

1 **District Academic Senate Executive Committee**
2 **Meeting**

3 **August 3, 2018**
4 **Hermosa Beach, CA**
5 **MINUTES**

6
7
8 **Attendance**

	Present
Officers	Angela Echeverri (President), Naja El-Khoury (1 st VP), Lourdes Brent (Secretary),
City	
East	Alan Khuu for Jeff Hernandez
Harbor	
Mission	Deborah Paulsen
Pierce	Anna Bruzzese
Southwest	Robert Stewart
Trade	Martin Diaz
Valley	
West	Holly Bailey-Hofmann
Guests	

9
10 **Call to Order:** President Angela Echeverri called the meeting to order at 10:19 a.m. and
11 thanked Bailey-Hofmann for her hospitality in hosting the DAS Exec retreat.

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13 **Approval of the Agenda:**

14 The agenda was adopted as amended to include discussion about a single point of
15 contact for guided pathways.

16 (El-Khoury/Bailey-Hofmann) **(M/S/C)**

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18 **Approval of the Minutes: July 20, 2018**

19 The minutes were approved as amended.

20 (El-Khoury/Bailey-Hofmann) **(M/S/C)**

21
22 **Public Speakers:** None

23
24 **Action Items:**

25
26 **Approval of DAS Master Calendar (Echeverri)**

27 (Paulsen/Bruzzese) **(M/S/C)**

28 Echeverri referred to some changes made in the draft calendar. Meetings of the District
29 Budget Committee (DBC) and the Executive Committee of the DBC (ECDBC) and
30 amended consultation dates for the Fall 2018 Semester are included. In light of changes

31 anticipated to comply with AB 705 and needed discussion and participation on the part
32 of the faculty, Echeverri recommended that the DAS have a Fall District Discipline Day in
33 addition to the one traditionally held in Spring. She suggested October 19th or 26th as
34 possible dates for this Fall event. Echeverri will place this item on the consultation
35 agenda and ask Chancellor Rodriguez which date fits best with his schedule. March 1,
36 2019 is the prospective date for the Spring District Discipline Day, but there is a
37 potential conflict with a meeting of the Executive Board of the Academic Senate for
38 California Community Colleges (ASCCC) at L.A. Southwest College on that same day.
39 Bruzzese (ASCCC South Representative) and Stewart (Southwest Senate President) will
40 be attending the ASCCC Executive Board meeting.

41

42 **Motion on Academic Integrity (Brent/Gauthier)**

43 **Noticed at the July 20, 2018 meeting of the DAS Executive Committee (DAS Exec)**

44

45 There was much discussion on this resolution.

46

47 Arguments in favor were: It is important for the DAS to uphold the role of the faculty in
48 the development of curriculum, as curriculum is clearly the purview of the faculty and of
49 the academic senate (as “rely primarily” in the 10 + 1). The DAS Exec should have valid
50 concerns about non-faculty writing curriculum, especially those who do not have
51 minimum qualifications in the discipline. It is also important to review the internal
52 audit, as the first resolved requests, so that questions regarding the originators of the
53 referenced curriculum and their minimum qualifications can be answered.

54 Furthermore, the resolution is written with the intent to stay firmly within the senate’s
55 role; it does not venture into personnel matters or the role of the bargaining agent. The
56 resolves are clear and non-inflammatory: 1) Express concern about reported
57 irregularities and request a copy of the audit; 2) Encourage local senates to be vigilant
58 regarding possible incursion into faculty roles; and 3) Encourage appropriate parties to
59 adhere to procedures and policies already in place regarding the hiring of adjunct
60 faculty positions. Innovation is important, and this resolution will not stifle it; instead,
61 faculty will be empowered because their roles are being protected.

62

63 Arguments against were: The college mentioned in the *Los Angeles Times* article, L.A.
64 Trade-Tech, was unfairly being singled out. If there are difficulties with ISA assignments
65 (instructor special assignment), those are not confined to one college. This proposed
66 resolution is precipitous, and is seen as a quick reaction to a newspaper article. More
67 deliberation needs to be taken. Also, since an independent law firm has been hired by
68 the district to review the findings completed by the Internal Audit Department of the
69 LACCD, the DAS should wait for the report from that law firm. In addition,
70 administrators who oversee grants as principal investigators (P.I.s) are entitled to
71 compensation. Indeed, principal investigator positions are often written as part of the
72 grant. Thus, the ISA is only a mechanism to receive such compensation as other
73 compensation structures are lacking in the district. If that is the case, then this
74 resolution may be moot. It is important to support innovation and not lose

75 opportunities due to inflexibility in salary structures and methods of compensation.
76 Also, the role of the senate is preserved because any curriculum, including that resulting
77 from a grant, needs to go through the senate.

78
79 Echeverri reported that the district is being proactive in reviewing ISA assignments.

80
81 **Motion to amend the first whereas to omit reference to Los Angeles Trade-Technical**
82 **College and replace with “LACCD college administrators”**
83 (Stewart/Khoo) Brent accepted this “friendly amendment” and with no objection from
84 the floor)

85
86 **Motion to amend the first whereas to eliminate reference to the July 8, 2018 article in**
87 **the Los Angeles Times**
88 (Diaz/Bailey-Hofmann) **(M/S/F)**
89 In favor: Bailey Hofmann, Diaz, Paulsen
90 Against: Echeverri, El-Khoury, Khoo, Bruzzese, Stewart, Brent

91
92 **Perfect resolution [replacing “Los Angeles Trade-Technical College (LATTC)**
93 **administrators” with “LACCD college administrators” in first whereas with no other**
94 **changes to original motion]**
95 Khoo/Stewart **(M/S/C)**

96
97 **Discussion Items**

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99 DAS Goals for 2018-2019

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101 Echeverri outlined the DAS goals for academic year 2017-2018, and asked for ideas for
102 goals for 2018-2019.

103
104 The following suggestions were adopted:

- 105 1) Promote more diversity in faculty hiring. (Hernandez will chair a task force on
106 this topic.)
- 107 2) Explore optimal class sizes or caps for English, Math, and Science labs
- 108 3) Obtain final agreement on E-64
- 109 4) Disseminate and support best practices regarding the implementation of
110 statewide initiatives
- 111 5) Implement the new California Community College funding formula. This would
112 include review of how funds are being used and what effects this will have on
113 the district as well as a review of the coordination of block grant funds (Basic
114 Skills, Student Equity, and the Student Success and Support Program).
- 115 6) Recognize outstanding persons doing senate work. This would include a
116 nominations and awards process and rubrics.

117
118 The DAS Exec recessed at 12:13 p.m. and resumed at 1:15 p.m.

119 Planning for Fall 2018 and beyond

120

121 ○ August 10, 2018 Retreat at Mission

122 The August 10th retreat is being co-sponsored by the LACCD and DAS, and will focus
123 exclusively on AB 705. Although the CCCC offers implementation guidelines for
124 English, ESL, and Mathematics, ramifications extend well beyond those disciplines. It
125 may take some time for intended and unintended consequences of AB 705 to be
126 identified and addressed. Just as an example, students who graduated high school
127 within the last ten years with a cumulative GPA greater than 2.6 are presumed to have
128 achieved the math competency required for the Rationality requirement for a local
129 AA/AS degree. This presumption of math competency would mean that a student could
130 graduate with a local Associate's degree without having to take a Math class (as other
131 courses listed in their college's GE Area D.2. AA/AS requirements could meet that unit
132 and degree requirement). Echeverri reported that there has been discussion of revising
133 Title 5 as a result. She also observed that colleges are reviewing and possibly revising
134 prerequisites for STEM (science, technology, engineering, and math) classes. It is
135 anticipated that STEM chairs will be very busy with petitions involving prerequisite
136 challenges. Additional legislation from Assembly Member Irwin (author of AB 705) is in
137 development to actively inform students that they may register in transfer-level classes,
138 and that colleges cannot block their registration. Class scheduling will be impacted, and
139 data collection will be exceedingly important.

140

141 ○ September 21, 2018 LACCD Summit at City

142 Will focus on AB 705 and changes to the statewide funding model

143 ○ Fall 2018 District Discipline Day

144 ○ Impact of Funding Model Changes

145 ○ AB 705 Implementation

146 ○ Other

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148

149 College Reports and Issues

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151 • Nursing Program at Los Angeles Southwest College (Stewart)

152 Stewart reported that the Nursing program moved into the SOCTE (School of Career and
153 Technical Education) Building. This move is in response from a recommendation from
154 the Board of Registered Nursing (BRN) related to Southwest's Nursing program facilities.
155 The program had been in temporary mobile facilities which the BRN had deemed did
156 not meet standard. Stewart went on to report that the BRN wants Southwest's Nursing
157 program to have its own building, but this recommendation is problematic for the
158 college. A Nursing program building had already been on the college's facilities plan,
159 but the district Bond Steering Committee had previously determined that Southwest
160 was "overbuilt." In addition, Bond Steering cannot now place the issue of the
161 recommended new Nursing program building on their agenda as they have stated that it
162 is a local matter. DAS Exec will place this matter on its next consultation agenda. El-

163 Khoury noted that Southwest needs consistent advocacy at the college president level in
164 order to obtain sufficient funding, perhaps using an equity model.

165

166 • CTE program Approval and Role of CTE Deans (Hernandez)

167 The concern is that CTE deans have engagement in program and curriculum
168 implementation at the appropriate levels and times, such as at the regional consortium
169 level, but that they not determine curriculum. The origination and approval of
170 curriculum is performed by faculty and done at the local level. The intent here is to
171 ensure that there are requisite and known processes in place

172

173 • Trade Challenge to East Chemical Technology Program

174 Echeverri reported that the District Curriculum Committee (DCC) reviewed and
175 approved the proposed Chemical Technology program at East. Trade is challenging this
176 DCC decision through the District Academic Senate (DAS). In addition, DCC
177 recommended a change to E-64 to revise the option, currently in this administrative
178 regulation, to challenge programs.

179

180 Diaz noted that the Chemical Technology program at Trade is a two-year CTE program
181 intending to offer a certificate and an Associate's degree, and to prepare students to
182 enter the work force. He also argued that program names must align because TOP
183 codes (Taxonomy of Programs) must align. However, these two programs (at Trade and
184 the proposed program at East) are different; the minimum qualifications to teach are
185 different; and the likely student populations will be different. Calling these two
186 different programs by the same title will cause confusion, especially among prospective
187 students.

188

189 Khuu reported that East developed and recommended for approval a Chemical
190 Technology program in which the curriculum consists mostly of transfer courses. The
191 student population taking these transfer courses is anticipated to be different from the
192 population taking Trade's Chemical Technology classes (a Career Technical Education
193 program). Therefore, since the programs of Trade and East as well as the student
194 populations will be different, no confusion between the two is likely to exist. The
195 program name of Chemical Technology was chosen to align with other colleges in the
196 state and in the nation. East and some of those colleges share industry partners. In
197 addition, industry partners have reviewed and agreed to the curriculum approved at
198 East.

199

200 Motion to extend ten minutes

201 (Bailey-Hofmann/Paulsen) **(M/S/C)**

202

203 Other items: Single point of contact for guided pathways

204 Paulsen noted that the State Chancellor's Office (CCCCO) is requiring a single point of
205 contact for all Guided Pathways reports. Members present observed that Guided
206 Pathways, like other reports, must be developed through the shared governance

207 structure and require the signature of the college senate president. More discussion
208 and reports on this topic will continue throughout the academic year.

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210

211 **Reports**

212

213 **Officer Reports**

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- 215 ○ President's Report – Echeverri
- 216 Echeverri encouraged members of the DAS Exec who were intending to attend
- 217 the 2018 ASCCC Fall Plenary Session to register as soon as possible.
- 218 ○ 1st Vice President's Report – Equivalency – El-Khoury
- 219 ○ 2nd Vice President's Report – Curriculum - Atondo
- 220 ○ Treasurer's Report – Wanner
- 221 ○ Secretary – Brent

222

223 **Committee Reports**

224

Professional Development College –Brent

225

Brent reported on the last PDC Steering Committee meeting, including the plans

226

for faculty and administrative leadership seminars.

227

228 **College Reports and/or Other Committee Reports**

229

Pierce has invited representatives from the ASCCC to attend Fall Flex Day/Faculty

230

Convocation, on August 23rd. Their interim college president is Lawrence Buckley.

231

232 Due to the length of the discussion, the items and reports below were deferred until the
233 September DAS Exec meeting.

234

235 **Other Committees and Task Forces**

236

- 237 ● Enrollment Management
- 238 ● Disabled Students
- 239 ● Title IX
- 240 ● Institutional Review Board

241

242 **Future Projects**

243

- 244 ○ Administrator Evaluations
- 245 ○ E-115 and Process for creation of a new subject
- 246 ○ Interdisciplinary Student Success Course
- 247 ○ LACCD shared governance consultation processes
- 248 ○ Resolution on LACCD Board of Trustees Diversity – Stewart/Gauthier

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251 **Upcoming Meetings**

- 252 • Board of Trustees Meeting – Wednesday, August 8, 2018, at ESC
253 • AB 705 Implementation Meeting – August 10, 2018
254 • Consultation – Tuesday, August 14, 2018, at 2 p.m.
255 • Board Standing Committees – Wednesday, August 22, 2018 at ESC
256 • LACCD DAS Summit – Friday, September 21, 2018 at City

257

258 **Adjournment**

259 The meeting was adjourned at 2:17 p.m.

260 (El-Khoury/Khuu) **(M/S/C)**

261

262 Respectfully submitted by Lourdes M. Brent, DAS Secretary