

District Academic Senate Meeting

Thursday, Dec. 8, 2016

ELAC Corporate Center, 1055 Corporate Center Drive, Monterey Park CA 91754

MINUTES

Attendance

	Present (Senate Presidents in parentheses)
Officers	Don Gauthier (President), Angela Echeverri (1 st VP), Elizabeth Atondo (2 nd VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
City	April Pavlik, Kamale Gray
East	(Alex Immerblum), Jeff Hernandez, Lurelean Gaines, Jean Stapleton
Harbor	(Susan McMurray)
Mission	(Leslie Milke), Thomas Folland, Curt Riesberg
Pierce	(Anna Bruzzese), Lauren Saslow
Southwest	(Naja El Houry)
Trade	Inhae Ahn, Lourdes Brent
Valley	(Josh Miller), LaVergne Rosow, Vic Fusilero
West	Allison Tom-Miura
Guests	Marvin Martinez (President, ELAC), David Beaulieu (ELAC, retired), Marcia Cagigas (ELAC, Director of Child Development Center)

Call to Order at 1:38 p.m.

Approval of the Agenda (Pavlik/Rosow **MSC**): Agenda approved as amended: Added under "Old Business: By Laws": adjunct hiring/procedures and policies for discussion. Added Noticed item regarding Canvas motion from DAS Exec to next DAS regular meeting. Rosow suggested that this is an emergency motion for Winter 2017 courses. Milke asked if there was a concern whether the campuses could act quickly enough to load Canvas shells automatically. J. Hernandez supported the motion that there should at least be an attempt to load courses automatically for Winter and Spring 2017. Immerblum supported the motion. **Motion to add this Canvas language as an emergency item today** (Rosow/J. Hernandez **MSC**): Motion was carried: Item is now on the agenda for a formal vote.

Approval of Minutes of October 13, 2016 Meeting (November 2016 meeting had been canceled) (Rosow/McMurray **MSC**). Abstention: Riesberg.

Public Speaker(s): Marvin Martinez (President, ELAC): Reported on the Board meeting on Wed., Dec. 7, 2016 (Sanctuary Campus designation, FON expectations); Mr. David Beaulieu (ELAC, retired)

Action Items:

1. Approve ASCCC Equivalency Paper (Sp. 2016) as guide for DAS Equivalency policies: Gauthier reported that the ASCCC Equivalency Paper had been approved by the DAS Equivalency Committee. (Miller/Pavlik **MSC**). Abstentions:

- 27 J. Hernandez, Rosow.
- 28 2. Approve recommended language change to BR X, Section III, Chancellor’s
- 29 Evaluation:
- 30 *“The Board shall conduct an evaluation of the Chief Executive Officer of the*
- 31 *District at least annually. Such evaluation shall comply with any requirements set*
- 32 *forth in the contract of employment with the Chief Executive Officer of the*
- 33 *District as well as this policy. The Board shall evaluate the Chief Executive Officer*
- 34 *of the District using an evaluation process developed and jointly agreed to by the*
- 35 *Board and the Chief Executive Officer of the District. The criteria for evaluation*
- 36 *shall be based on board policy, the Chief Executive Officer of the District job*
- 37 *description, and overall priorities developed in accordance with Board Policy*
- 38 *XXXX.”*
- 39 (Milke/Pavlik **MSC**). **Unanimous.** Immerblum clarified that the “XXXX” in the
- 40 language will be filled in with the correct policy number.
- 41 3. Approve Bylaws Change for DAS Academic Technology Committee: Motion to
- 42 hold off vote until February 2017 to be considered in conjunction with bylaws
- 43 language adding PDC (Rosow/Miller **MSC**): **Unanimous.** Brent noted that the PDC
- 44 Steering Committee Charter was included with today’s handouts.
- 45 4. Emergency action: Approve Resolution on Deputy Vice-Chancellor Barrera
- 46 retirement. Gauthier: There will be a gathering at ESC next month, organized by
- 47 both Gauthier and Eloise Crippens. **Motion to approve resolution in recognizing**
- 48 **Deputy Vice Chancellor Barrera’s work and support on behalf of DAS with gift**
- 49 (J. Hernandez/Brent **MSC**): **Unanimous. By acclamation.**
- 50 5. Approve retirement of E-90 Approval of ITV Courses (Atondo/Rosow **MSC**).
- 51 **Unanimous.**

52 **Old Business:**

- 53 1. E-64 approved: Atondo: Consultation on E-64 closed in November 2016.
- 54 Gauthier: We cannot vote on this because we don’t have clean language yet
- 55 from Cornner’s office. To Immerblum’s question if this delay would cause any
- 56 problems, Atondo replied “no.” Gauthier said that this would now go to DAS
- 57 Exec.
- 58 2. E-## Consultation: “Process for Districtwide Consultation”: Gauthier will discuss
- 59 this potential E-Reg document with Cornner. The graphic on p. 4 of the
- 60 document carves a space for an ad-hoc “conference committee” that resolves
- 61 disputes. Gauthier reported that Cornner, Barrera, Waddell, Gauthier, and
- 62 others had helped craft this document. Persons serving on each ad-hoc
- 63 committee will change, depending on the issue at hand. Echeverri expressed
- 64 concern as to who appoints members to the conference committee. Both J.
- 65 Hernandez and Gauthier suggested that the documented still needed work.
- 66 Gauthier asked senators to look at the document and to discuss at the individual
- 67 campuses. Milke suggested adding a timeline to avoid problems that had come
- 68 up with E-65.

- 69 3. E-115 on hold: Gauthier said that Dean Bobbi Kimble (Educational Support
70 Services) was still out. E-115 relates to MQs.
- 71 4. Bylaws change for DAS PDC Steering Committee: See above discussion. Noticed
72 for DAS meeting in February 2017.
- 73 5. Hiring policy of adjunct faculty:
- 74 a. **Miller: Motion to move discussion on hiring adjunct faculty to an ad-hoc**
75 **conference committee that would insist that two people are sufficient**
76 **to hire adjunct faculty (as per J. Hernandez' amendment).**
- 77 b. **J. Hernandez: Motion to amend Miller's motion that adjunct hiring**
78 **committees may exist with only two faculty committee members.** Brent
79 called the question on the amendment to the motion. Gauthier related
80 that Alberto Roman will come back to talk with DAS. *Vote on the*
81 *Amendment:* (J. Hernandez/Rosow **MSC**): Abstention: Riesberg, Miller.
82 Given that anyone serving on a hiring committee should already have
83 completed EEO training, Rosow asked for language that verified that
84 hiring committee members had completed EEO training. *Vote on the*
85 *main motion:* (Miller/Pavlik **MSC**): **Unanimous.**
- 86 6. **Motion to accept the DAS Exec resolution on all-faculty access to Canvas**
87 **(emergency motion):**
- 88 This motion was previously passed at DAS Exec on Nov. 18, 2016, and forward to
89 the general DAS Senate for consideration today. At issue is whether the DAS
90 should require that faculty use Canvas, even though the AFT contract does not
91 make this requirement. Pavlik expressed hesitation on voting on this issue and
92 instead suggested changing the language in the second Resolved (lines 113-114
93 above): "*Resolved that the DAS encourage the District to create a process for the*
94 *automatic distribution of Canvas shells to all faculty in the LACCD, recognizing*
95 *local processes.*" Pavlik asked to discuss this issue first with her local DE process.
96 Miller disagreed with the motion because it is silent on the contract language
97 and suggested that any language that does not explicitly support contract
98 language implicitly violates the contract. J. Hernandez reminded everyone that
99 the AFT position on this issue is a working position. Canvas training would
100 require volunteer time by adjunct faculty. J. Hernandez said that the language
101 being considered was encouraging and suggested that it was not a good idea for
102 the Senate to decide if the issue fell under the purview of the AFT; indeed,
103 *Etudes* required training for its system's users. Furthermore, J. Hernandez
104 suggested that this issue was a labor issue. Saslow reported that the DE
105 coordinator at Pierce supported the automatic loading of Canvas shells for all
106 faculty. Beaulieu: Though we don't want to encroach on labor issues, we also
107 don't want AFT to encroach on academic issues. Miller: The second Resolve is
108 extremely important for people to consider; who at District will automatically
109 load Canvas shells? Gauthier: District could still put in a classified person to load
110 Canvas shells. Immerblum called the question. The motion reads as follows:
111 "*Resolution in Support of Faculty Access to the Canvas LMS Environment:*

112 *Whereas, in March 2014, the District Academic Senate and the DE*
113 *Stakeholders selected the Canvas Learning Management System as the single*
114 *LMS supported by the District;*
115 *Whereas, the Canvas LMS, when adopted by the District, provided for online*
116 *instruction (fully-online and hybrid) as well as web-enhanced classes and*
117 *information pages for faculty without additional charge;*
118 *Whereas, an important feature of the Canvas system was the ability for all*
119 *faculty members to have an online presence on the District system regardless*
120 *of their level of expertise, usage, or college in the LACCD to advertise their*
121 *discipline, course taught, Student Learning Outcomes, and outlines of their*
122 *courses;*
123 *Whereas, the current AFT contract (Article 40) specifies only "online course*
124 *delivery" and by inference limits the demonstration of proficiency in an LMS to*
125 *"faculty seeking to teach DL courses"; and,*
126 *Whereas, equal access to the Canvas LMS for all faculty regardless of*
127 *modality (online, hybrid, or web-enhanced) is a significant aspect of academic*
128 *freedom and faculty's ability to reach students and enhance face-to-face*
129 *learning as well as DL;*
130 *Resolved that the District Academic Senate support the use of the Canvas*
131 *LMS by all District faculty, both full-time and adjunct, within the parameters*
132 *of the AFT contract;*
133 *Resolved that the DAS encourage the District to create a process for the*
134 *automatic distribution of Canvas shells to all faculty in the LACCD."*
135 *(Immerblum/Rosow MSC): Nays: Miller. Abstentions: Gray, Pavlik.*

136 **New Business**

137 1. Sanctuary status resolution:
138 **LAVC Academic Senate Resolution in Support of Our Students**
139 *"Whereas, the 2016 electoral season included divisive rhetoric targeted at*
140 *women, LGBTQA people, persons with disabilities, Muslims and other religious*
141 *minorities, immigrants, DACA students and people of color;*
142 *Whereas, in light of the results of the 2016 election, we have witnessed our*
143 *students expressing, in both public and private, confusion, anxiety, fear for their*
144 *physical safety and well-being, and concerns about their individual rights, all of*
145 *which may negatively impact the achievement of their educational goals;*
146 *Whereas, the mission of our colleges is to serve and support all students to*
147 *achieve student success, and the core value of this student focus requires us to*
148 *address the needs of students in our actions, work harmoniously and show*
149 *compassion;*
150 *Whereas the American Association of University Professors has also endorsed a*
151 *resolution urging 'that all campus communities are welcoming and inclusive of all*
152 *groups and ideas,' and in 'support' of 'sanctuary campuses;'*
153 *And whereas, our DACA students are in distress and fearful of imminent*
154 *deportations with the newly elected U.S. President, with this distress affecting*
155 *their motivation to continue their education.*
156 *Now Be It Resolved that within all possible parameters of allowed law, The Los*
157 *Angeles Community College District (LACCD) will make every effort to guarantee*

158 *the privacy of immigrant students and pledge to not grant access to information*
159 *that might, for the purpose of immigration enforcement alone, facilitate the*
160 *arrest, interview, search, and/or surveillance of any member of the LACCD*
161 *community, except insofar as conditions of ‘imminent risk’ may exist; and except*
162 *as such action might be ordered by a court of law or legal officer;*
163 *Be it further resolved that the LACCD Board of Trustees adopt a public resolution*
164 *declaring all LACCD schools to be sanctuary schools;*
165 *Be it further resolved that the LACCD Board of Trustees adopt a public resolution*
166 *reaffirming our commitment to the principles articulated in the December 5,*
167 *2016 statement of the Chancellor of the California Community Colleges, which*
168 *include:*

- 169 • *The LACCD schools are open to all students who meet the minimum*
170 *requirements for admission, regardless of immigration status.*
- 171 • *The LACCD will not release any personally identifiable student*
172 *information, including any data related to immigration status, without a*
173 *judicial warrant, subpoena or court order, unless authorized by the*
174 *student or required by law.*
- 175 • *The LACCD will not cooperate with any federal effort to create a registry*
176 *of individuals based on any protected characteristics such as religion,*
177 *national origin, race, or sexual orientation.*
- 178 • *Campus police departments should not detain, question or arrest any*
179 *individual solely on the basis of (suspected) undocumented immigration*
180 *status.*
- 181 • *No confidential student records should be released without a judicial*
182 *warrant, subpoena or court order, unless authorized by the student or*
183 *required by law.*
- 184 • *The LACCD will continue to advocate for educational opportunities for all*
185 *students in the community college system, regardless of immigration*
186 *status, at the state and federal level.*

187 *Be it further resolved that the LACCD Board of Trustees will issue a public*
188 *statement in support of the continuation of DACA and will urge the President*
189 *Elect, and all relevant branches of the federal government, to continue this vitally*
190 *important program;*

191 *Be it further resolved that the LACCD Board of Trustees will, upon the passage of*
192 *these resolutions, publicize this commitment in any and all media outlets*
193 *available;*

194 *Finally, be it resolved that the LACCD Board of Trustees, upon the passage of*
195 *these resolutions, will communicate this commitment to all of its students,*
196 *faculty members, and staff.”*

197 J. Hernandez: It’s very important for our faculty and students to know that the
198 district supports its students. Hernandez supported adding a fourth Resolve that
199 includes language regarding LACCD campuses as “sanctuary campuses,”

200 especially following the example of the language in a similar ELAC document.
201 Riesberg suggested caution in using the language of “sanctuary” because there
202 could be legal and financial repercussions. Rosow countered that, as the largest
203 community college district in the nation, we would set a moral precedent. J.
204 Hernandez: The reality of the “sanctuary” label is that it is symbolic; the
205 campuses would not, in reality, break the law. Gauthier: If you had seen the
206 faces of those student protestors at the Board meeting on Dec. 7, you would
207 have seen that they were very worried and wanted to see the “sanctuary”
208 wording. Echeverri suggested that we favor the AFT language in support of
209 students: (Echeverri/Atondo **MSC**). Abstention: Riesberg.

- 210 2. DAS Exec elections 2017 – volunteers for the committee: Chair: Miller. Gauthier
211 will not be running for another term as president, but may serve as Equivalency
212 VP.
- 213 3. ASCCC Dues and Accountability: Immerblum: This was supposed to be noticed at
214 the current meeting to vote on at the next meeting. If we don’t see where the
215 money is being distributed, then maybe the DAS should not be distributing
216 money after all. Pavlik noted that John Freitas had asked her to discuss the
217 following points in today’s meeting: The second “Resolved” sounds
218 confrontational. LACCD is one of the only districts that pays for all of its schools.
219 Immerblum clarified by explaining that the \$30,000 was broken up into smaller
220 payments, which are based on the individual campuses. Pavlik continued: If we
221 were to decide not to pay dues, what would be the repercussions on LACCD
222 faculty who serve on state committees. Miller expressed interest in more
223 transparency with regard to where the ASCCC annual dues are being spent.
224 Milke suggested altering the language and softening its tone despite our need to
225 know where the money is going. Pavlik reiterated her concern the repercussions
226 if we don’t receive the requested budget. Immerblum suggested that the
227 language suggests nothing other than DAS being allowed to review and discuss
228 budget information. Immerblum: If individual campuses in the LACCD do not
229 want to pay their dues, that may be another idea. Gauthier: When the ASCCC
230 request their dues, they could submit their budget. Milke reminded the DAS that
231 it has asked for the budget all along, but that the DAS was not receiving the
232 requested information. Bruzzese affirmed that the ASCCC’s bookkeeping was
233 chaotic. *Motion to extend meeting by 10 minutes (Rosow/Immerblum **MSC**).*

234 **Reports**

- 235 1. President’s Report: Gauthier will send out more info, but the highlights follow:
236 a. Bond Steering: Moving for co-chair status on the committee.
237 b. DW-IT meeting: Some of the projects will be green-lighted and will move
238 forward (e.g. Increased bandwidth, disaster recovery, fiber optic ring)
239 c. TPPC: One of the recommendations was an academic technology person
240 at District; OER.

- 241 d. Intellus pilot: Still looking for volunteers.
- 242 e. ECDBC: Looking at allocation model, will come to full ECDBC in Jan. 2017.
- 243 f. DHLI: Director has been hired. Two people will be sharing this job.
- 244 g. Adult Ed: Will need more people from ESL and Non-Credit to help with
- 245 matching up of high-school courses with college courses.
- 246 2. First VP Report:
- 247 a. Fall Discipline Day @ City College on Dec. 6, 2016. Presentations were
- 248 made on Multiple Measures, CTE, and Adult Ed.
- 249 b. Equivalency: Three new members have joined. There has been a
- 250 compromise regarding addiction studies; two certificates available.
- 251 3. Second VP:
- 252 a. DCC Curriculum Report: Will edit military policy.
- 253 b. E-90 Retirement:
- 254 4. Treasurer's Report : Current petty cash balance as of Oct. 12, 2016 is \$2395.93.
- 255 Current DAS Fund 10059 balances as of 12/06/16 (not including non-
- 256 instructional salaries) is \$28,686.
- 257 5. Standing Committee Reports:
- 258 a. PDC: Brent reported from the last meeting: PDC Dec. 16, 12:30pm at ESC.
- 259 In Spring: Education 250 and Education 252 will be offered as hybrid
- 260 classes.
- 261 b. DAS ATC

262 **Noticed for Next Meeting:**

- 263 1. Amend Bylaws to add DAS Professional Development Steering Committee
- 264 2. Approve Consultation process in E-##

265 **Meeting adjourned at 4:00 p.m.**

266 **Future dates**

267 Chancellor's Consultation – Thursday, December 15, 2016 – 1:00 – 2:30 p.m. Hearing
268 Room

269 *DAS EXEC Retreat Friday, January 20, 2017 – Location TBD*

270 Respectfully submitted by Vic Fusilero, DAS Secretary