District Academic Senate Executive Committee

Meeting
August 3, 2018
Hermosa Beach, CA
MINUTES

Attendance

<table>
<thead>
<tr>
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<th>Present</th>
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<tbody>
<tr>
<td>Officers</td>
<td>Angela Echeverri (President), Naja El-Khoury (1st VP), Lourdes Brent (Secretary),</td>
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<td>City</td>
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<td>East</td>
<td>Alan Khuu for Jeff Hernandez</td>
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<td>Harbor</td>
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<td>Mission</td>
<td>Deborah Paulsen</td>
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<td>Pierce</td>
<td>Anna Bruzzese</td>
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<td>Southwest</td>
<td>Robert Stewart</td>
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<td>Trade</td>
<td>Martin Diaz</td>
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<td>Valley</td>
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<td>West</td>
<td>Holly Bailey-Hofmann</td>
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<td>Guests</td>
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Call to Order: President Angela Echeverri called the meeting to order at 10:19 a.m. and thanked Bailey-Hofmann for her hospitality in hosting the DAS Exec retreat.

Approval of the Agenda:
The agenda was adopted as amended to include discussion about a single point of contact for guided pathways. (El-Khoury/Bailey-Hofmann) (M/S/C)

Approval of the Minutes: July 20, 2018
The minutes were approved as amended. (El-Khoury/Bailey-Hofmann) (M/S/C)

Public Speakers: None

Action Items:

Approval of DAS Master Calendar (Echeverri)
(Paulsen/Bruzzese) (M/S/C)
Echeverri referred to some changes made in the draft calendar. Meetings of the District Budget Committee (DBC) and the Executive Committee of the DBC (ECDBC) and amended consultation dates for the Fall 2018 Semester are included. In light of changes
anticipated to comply with AB 705 and needed discussion and participation on the part of the faculty, Echeverri recommended that the DAS have a Fall District Discipline Day in addition to the one traditionally held in Spring. She suggested October 19th or 26th as possible dates for this Fall event. Echeverri will place this item on the consultation agenda and ask Chancellor Rodriguez which date fits best with his schedule. March 1, 2019 is the prospective date for the Spring District Discipline Day, but there is a potential conflict with a meeting of the Executive Board of the Academic Senate for California Community Colleges (ASCCC) at L.A. Southwest College on that same day. Bruzese (ASCCC South Representative) and Stewart (Southwest Senate President) will be attending the ASCCC Executive Board meeting.

Motion on Academic Integrity (Brent/Gauthier)

Noticed at the July 20, 2018 meeting of the DAS Executive Committee (DAS Exec)

There was much discussion on this resolution.

Arguments in favor were: It is important for the DAS to uphold the role of the faculty in the development of curriculum, as curriculum is clearly the purview of the faculty and of the academic senate (as “rely primarily” in the 10 + 1). The DAS Exec should have valid concerns about non-faculty writing curriculum, especially those who do not have minimum qualifications in the discipline. It is also important to review the internal audit, as the first resolved requests, so that questions regarding the originators of the referenced curriculum and their minimum qualifications can be answered. Furthermore, the resolution is written with the intent to stay firmly within the senate’s role; it does not venture into personnel matters or the role of the bargaining agent. The resolveds are clear and non-inflammatory: 1) Express concern about reported irregularities and request a copy of the audit; 2) Encourage local senates to be vigilant regarding possible incursion into faculty roles; and 3) Encourage appropriate parties to adhere to procedures and policies already in place regarding the hiring of adjunct faculty positions. Innovation is important, and this resolution will not stifle it; instead, faculty will be empowered because their roles are being protected.

Arguments against were: The college mentioned in the Los Angeles Times article, L.A. Trade-Tech, was unfairly being singled out. If there are difficulties with ISA assignments (instructor special assignment), those are not confined to one college. This proposed resolution is precipitous, and is seen as a quick reaction to a newspaper article. More deliberation needs to be taken. Also, since an independent law firm has been hired by the district to review the findings completed by the Internal Audit Department of the LACCD, the DAS should wait for the report from that law firm. In addition, administrators who oversee grants as principal investigators (P.I.s) are entitled to compensation. Indeed, principal investigator positions are often written as part of the grant. Thus, the ISA is only a mechanism to receive such compensation as other compensation structures are lacking in the district. If that is the case, then this resolution may be moot. It is important to support innovation and not lose
opportunities due to inflexibility in salary structures and methods of compensation.

Also, the role of the senate is preserved because any curriculum, including that resulting from a grant, needs to go through the senate.

Echeverri reported that the district is being proactive in reviewing ISA assignments.

Motion to amend the first whereas to omit reference to Los Angeles Trade-Technical College and replace with “LACCD college administrators”

(Stewart/Khuu) Brent accepted this “friendly amendment” and with no objection from the floor)

Motion to amend the first whereas to eliminate reference to the July 8, 2018 article in the Los Angeles Times

(Diaz/Bailey-Hofmann) (M/S/F)

In favor: Bailey Hofmann, Diaz, Paulsen
Against: Echeverri, El-Khoury, Khuu, Bruzzese, Stewart, Brent

Perfected resolution [replacing “Los Angeles Trade-Technical College (LATTC) administrators” with “LACCD college administrators” in first whereas with no other changes to original motion]

Khuu/Stewart (M/S/C)

Discussion Items

DAS Goals for 2018-2019

Echeverri outlined the DAS goals for academic year 2017-2018, and asked for ideas for goals for 2018-2019.

The following suggestions were adopted:

1) Promote more diversity in faculty hiring. (Hernandez will chair a task force on this topic.)
2) Explore optimal class sizes or caps for English, Math, and Science labs
3) Obtain final agreement on E-64
4) Disseminate and support best practices regarding the implementation of statewide initiatives
5) Implement the new California Community College funding formula. This would include review of how funds are being used and what effects this will have on the district as well as a review of the coordination of block grant funds (Basic Skills, Student Equity, and the Student Success and Support Program).
6) Recognize outstanding persons doing senate work. This would include a nominations and awards process and rubrics.

The DAS Exec recessed at 12:13 p.m. and resumed at 1:15 p.m.
Planning for Fall 2018 and beyond

- August 10, 2018 Retreat at Mission
  The August 10th retreat is being co-sponsored by the LACCD and DAS, and will focus exclusively on AB 705. Although the CCCCO offers implementation guidelines for English, ESL, and Mathematics, ramifications extend well beyond those disciplines. It may take some time for intended and unintended consequences of AB 705 to be identified and addressed. Just as an example, students who graduated high school within the last ten years with a cumulative GPA greater than 2.6 are presumed to have achieved the math competency required for the Rationality requirement for a local AA/AS degree. This presumption of math competency would mean that a student could graduate with a local Associate’s degree without having to take a Math class (as other courses listed in their college’s GE Area D.2. AA/AS requirements could meet that unit and degree requirement). Echeverri reported that there has been discussion of revising Title 5 as a result. She also observed that colleges are reviewing and possibly revising prerequisites for STEM (science, technology, engineering, and math) classes. It is anticipated that STEM chairs will be very busy with petitions involving prerequisite challenges. Additional legislation from Assembly Member Irwin (author of AB 705) is in development to actively inform students that they may register in transfer-level classes, and that colleges cannot block their registration. Class scheduling will be impacted, and data collection will be exceedingly important.

- September 21, 2018 LACCD Summit at City
  Will focus on AB 705 and changes to the statewide funding model

- Fall 2018 District Discipline Day
- Impact of Funding Model Changes
- AB 705 Implementation
- Other

College Reports and Issues

- Nursing Program at Los Angeles Southwest College (Stewart)
  Stewart reported that the Nursing program moved into the SOCTE (School of Career and Technical Education) Building. This move is in response from a recommendation from the Board of Registered Nursing (BRN) related to Southwest’s Nursing program facilities. The program had been in temporary mobile facilities which the BRN had deemed did not meet standard. Stewart went on to report that the BRN wants Southwest’s Nursing program to have its own building, but this recommendation is problematic for the college. A Nursing program building had already been on the college’s facilities plan, but the district Bond Steering Committee had previously determined that Southwest was “overbuilt.” In addition, Bond Steering cannot now place the issue of the recommended new Nursing program building on their agenda as they have stated that it is a local matter. DAS Exec will place this matter on its next consultation agenda. El-
Khoury noted that Southwest needs consistent advocacy at the college president level in order to obtain sufficient funding, perhaps using an equity model.

- CTE program Approval and Role of CTE Deans (Hernandez)
  The concern is that CTE deans have engagement in program and curriculum implementation at the appropriate levels and times, such as at the regional consortium level, but that they not determine curriculum. The origination and approval of curriculum is performed by faculty and done at the local level. The intent here is to ensure that there are requisite and known processes in place.

- Trade Challenge to East Chemical Technology Program
  Echeverri reported that the District Curriculum Committee (DCC) reviewed and approved the proposed Chemical Technology program at East. Trade is challenging this DCC decision through the District Academic Senate (DAS). In addition, DCC recommended a change to E-64 to revise the option, currently in this administrative regulation, to challenge programs.

Diaz noted that the Chemical Technology program at Trade is a two-year CTE program intending to offer a certificate and an Associate’s degree, and to prepare students to enter the work force. He also argued that program names must align because TOP codes (Taxonomy of Programs) must align. However, these two programs (at Trade and the proposed program at East) are different; the minimum qualifications to teach are different; and the likely student populations will be different. Calling these two different programs by the same title will cause confusion, especially among prospective students.

Khuu reported that East developed and recommended for approval a Chemical Technology program in which the curriculum consists mostly of transfer courses. The student population taking these transfer courses is anticipated to be different from the population taking Trade’s Chemical Technology classes (a Career Technical Education program). Therefore, since the programs of Trade and East as well as the student populations will be different, no confusion between the two is likely to exist. The program name of Chemical Technology was chosen to align with other colleges in the state and in the nation. East and some of those colleges share industry partners. In addition, industry partners have reviewed and agreed to the curriculum approved at East.

Motion to extend ten minutes
(Bailey-Hofmann/Paulsen) (M/S/C)

Other items: Single point of contact for guided pathways
Paulsen noted that the State Chancellor’s Office (CCCCO) is requiring a single point of contact for all Guided Pathways reports. Members present observed that Guided Pathways, like other reports, must be developed through the shared governance
structure and require the signature of the college senate president. More discussion and reports on this topic will continue throughout the academic year.

**Reports**

**Officer Reports**

- President’s Report – Echeverri
  
  Echeverri encouraged members of the DAS Exec who were intending to attend the 2018 ASCCC Fall Plenary Session to register as soon as possible.

- 1st Vice President’s Report – Equivalency – El-Khoury
- 2nd Vice President’s Report – Curriculum – Atondo
- Treasurer’s Report – Wanner
- Secretary – Brent

**Committee Reports**

- Professional Development College – Brent

  Brent reported on the last PDC Steering Committee meeting, including the plans for faculty and administrative leadership seminars.

**College Reports and/or Other Committee Reports**

- Pierce has invited representatives from the ASCCC to attend Fall Flex Day/Faculty Convocation, on August 23rd. Their interim college president is Lawrence Buckley.

Due to the length of the discussion, the items and reports below were deferred until the September DAS Exec meeting.

**Other Committees and Task Forces**

- Enrollment Management
- Disabled Students
- Title IX
- Institutional Review Board

**Future Projects**

- Administrator Evaluations
- E-115 and Process for creation of a new subject
- Interdisciplinary Student Success Course
- LACCD shared governance consultation processes
- Resolution on LACCD Board of Trustees Diversity – Stewart/Gauthier
Upcoming Meetings

- Board of Trustees Meeting – Wednesday, August 8, 2018, at ESC
- AB 705 Implementation Meeting – August 10, 2018
- Consultation – Tuesday, August 14, 2018, at 2 p.m.
- Board Standing Committees – Wednesday, August 22, 2018 at ESC
- LACCD DAS Summit – Friday, September 21, 2018 at City

Adjournment

The meeting was adjourned at 2:17 p.m.

(El-Khoury/Khuu) (M/S/C)

Respectfully submitted by Lourdes M. Brent, DAS Secretary