

District Academic Senate Executive Committee Meeting

Friday, April 20, 2018
Educational Services Center
Board Hearing Room
MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Naja El-Khoury (1 st VP), Elizabeth Atondo (2 nd VP: Curriculum), Dan Wanner (Treasurer), Lourdes Brent (Secretary)
City	Dan Wanner
East	Jeff Hernandez
Harbor	
Mission	
Pierce	Anna Bruzzese
Southwest	
Trade	Martin Diaz
Valley	
West	Holly Bailey-Hofmann
Guests	Carole Akl (Curriculum Committee Chair, Mission), Rebecca Frank (Curriculum Committee Chair, Valley), Steve Wardinski (Curriculum Committee Chair, East)

Call to Order and Approval of the Agenda: President Angela Echeverri called the meeting to order at 9:57 A.M.

Quorum was not reached until 10:56 a.m., at which point action items were considered. Until that time, there was discussion only - with a focus on AB 705 and its implications for the LACCD.

Approval of the Agenda

The agenda was adopted as amended to include a discussion on Enrollment Management Planning. (Bruzzese/Bailey-Hofmann) **M/S/C**

Approval of the Minutes: March, 2018

The minutes were approved as amended. (Bruzzese/Bailey-Hofmann) **M/S/C**

Public Speakers:

None

28 **Action Items**

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30 **Low Cost Textbook Logo Options**

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32 Echeverri reviewed the options to identify classes in the schedule of classes which utilize
33 low cost and/or no cost textbooks. Those options included the use of a drop-down
34 menu, a logo, and/or text.

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36 **Consensus:** A consensus was reached to use both logos and words in the schedule of
37 classes to identify classes with no cost textbooks as well as low cost textbooks.

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39 **DAS Recommendations on AB 705 Implementation**

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41 **Consensus:** Echeverri will incorporate recommended changes to the proposed draft,
42 and forward the updated document to DAS Exec and DAS for review and action. There
43 was further consensus that the DAS seek alignment but not uniformity of curriculum,
44 and view the implications regarding the implementation of AB 705 holistically with
45 views toward senate primacy in the 10 + 1, but sensitivity toward the effect on our
46 students. It is also recommended that colleges share best practices.

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48 **Discussion Items**

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50 This item followed a very robust discussion of the draft DAS Recommendations on AB
51 705, which occurred at the beginning of the meeting (before quorum was reached.)
52 Echeverri reported on her meeting with Vice Chancellor Cornner, Deborah Harrington,
53 Joanna Zimring-Towne, and Elizabeth Atondo, and reviewed a draft of proposed DAS
54 recommendations related to the implementation of AB 705.

55

56 Members of the DAS Exec offered insights, questions, concerns, and recommendations
57 with a focus on local control/de-centralization versus uniformity/centralization in
58 implementation. Some offered reminders that the DAS acknowledge that faculty are
59 the discipline specialists and that the DAS safeguard the right of the faculty in the
60 affected disciplines to make decisions regarding any changes to those disciplines,
61 especially in the realm of curriculum. However, although the course outline of record is
62 developed locally, there must be conversation regarding alignment of course offerings
63 to make this transition easier for our students. The changes necessitated by AB 705 will
64 have other implications besides curricular ones, such as enrollment management and
65 class scheduling; professional development (especially for English and Math faculty);
66 implications for major coursework and other general education classes which our
67 students need to complete their certificates, degrees, and transfer; and eligibility for
68 financial aid and other support services for our students.

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70 Although the State Chancellor's Office published implementation guidelines for English
71 in March, there are no such published guidelines for Mathematics yet. Some colleges

72 have been moving quickly on AB 705 compliance, others are just beginning the
73 discussion. Echeverri recommended that the DAS use two faculty members, one in
74 English and one in Math, to facilitate the discussion, to seek alignment, and to share
75 best practices. She suggested Alex Immerblum as a facilitator for English and related
76 disciplines. Bruzzese suggested Bob Martinez at Pierce for Math. Those facilitators
77 could have initial meetings with discipline faculty at the colleges. Local curriculum
78 committee chairs could report to Atondo and she could report to DAS Exec. A next
79 steps meeting for English, ESL, Math, and other faculty has been scheduled for Friday,
80 May 18th (location TBD), with follow-up meetings scheduled for July 5-7, 2018 (location
81 TBD). Teams from each college would attend including, but not limited to, discipline
82 representatives, college curriculum chairs, senate presidents, and senate appointees.
83 Other conversation topics could include smaller classroom sizes, supplemental
84 instruction, boot camps/bridge programs, and domino effects on students, GE and
85 major course work, and financial aid implications.

86
87 Discussion also involved offering Statistics classes through the Psychology or Business
88 disciplines instead of Mathematics. There was also much discussion related to co-
89 requisites, under what disciplines they could be offered, repeatability issues, as well as
90 number of units for those co-requisites and effect on students. Different models were
91 considered, such as 8 weeks for the co-requisite instead of requiring that co-requisite
92 for the entire semester. Incorporating laboratory components into English and Math
93 lecture classes was also discussed, in order to decrease the number of units (not hours)
94 of the co-requisite courses. East is developing three different types of co-requisites for
95 English 101, e.g., English 104, Reading 101, and ESL 10 (all 3-units classes). There were
96 concerns expressed about the cost of excessive units and that students might be unable
97 to take coursework outside of Math and English during their first year. Enrollment
98 management implications were anticipated. It seemed apparent that colleges would be
99 taking a multitude of approaches, that data should be gathered on success rates of
100 those approaches, and that best practices should be identified and shared.

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102 Spring 2018 *Academically Speaking* Newsletter

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104 Echeverri distributed copies of the draft of the upcoming Spring 2018 DAS newsletter,
105 *Academically Speaking*, and observed that a long time had elapsed since the last such
106 DAS publication in fall of 2015. She plans on the newsletter being published once each
107 semester. Future events will be highlighted, and ongoing columns will include “Board
108 Watch” and AB 705 updates. She thanked the contributors to the newsletter, and
109 offered a special appreciation to Dan Wanner for his hard work in putting the news
110 articles into this stylistic format. Echeverri will include more information related to AB
111 705 and Board of Trustees updates in her report for the newsletter. Trustee Kamlager
112 resigned as Board President and member of the Board of Trustees, having won election
113 for California State Assembly District 54. Former Vice President Mike Fong became the
114 new Board President, and Trustee Andra Hofmann was elected Board Vice President.
115 The resulting vacancy for Trustee Kamlager’s unexpired term on the Board could be

116 filled by appointment or through a special election. At the May 9th meeting, the Board
117 will decide on which option to undertake – appointment or special election. Timelines
118 and special processes attach to either option, and a special election may prove very
119 costly financially to the District (~\$4.3 million). Echeverri also congratulated Anna
120 Bruzzese, who was elected South Representative at the ASCCC 2018 Spring Plenary
121 Session.

122

123 **Note:** Due to the length of the discussion regarding the implementation of AB 705, the
124 following announcements and/or discussion items were scheduled for the next meeting:

125

126 Planning for upcoming events

- 127 • AB 705 districtwide Retreat: July 5-7, 2018
- 128 • DAS Meeting 5/10/2018 at City
- 129 • ASCCC Curriculum Institute July 11-14, 2018 in Riverside
- 130 • DAS Summer 2018 Retreat
- 131 • DAS 2018-2019 Calendar
- 132 • Guided Pathways

133

134 ASCCC Plenary Session Update

- 135 • Resolutions
- 136 • Elections
- 137 • DAS Promotion of 2018 ASCCC Paper – A Re-Examination of Faculty Hiring
138 Processes and Procedures
139 [https://www.asccc.org/sites/default/files/Hiring%20Paper%20Final%203.12.18.p](https://www.asccc.org/sites/default/files/Hiring%20Paper%20Final%203.12.18.pdf)
140 [df](https://www.asccc.org/sites/default/files/Hiring%20Paper%20Final%203.12.18.pdf)
- 141
- 142 • Strategy to Reduce Course Enrollment Maximums as Needed to Satisfy New
143 State Directives
144 <https://www.asccc.org/sites/default/files/ClassCapsS12.pdf>

145

146 Update on FON, Budget, Funding Formula, and Faculty Hiring

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148 FACCC Student-centered funding formula

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150 Future Projects

- 151 • E-100, Policies and Procedures for Disabled Students
- 152 • Faculty Role in Administrator Evaluations
- 153 • E-115 and Process for creation of a new subject
- 154 • Proposal for Interdisciplinary Student Success Course (Atondo)
- 155 • LACCD shared governance consultation processes

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157 DAS Representation and Organization:

- 158 • Enrollment Management Task Force

- 159 • Disabled Students Task Force
- 160 • EEO Task Force
- 161 • Membership Update: District Discipline Committees
- 162 • Institutional Review Board
- 163 • Campus Sustainability Coordinators (Gauthier)

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165 Update on CurricuNET and eLumen

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167 Other items – Chancellor and Enrollment Management Planning

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169 **Reports**

- 170 • Officer Reports
- 171 • President
 - 172 ○ Title IX Task Force
 - 173 ○ SIS Course descriptors
 - 174 ○ Board
- 175 • 1st Vice President
- 176 • 2nd Vice President
- 177 • Treasurer
- 178 • Secretary
- 179 • Professional Development College
- 180 • College and/or Committee Reports

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182 **Upcoming Meetings**

- 183 • Board Meeting Wednesday, May 9, 2018, at City
- 184 • DAS Meeting Thursday, May 10, 2018 at City
- 185 • Board Standing Committees Wednesday, April 23, 2018 at ESC
- 186 • Consultation May 15, 2018 at ESC

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188 **Adjournment**

189 The meeting was adjourned at 12:00 p.m.

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191 Respectfully submitted by Lourdes M. Brent, DAS Secretary