District Academic Senate Meeting
Sept. 8, 2016
LAVC, Monarch Hall, Fireside Lounge
MINUTES

Attendance

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Call to Order and Approval of the Agenda: President Don Gauthier called the meeting to order at 1:40pm. The agenda was adopted as amended with no objections (Rosow/Freitas MSC). Unanimous.

Approval of the Minutes of May 12, 2016, as amended (Rosow/Milke MSC). Unanimous.

Public Speakers: Vice-Chancellor Ryan Cornner, Erika Endrijonas (President, LAVC)

Action items

1. Motion to approve DAS PDC as a standing committee along with its charter. (see handout). El-Khoury asked if each college’s Professional Development committee is a member of the DAS PDC, to which Gauthier said no. Immerblum suggested that members from each local college Professional Development committee serve on the DAS PDC. Brent explained that each college would select its liaison through whatever process that college has. (Milke/Rosow MSC). Unanimous.

2. Motion to support DAS participation in IEPI Leadership Development Funding grant. Gauthier explained that this funding grant intends to improve communication among various committees on all campuses. In response to a question by Brent, Gauthier said that this funding grant also intends to improve leadership at all levels. J. Hernandez asked if this funding grant would preclude
an individual campus from applying. Gauthier explained that this funding grant is a one-time amount of $50,000. (Milke/Echeverri MSC). Unanimous.

Old Business

1. LA College Promise: (Handout): Gauthier that this was initiated by Los Angeles Mayor Garcetti’s office with support of the LACCD and LAUSD to fund the first year of college tuition via a California Community College’s Board of Governors Fee Waiver and outside sources, including public philanthropy. This program will not begin until Fall 2017. Foster asked if the parties involved have reached out for faculty involvement. Rosow asked if the funding is already in place. Gauthier replied that the funding is currently being put in place and faculty, staff and administrators were part of the framing Retreat at Harbor College in August. Gauthier also mentioned that the State of California has a California College Promise program as well. Gauthier said that the LACCD is the largest community college district in California that has such a College Promise program. Gray reported that students have also applied for a fee waiver from other sources. Brent said that the College Promise program would include its student applicants in Tier 2, thus requiring a change in Board Rule VIII, Art. VI. Brent questioned the “structured choices.” Rosow asked if the Promise also included books, child care, and transportation. Gauthier also mentioned that the related Dual Enrollment is going up for a final vote at both the LACCD and LAUSD boards. Gauthier segued to the change of Board Rule VIII, Article VI: Student Success and Support, Registration Priority (8600-8601). Brent suggested that the newly suggested Tier 2 is restrictive. There is discussion on the CCI (College Completion Initiative, mentioned in Tier 2). Freitas suggested that those courses needed to graduate could be made more generic. Cornner mentioned that when PCC launched the CCI, it was able to raise its college completion rate. Cornner also explained that Skills Builders is a retroactive data analysis, rather than a program that tracks specific student groups. Immerblum asked what the definition of the CCI is; Cornner replied that the District can define its CCI program however it sees fit. Brent suggested that the phrasing requiring full-time students with an x-number of units is too prescriptive. Cornner suggested changing the phrasing from requiring a specific number of units to simply having to finish in one semester. Brent asked how students would be notified if they were to take longer than one semester. Cornner explained that PeopleSoft allows the District to assign students to specific student groups that can then be tracked. Cornner will inquire as to who has assignment rights for student groups. Echeverri asked if the 100-unit limit would impact students close to completion. Cornner replied that if students who are fully matriculated and in good standing want to maintain their standing beyond 100 units, they would have to follow a petition process set up by each campus. Gauthier suggested that a more detailed conversation would have to take place next time. Cornner will work on changing the phrasing of the change to BR VIII, Art.VI and will submit to DAS, and this change will be sent out to district senators.
2. **DAS District Summit:** Colleges should start to put together their teams (no more than eight), which should also include a new faculty member if possible. Theme: LA College Promise and Creating a City of Graduates, at Los Angeles City College, Sept. 30, 2016. The new State Chancellor has been invited to speak on behalf of the LA College Promise.

3. **CBT-Intellus GE Basic Skills pilot:** Gauthier reported that the planning of the program is nearing completion. Gauthier would like to identify faculty on individual campuses who are “early tech adopters” who can become “cross-fertilizers” and to give a frank account if this program is working on their campuses. Bruzzese asked Gauthier to send a brief description to senators.

### New Business

1. **Adult Ed – Status – Request for faculty in ESL, BS Math/Engineering, CTE/Pathways, and Non-credit:** Gauthier asked for LACCD representatives to work with their counterparts in the LAUSD to begin to get our teams together to, e.g. align curricula. To Rosow’s question, Gauthier answered that there are currently no expectations regarding workload (e.g. regular meetings, work expectations, etc.) and that senators should check the Adult Education Block Grant (AEBG) website (aebg.cccco.edu). The goal for SIS-Completion is Fall 2017.

2. **DAS Exec Retreat: Report.**

3. **Common Assessment Initiative (CAI) and Multiple Measures Assessment Project (MMAP):** Discussion. Gauthier reported that discussion is still on-going. Immerblum said that there has been a district-wide push on this program. Eight out of nine English faculty at ELAC have used MMAP in their assessments. Immerblum expressed concern about whether MMAP scores can/must be used in placement. Freitas reported on a program to track student success after placement via MMAP. Immerblum asked how student placement via CAI-MMAP will affect funding. Cornner explained that MMAP is often identified with Multiple Measures. A majority of colleges within the District are using Accuplacer, which is being phased out. J. Hernandez asked if MMAP will begin to be implemented in Fall 2017. Cornner explained that some colleges are also using MMAP for one discipline, but not another.

4. **Hiring process problems – Assignments of ID#, email usernames, etc.:** Gauthier reported that some colleges have some hires that have not been completely signed off on by HR, which could account for some delays. Problems have to be addressed contractually. Gauthier suggested starting a taskforce that examines how faculty can be brought into the district in a much more streamlined manner. Milke also reported that some tenure-track faculty are also being given 2nd-year status in the tenure process, skipping over the first year evaluation. Gauthier commented that this is both a Senate and Union issue. J. Hernandez asked about the District process on hiring. Gauthier replied that the PCR is not generated until the hiring packet has been submitted and evaluated by HR. Rosow asked if candidates, who have received notice that they are hired, could immediately be given a user ID and email account. Gauthier answered affirmatively since
because the issue in question is access and security. Gauthier asked for
volunteers to help him on this issue in discussion with Albert Roman (Vice
Chancellor for Human Resources). Immerblum requested a clear delineation of
who is involved in the hiring processing process in order to be able to identify
where backlogs occur.

5. Fall 2016 Credit Enrollment Comparison (handout). Gauthier discussed credit
enrollment numbers: West, East, Mission, ITV, and Valley were 100% and above
compared with Fall 2015 pre-census.


(Handout): Brent requested that this motion be placed as an action item. This
resolution originated at LA Trade Tech, where the TT counselor responsible for
Puente had left and the Puente program was either diluted or dissolved, with
dissolution of the Puente program being a violation of the contract between the
CCC (California Community Colleges) and the State of California. English,
Counseling, Community Mentors are three key parts of the contract. If any of
these components is removed, it would also reflect a violation of the Puente
contract between the CCC and the State of California. Puente counselors felt that
this was a slap at the Puente program. There was a rally at Trade Tech (TT) in
support of Puente. J. Hernandez: Data has continually shown that Puente is a
valuable program. Funding is provided largely by Program 100, with some
funding from the Office of the President: University of California (UCOP) through
the Chancellor’s office. The transfer rate from TT is 64%. Immerblum urged
inclusion of non-quantitative data into the resolution (in addition to strong
quantitative data).

Reports

1. Second VP Report (Atondo): E-64 Program Approval. Local curriculum chairs will
talk about E-64 with local senates. Interstate Passport Initiative: This program
should make enrollment easier from students in other states. Course description
titles will be cleaned up and will be unified across the district for registration on
PeopleSoft. Local campus descriptions will still be used outside of PeopleSoft.
Deadline will be end of September 2016.

⇒ Motion to extend meeting by 10 minutes (Rosow/Brent MSC). Unanimous.

2. President’s Report:
   a. Bond: New Bond will be put in front of voters in Fall 2016. DAS and AFT
will push for concessions on the bond and will ask for co-chair
membership on the Bond Steering Committee.

3. First VP Report (Echeverri)
   a. Equivalency Committee: Meeting on Monday, Sept. 12, 2016. Echeverri
asked for members to attend in order to ensure a quorum. There are two
discipline days, one for Fall and one for Spring. The committee will work
on an MOU for Nursing. The big issue is computer course numberings.
   b. DPAC (District Planning and Accreditation Committee):
Motion to extend meeting by 5 minutes (Rosow/Brent MSC). Unanimous.

4. Treasurer’s Report:
   b. Current DAS Fund 10059 balances, including salaries, as of Aug. 31, 2016:
      Total Budget = $638,496.

5. Committee Reports
   a. PDC: Meeting of DAS PDC Steering Committee on Sept. 16, 2016,
      12:30pm at ESC. Conversations are beginning with the charter college of
      CSULA. Two workshops are scheduled in September and October: 1)
      adult learning and motivation; 2) curriculum development; and 3)
      instructional design.

Noticed for Next Meeting:
   1. Vote on Changes to Board Rule, Ch. VIII, Article VI – Priorities for Enrollment
   2. Changing the name of DAS Online Committee to DAS Academic Technologies
      Committee

Adjournment
The meeting was adjourned at 3:49pm.

Future Dates:
DCC – Location TBD. Sept. 9, 2016. Noon-2pm.
DAS Exec/PDC Steering – ESC Hearing Room. Sept. 16, 2016. 9:30-12:30 and 12:30-
2:00pm
DAS District Summit – 3rd floor, LACC Student Union, Sept. 30, 2016, 8:15am-3:00pm
Adult Ed Consortium Meeting – Van de Kamp Campus – Oct. 7, 2016. 12:30pm-4:30pm

Respectfully submitted by Vic Fusilero, DAS Secretary