to Administrative Regulation E-10 which required Math 115 (elementary algebra) for Nursing students and Hernandez referred to the same course as a prerequisite for Physics 11, a requirement in some Career Technical Education (CTE) majors. In addition, students who only wish to receive a certificate may not need mathematics or may take a contextualized Math course. Thus, offering only classes of intermediate algebra and above would, de-facto, raise the math requirements for these majors.
Continuing her remarks, Echeverri observed that there was no email directive to the college presidents to cancel these courses, nor was there an email communication to her from the Chancellor in this case; all communication had been verbal. If the district was overscheduled in these below-transfer-levels of Math courses, eliminating all of the sections was not the best way to approach the situation. Bruzzese noted that there will be populations who can use Math and English courses below the transfer level, and recommended a study to collect data to see which students with what educational goals will not be served by AB 705. She also reflected on the necessity for a consistent and fair process involving the Academic Senate in this decision-making. Brent suggested that one reason for the precipitous timing of these proposed cuts could be that Tier 1 priority registration for Fall begins April 29, 2019.

Echeverri noted that she would continue her conversation with the Chancellor on this topic and invited other members of the DAS Exec to join her if they chose to do so. In keeping with the AB 705 legislation, Wanner suggested that faculty not do assessments/placements on the first day of classes.

Committee of the Whole Presentation on AB 705 April 24, 2019

Echeverri reported on a response from Mission. Types of student success interventions were mentioned, including supplemental instruction and classroom caps. However, this latter suggestion must include input from the faculty union as it would involve a discussion of discipline load. Freitas observed that more student success would be helpful to the district in terms of apportionment under the new student-centered funding formula (SCFF). Atondo will forward any new guidelines from the CCCCO.

Other

Bailey-Hofmann suggested a get-together and appreciation luncheon for the DAS Exec after its May 3, 2019 meeting, observing that there would be new Senate Presidents effective this year since some were choosing not to run for re-election; the members of the DAS Exec agreed with this suggestion. Brent will reschedule the May 3rd meeting of the DAS Professional Development College Steering Committee.

Planning for Spring 2019 and beyond

- **DAS Spring, 2019 Newsletter** – pending
- **DAS Access and Training for Board Docs** – scheduled for April 29, 9:30-11 a.m., 8th floor training room; Echeverri invited all who were interested to join the training.
- **Cornerstone Professional Development Platform**
  Miller reported that training was ongoing. His observation was that there is no consistency in professional development districtwide, and he argued for the need of a districtwide person to coordinate faculty professional development at
the district level. He reported that he has a list of the professional development coordinators at each college, and will ask for the amount of reassigned time per coordinator as well as the budget source.

- **Professional Development Events: LACCD Plenary Session in Fall, 2019?**
  Miller suggested that such an event would serve to get all of the academic senators together and make us more powerful as a district. Echeverri requested information regarding possible dates, budget sources, and location.

- **2019-2020 schedule** – No update

**Budget Update**

- **Allocation Model** – conversations ongoing
- **College Debt**
  Hernandez reported on ongoing conversations in the Executive Committee of the District Budget Committee (ECDBC) to resolve college debt issues. There were no action items from the group of college presidents who discussed this topic, and debt forgiveness or buying down the debt were considered unsustainable approaches in the long term. Hernandez recommended that new approaches were necessary. Miller suggested a budget breakdown on the SEA plans (Student Equity and Achievement Program, a combination of 1) SSSP [Student Success and Support Program – formerly, the Seymour-Campbell Matriculation Act of 1986]; 2) Basic Skills funding; and 3) Student Equity funds).
  Hernandez noted the past success of matriculation services in helping students complete their educational goals.

- **Other** – Echeverri will include SEA budgets on the agenda for the next DAS Exec meeting.

**MOTION: Extend meeting by 5 minutes**

(Stewart/Hernandez) **M/S/P**

**Guided Pathways – Next Steps**

- **Proposed motion to extend the Program Mapper release time for one semester** (Paulsen-NEW)
  Paulsen observed that program mappers are unable to complete their work in one semester, and stated that more time was necessary to complete these tasks. Faculty from Bakersfield Community College, who had pioneered such initiatives, noted that it had taken them more than one semester. Echeverri noted that the first colleges in the LACCD to begin program mapping were East, Pierce, Trade, and Valley. Stewart reported that Southwest had not yet begun program mapping, but suggested that every college receive two semesters of funding. Hernandez recommended that this funding and timeline recommendation be on the next consultation agenda.
NOTE: The remainder of the agenda items could not be addressed due to the expiration of time.

- Online Teaching and Pathways (Miller-NEW)

Future Projects
- E-Regulation on Students with Disabilities (E-100)
- Administrator Retreat Policy

Update on Personnel Commission: CDC Faculty, Student Workers, and Counseling Faculty

College Reports and Issues
- Administrative Vacancies and President Searches

Other Items

Reports

* Officer Reports
- President
- 1st Vice President
- 2nd Vice President
- Treasurer
- Secretary

* ASCCC Spring 2019 Plenary
* Professional Development College – Brent
* Guided Pathways – Miller
* DBC-ECDBC – Hernandez
* Other College, Committees, and Task Forces

Gauthier recommended that Senate Presidents speak with their representatives to TPPC (Technology Planning and Policy Committee) as there will be important decisions being made regarding technology in the classroom. He also requested that DAS appoint another representative to the Bond Steering Committee

Upcoming Meetings
ECDBC: Tuesday, April 23, 2019 at ESC
DAS Meeting: Thursday, May 9, 2019 at City
Board Standing Committees: Wednesday, April 24, 2019 at ESC
Board Meeting: Wednesday, May 1, 2019 at Harbor
Consultation: Tuesday, May 7, 2019 at ESC
Adjournment

(Atondo/Miller) M/S/P

The meeting was adjourned at 12:10 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary