District Academic Senate Executive Committee
Meeting
Friday, April 20, 2018
Educational Services Center
Board Hearing Room
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Present</th>
<th>Officers</th>
<th>City</th>
<th>East</th>
<th>Harbor</th>
<th>Mission</th>
<th>Pierce</th>
<th>Southwest</th>
<th>Trade</th>
<th>Valley</th>
<th>West</th>
<th>Guests</th>
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<tbody>
<tr>
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<td>Angela Echeverri (President), Naja El-Khoury (1st VP), Elizabeth Atondo (2nd VP: Curriculum), Dan Wanner (Treasurer), Lourdes Brent (Secretary)</td>
<td>Dan Wanner</td>
<td>Jeff Hernandez</td>
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<td></td>
<td>Anna Bruzzese</td>
<td></td>
<td></td>
<td>Holly Bailey-Hofmann</td>
<td>Carole Akl (Curriculum Committee Chair, Mission), Rebecca Frank (Curriculum Committee Chair, Valley), Steve Wardinski (Curriculum Committee Chair, East)</td>
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Call to Order and Approval of the Agenda: President Angela Echeverri called the meeting to order at 9:57 A.M.

Quorum was not reached until 10:56 a.m., at which point action items were considered. Until that time, there was discussion only - with a focus on AB 705 and its implications for the LACCD.

Approval of the Agenda
The agenda was adopted as amended to include a discussion on Enrollment Management Planning. (Bruzzese/Bailey-Hofmann) M/S/C

Approval of the Minutes: March, 2018
The minutes were approved as amended. (Bruzzese/Bailey-Hofmann) M/S/C

Public Speakers:
None
Action Items

Low Cost Textbook Logo Options

Echeverri reviewed the options to identify classes in the schedule of classes which utilize low cost and/or no cost textbooks. Those options included the use of a drop-down menu, a logo, and/or text.

Consensus: A consensus was reached to use both logos and words in the schedule of classes to identify classes with no cost textbooks as well as low cost textbooks.

DAS Recommendations on AB 705 Implementation

Consensus: Echeverri will incorporate recommended changes to the proposed draft, and forward the updated document to DAS Exec and DAS for review and action. There was further consensus that the DAS seek alignment but not uniformity of curriculum, and view the implications regarding the implementation of AB 705 holistically with views toward senate primacy in the 10 + 1, but sensitivity toward the effect on our students. It is also recommended that colleges share best practices.

Discussion Items

This item followed a very robust discussion of the draft DAS Recommendations on AB 705, which occurred at the beginning of the meeting (before quorum was reached.) Echeverri reported on her meeting with Vice Chancellor Corner, Deborah Harrington, Joanna Zimring-Towne, and Elizabeth Atondo, and reviewed a draft of proposed DAS recommendations related to the implementation of AB 705.

Members of the DAS Exec offered insights, questions, concerns, and recommendations with a focus on local control/de-centralization versus uniformity/centralization in implementation. Some offered reminders that the DAS acknowledge that faculty are the discipline specialists and that the DAS safeguard the right of the faculty in the affected disciplines to make decisions regarding any changes to those disciplines, especially in the realm of curriculum. However, although the course outline of record is developed locally, there must be conversation regarding alignment of course offerings to make this transition easier for our students. The changes necessitated by AB 705 will have other implications besides curricular ones, such as enrollment management and class scheduling; professional development (especially for English and Math faculty); implications for major coursework and other general education classes which our students need to complete their certificates, degrees, and transfer; and eligibility for financial aid and other support services for our students.

Although the State Chancellor’s Office published implementation guidelines for English in March, there are no such published guidelines for Mathematics yet. Some colleges
have been moving quickly on AB 705 compliance, others are just beginning the
discussion. Echeverri recommended that the DAS use two faculty members, one in
English and one in Math, to facilitate the discussion, to seek alignment, and to share
best practices. She suggested Alex Immerblum as a facilitator for English and related
disciplines. Bruzzese suggested Bob Martinez at Pierce for Math. Those facilitators
could have initial meetings with discipline faculty at the colleges. Local curriculum
committee chairs could report to Atondo and she could report to DAS Exec. A next
steps meeting for English, ESL, Math, and other faculty has been scheduled for Friday,
May 18th (location TBD), with follow-up meetings scheduled for July 5-7, 2018 (location
TBD). Teams from each college would attend including, but not limited to, discipline
representatives, college curriculum chairs, senate presidents, and senate appointees.
Other conversation topics could include smaller classroom sizes, supplemental
instruction, boot camps/bridge programs, and domino effects on students, GE and
major course work, and financial aid implications.

Discussion also involved offering Statistics classes through the Psychology or Business
disciplines instead of Mathematics. There was also much discussion related to co-
requisites, under what disciplines they could be offered, repeatability issues, as well as
number of units for those co-requisites and effect on students. Different models were
considered, such as 8 weeks for the co-requisite instead of requiring that co-requisite
for the entire semester. Incorporating laboratory components into English and Math
lecture classes was also discussed, in order to decrease the number of units (not hours)
of the co-requisite courses. East is developing three different types of co-requisites for
English 101, e.g., English 104, Reading 101, and ESL 10 (all 3-units classes). There were
concerns expressed about the cost of excessive units and that students might be unable
to take coursework outside of Math and English during their first year. Enrollment
management implications were anticipated. It seemed apparent that colleges would be
taking a multitude of approaches, that data should be gathered on success rates of
those approaches, and that best practices should be identified and shared.

Spring 2018 Academically Speaking Newsletter

Echeverri distributed copies of the draft of the upcoming Spring 2018 DAS newsletter,
Academically Speaking, and observed that a long time had elapsed since the last such
DAS publication in fall of 2015. She plans on the newsletter being published once each
semester. Future events will be highlighted, and ongoing columns will include “Board
Watch” and AB 705 updates. She thanked the contributors to the newsletter, and
offered a special appreciation to Dan Wanner for his hard work in putting the news
articles into this stylistic format. Echeverri will include more information related to AB
705 and Board of Trustees updates in her report for the newsletter. Trustee Kamlager
resigned as Board President and member of the Board of Trustees, having won election
for California State Assembly District 54. Former Vice President Mike Fong became the
new Board President, and Trustee Andrea Hofmann was elected Board Vice President.
The resulting vacancy for Trustee Kamlager’s unexpired term on the Board could be
filled by appointment or through a special election. At the May 9th meeting, the Board will decide on which option to undertake – appointment or special election. Timelines and special processes attach to either option, and a special election may prove very costly financially to the District (~$4.3 million). Echeverri also congratulated Anna Bruzese, who was elected South Representative at the ASCCC 2018 Spring Plenary Session.

Note: Due to the length of the discussion regarding the implementation of AB 705, the following announcements and/or discussion items were scheduled for the next meeting:

Planning for upcoming events
- AB 705 districtwide Retreat: July 5-7, 2018
- DAS Meeting 5/10/2018 at City
- ASCCC Curriculum Institute July 11-14, 2018 in Riverside
- DAS Summer 2018 Retreat
- DAS 2018-2019 Calendar
- Guided Pathways

ASCCC Plenary Session Update
- Resolutions
- Elections
- DAS Promotion of 2018 ASCCC Paper – A Re-Examination of Faculty Hiring Processes and Procedures
- Strategy to Reduce Course Enrollment Maximums as Needed to Satisfy New State Directives

Update on FON, Budget, Funding Formula, and Faculty Hiring

FACCC Student-centered funding formula

Future Projects
- E-100, Policies and Procedures for Disabled Students
- Faculty Role in Administrator Evaluations
- E-115 and Process for creation of a new subject
- Proposal for Interdisciplinary Student Success Course (Atondo)
- LACCD shared governance consultation processes

DAS Representation and Organization:
- Enrollment Management Task Force
Update on CurricuNET and eLumen

Other items – Chancellor and Enrollment Management Planning

Reports

- Officer Reports
  - President
    - Title IX Task Force
    - SIS Course descriptors
    - Board
  - 1st Vice President
  - 2nd Vice President
  - Treasurer
  - Secretary
  - Professional Development College
- College and/or Committee Reports

Upcoming Meetings

- Board Meeting Wednesday, May 9, 2018, at City
- DAS Meeting Thursday, May 10, 2018 at City
- Board Standing Committees Wednesday, April 23, 2018 at ESC
- Consultation May 15, 2018 at ESC

Adjournment

The meeting was adjourned at 12:00 p.m.

Respectfully submitted by Lourdes M. Brent, DAS Secretary