District Academic Senate Retreat

Friday, Jan. 20, 2017, 12 p.m.
ESC, 1st Floor Hearing Room
MINUTES

Attendance

<table>
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<th>Present:</th>
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<tr>
<td>Officers</td>
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<tr>
<td>Don Gauthier (President), Angela Echeverri (1st VP), Elizabeth Atondo (2nd VP: Curriculum), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)</td>
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<tr>
<td>(Local Senate Presidents)</td>
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<tr>
<td>City East</td>
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<tr>
<td>(Alex Immerblum)</td>
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<tr>
<td>Harbor Mission</td>
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<tr>
<td>(Leslie Milke), Curt Riesberg</td>
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<tr>
<td>Pierce</td>
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<tr>
<td>(Anna Bruzzese)</td>
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<tr>
<td>Southwest Trade</td>
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<tr>
<td>(Naja El-Khoury) Lourdes Brent</td>
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<tr>
<td>Valley</td>
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<tr>
<td>Vic Fusilero, LaVergne Rosow</td>
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<td>West</td>
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<tr>
<td>(Adrienne Foster)</td>
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<td>Guests</td>
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Meeting called to order @ 12:23 p.m.

Public Speaker(s): None.

Open Discussion (for items not listed below):
1. College/District reports, issues: Rosow reported that the LAVC Academic Senate has a new meeting space; she advocated that each campus have a space for faculty to gather. Immerblum reported that ELAC has two spaces: A Faculty Center and a Staff Lounge. Immerblum suggested putting forward a recommendation to create faculty spaces.
2. 2017 DAS Goals: Immerblum suggested discussing 2017 goals for the DAS.
   a. More meetings of DAS officers: DAS officers needs to meet more often (e.g. to help the DAS President set the agenda for DAS meetings). Foster reported that WLAC Academic Senate execs meet a week before their Academic Senate meeting to help set agenda.
   b. Improved support of the DAS President in his/her responsibilities: DAS officers need to be clearer about their responsibilities; we need to give greater support to the DAS President in his/her role.
   c. Improved transparency: Bruzzese suggested increasing transparency, e.g. posting on the DAS website meeting agendas and committee minutes as well as making the DAS website more user-friendly. People should also be able to call into meetings.
   d. Meeting schedules: Rosow suggested that Master Calendar needs to be more involved in setting meeting schedules.
Support programs for first-year students: Riesberg suggested more robust support programs for first-year students. At Mission, students are put on a one-year track to do all their remedial work. Pierce, ELAC, and LAVC reported that they have good first-year student support initiatives. Immerblum reported that at the Plenary, several colleges reported having created “meta-majors,” which will lead to a major and that help students pick courses in a wider field/area, which will eventually lead to a major. Foster had heard a first iteration of this “meta-major” program in Sacramento; it would be valuable for DAS to become interested. Atondo said that the articulation officers have been advocating for such a “meta-major” program. Atondo said that Mission has an Associate Degree in General Studies with a concentration in, for example, Behavioral Sciences. Immerblum suggests that the individual colleges gather more information on these “meta-majors.” Atondo said that there will eventually have to be an agreement with the CSUs about acceptance of these “meta-majors.” Milke: The purpose of these “meta-majors” is to get our students to focus earlier. Immerblum suggested having a separate item on this issue; Foster suggested that this become an agenda item at a later meeting.

Plenary: Immerblum asked if it would be worth another day of meeting to write a summary of the items discussed and agreed upon at the Plenary. [Don arrives now from previous meeting with AFT.]

Class scheduling: El-Khoury would like to know about scheduling practices at other campuses. Gauthier reported that enrollment is currently soft for Spring 2017. Rosow suggested that the enrollment process is difficult. El-Khoury asked where do individual campuses discuss their concerns regarding scheduling. El-Khoury suggested that “re-branding” should be an important concern about improving enrollment; on this topic, Gauthier suggested beginning a discussion with deans and VPs.

Safety: Rosow discussed safety of students. Gauthier responded that DACA will definitely be a discussion item at later meetings.

Reports:
1. 1st VP Equivalency (Echeverri):
   a. District Discipline Day, Fri., Jan. 24. Implementation of Multiple Measures for English and Math will be discussed. Echeverri encouraged DAS reps to discuss the District Discipline Day with their faculty. Milke asked to be sent more information. Echeverri reported that the registration link has been sent out. Discussion will also focus on LA College Promise and Adult Ed. Echeverri is looking for representatives from Counseling, EOPS, DSPS, and Logistics.
   b. Equivalency Committee heard a request from Pierce’s Art Department regarding the creating of a new subject and rejected the request. Equivalency will ask the two departments (Art & Media Arts) at odds to sit down together and hammer out an agreement.
   c. Vice Chancellor Corner has 4000 responses about the state of student homelessness which shows housing insecurity. According to the Ed Code, homeless students shall retain enrollment priority for six years. Corner is still working on the data; Gauthier has asked him to present his data. Echeverri believes that 10% of our student population qualifies as homeless. Milke: Is there discussion by the Board on the issue of homeless students? Gauthier: The District is looking at getting
housing for homeless students and at getting partners for providing housing.

2. 2nd VP Curriculum (Atondo):
   a. E-64 (Approval of Programs) went through Consultation (Dec. 9) with no feedback and will now come to DCC for a vote.
   b. Atondo met with Cornner and others regarding CurricuNet and PeopleSoft: Things have not been running smoothly. By the middle of March, the interface between CurricuNet and PeopleSoft needs to be up and running.
   c. We need to have the same policy regarding certificates of achievement residency
d. “Credit by exam”: At LAVC, faculty decided that a credit-by-exam could be graded only on a pass/no pass basis, which is a violation of Title V.
e. E-79 (Competency) also needs to be cleaned up.
f. Atondo expressed a need to develop policy on the creation of digital badges.

3. Treasurer (Immerblum): Petty cash status is ok. Budget for 2016-2017 is a little tighter than in years past. Budget problems regarding 2017-2018 were discussed with Cornner. Plenary registration is now open.

4. Secretary (Fusilero): Meeting has been requested with LACCD webmaster to update DAS page on the LACCD website. Fusilero has asked Atondo and Echeverri to send him their committee minutes for him to post.

5. President (Gauthier):
   a. Topics at Consultation: District-wide equity plan will be discussed at Consultation.
   b. Is Consultation a Brown Act meeting: Gauthier discussed that Consultation minutes are not posted, similar to the policy of posting minutes at LAVC with consultations with the LAVC President. Bruzzese suggested that Consultation is a Brown Act meeting; Gauthier disagrees: Consultation is an informal meeting to discuss concerns. Camille Goulet (LACCD General Counsel) had said that this meeting is not a Brown Act meeting; Gauthier will ask Kevin D. Jeter (LACCD Interim General Counsel) for his opinion. Both Milke and Immerblum agree that the legal status of Consultations needs to be revisited. Foster appreciates the confidentiality of items discussed at WLAC with the WLAC President. Pierce College is the only college that has an agenda and posts minutes of their consultations with their college president. Foster shared Milke’s frustrations about Consultations with the Chancellor because no one is held accountable for their statements during the meeting.
   c. SIS Roster: Request for ability to print out rosters (new SIS system only allows 3 printouts).
   d. Bond Steering: New Prop CC will be discussed.
   e. Area C: Requirements for attending Plenary is paid by the District (Mar. 25, 2017, in Bay Area).
   f. Possible By-Laws Change: To think about how we transition from one DAS President to the next.
   g. AFT: Requests that any issues regarding early retirement package be sent to Gauthier (District will make up the remaining years so that people may retire early). Retirement = 75% of final highest based salary. The Board approved this early retirement package; they have a
number of who might accept early retirement. The last opportunity that the Board has to vote on this is May 2017. Minimum participants needed for the District to offer early retirement is 350. (Note: March 2017 is the Board election). Immerblum suggested that resignation deadline for this program will be: 3rd week of April 2017. Gauthier believes that the issues involved are 1) removing expensive faculty and 2) redrawing and reorganizing the district. Brent hopes that Gauthier (as DAS Representative to the AFT contract negotiations) acts on Article 42. Next AFT meeting: Friday, Jan. 27, 2017.

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h. CCCLC Board Rule Templates: Board Rules need to be revisited; some E-Regs need to be Board Rules and vice versa.


6. PDC (Brent): Brent is awaiting section numbers for the Spring 2017 PDC classes (note blanks on handout). Survey will go out to faculty regarding their interests.

7. Adjunct Faculty Hiring task force report: Gauthier, Echeverri will attend. Miller may attend. Immerblum cannot attend. Immerblum will send task force report. Task force suggests a minimum of 2 faculty on adjunct hiring committee; Roman wants to see more. Gauthier emphasized that the adjunct hiring committee requirements must be consistent across the district.

8. Hiring Fair, Sat., Jan. 28. Milke suggested that faculty from all campuses be present.

9. LAVC: DAS meeting on Feb. 9, 2017

Informational / Discussion Items:

1. AFT joint meeting:
   a. Adjunct hiring proposal
   b. DACA/Sanctuary & Adult Ed (Meet Jan. 27 1:00PM)

2. District Early Retirement Incentive

3. PreparED (formerly CBT Basic Skills Software)

4. CCCLC Board Rule templates and review

5. Freedom Festival – Formerly Incarcerated Students – March 23-24 @ LACC

Adjourned @ 2:30 p.m.

Future dates

Chancellor’s Consultation, 1/23/17 ESC Hearing Room, 2 – 3:30 PM
Hiring Fair @ LAX Hilton, 1/29/17 9:30 AM – 3:00 PM
DAS Meeting, LAVC 2/9/17, Admin. Building 1st Floor Senate Offices (NOT WLAC!)

Respectfully submitted by Vic Fusilero, DAS Secretary