District Academic Senate Exec Meeting

Friday, May 20, 2016
ESC 1st Floor, Hearing Room
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Present:</th>
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<tbody>
<tr>
<td>Officers</td>
<td>Don Gauthier (President), Elizabeth Atondo (2nd VP: Curriculum), Vic Fusilerio (Secretary), Alex Immerblum (Treasurer)</td>
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<td>Local Senate Presidents:</td>
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<tr>
<td>City</td>
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<tr>
<td>East</td>
<td>Alex Immerblum</td>
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<tr>
<td>Harbor</td>
<td>Susan McMurray</td>
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<tr>
<td>Mission</td>
<td>Leslie Milke</td>
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<tr>
<td>Pierce</td>
<td>Anna Bruzzese</td>
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<tr>
<td>Southwest</td>
<td>Alistaire Callender</td>
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<tr>
<td>Trade</td>
<td>Wally Hanley</td>
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<tr>
<td>Valley</td>
<td>Josh Miller</td>
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<td>West</td>
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<td>Guests</td>
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Call to Order at 9:50 am.

Approval of the Agenda: As edited (Miller/Milke MSC).
Approval of minutes of March 18, 2016 postponed to the DAS Exec meeting on June 17, 2016.

Public Speaker(s): None

Action Items
1. Ratify resolution marking Alistaire Callender’s retirement.

2. Motion - Board Rule X, Article III – Selection Policies:
Administration has forwarded Board Rule X, Article III (Faculty selection policies) to DAS Exec for its examination. Gauthier will examine X.III and get back to local senates. Immerblum reviews the history of the issue surrounding X.III: Previously a taskforce worked on faculty selection policies, but now administration works on policies and gives them to DAS to review. Immerblum suggests that DAS give itself a clear timeline since administration would like to have the issue returned to them by June. Immerblum suggests taking a formal action on this motion. Milke suggests establishing a taskforce (Gauthier, Immerblum, Milke) that will present changes to DAS Exec. Current changes are in the 2nd half of the document. Milke says that DAS should have input into the selection process. Echeverri says that DAS can make recommendations. Immerblum reminded DAS that it has purview on faculty selection. Gauthier has suggested that the taskforce submit recommendations to the
entire DAS Exec by June 13, after which DAS Exec members will then review over the summer and vote on in September 2016.

3. MOTION (as edited by Immerblum): Recognizing that district governance structures and budget development processes fall under Senate purview, the District Academic Senate shall begin consultation with the chancellor to achieve mutual agreement for an Executive Committee of the District Budget Committee (ECDBC). This shall be completed by July 1, 2016 and will follow a shared governance model for the purpose of supporting the DBC. Membership on the revised ECDBC shall be drawn from DBC and appointed by constituent groups, as expected of any shared governance committee. The consultation process shall involve district administration, staff, and faculty leadership and their first action shall be to create a charter, mission, and by-laws.

(Milke/Immerblum MSC). Unanimous.

4. Motion to assign Elizabeth Atondo, Carole Akl (Mission), Margarita Pillado (Pierce) as DAS members of E-65 Task Force. (Atondo/Hanley MSC). Unanimous.


7. Consultation agenda:
   a. Gauthier reported that DAS used to receive a list of people denied teaching positions and used to be able to check that faculty did not have a teaching assignment elsewhere. Immerblum stated that this process was to avoid “inadvertent hires.”
   b. Gauthier suggested that DAS continue during the summer its work of reviewing that faculty were teaching what they are supposed to be teaching.
   c. Gauthier recommended also working on retreat rights for administrators. Miller reported that the LAVC president has told Valley faculty that they do not have retreat rights. Given that Valley is currently hiring equity deans, Miller asked if these equity deans lose their retreat rights, if equity money were to disappear. Milke asked if retreat rights weren’t already established upon hiring of deans. Immerblum suggested giving Chancellor a list of issues that DAS is working on.
   d. DBC/ECDBC
   e. District-wide Shared Governance (Handout)
   f. Establish district-wide Conference Committee to field disagreements regarding conference funding.
   g. Immerblum asks about difference between Presidents’ Council and Cabinet (Presidents and Executives)
   h. Milke suggested discussing DAS meeting attendance. Gauthier said that if representatives cannot come, then these representatives need to send a substitute to report back to their campuses.
i. District-wide calendar for meetings: Gauthier suggested establishing district-wide
calendar for meetings.

Old Business

1. Proposed New Bond Program: (Handout: “Addressing the Academic & Facilities
Needs at LACCD to Promote Student Success,” Author: Committee of the Whole).
Gauthier suggests that faculty give continual input on building use and bond
programs. Gauthier says that DAS has not yet seen June 30 report on current bond
programs. Immerblum asked if DAS wants the bond measure. The recent survey
suggests that everyone supports a new bond program. Gauthier says that no one has
asked what the new bond program will mean in new taxes.

Reports

President’s Report:

1. DBC/ECDBC: At the meeting on May 18, 2016, it was decided that administrative
and faculty co-chairs would be elected at the next meeting. Vice-Chancellor of
Finance, Robert Miller, admitted that LACCD’s budget model needs to be reviewed.
Gauthier reported that the District will end the year $151 million in the black and is
anticipating 2% growth (Handout: “Addressing the Academic & Facilities Needs at
LACCD to Promote Student Success”). LACCD will add 106 district-wide faculty in
2016-2017. Of the 242 for 2016-2016, 193 have been posted and/or filled; the
remainder will be filled in 2016-2017. One continuing problem is that several
positions still have too many MQs; there can only be 1 MQ. Consequently, some of
the MQs need to be changed to desirable qualifications. McMurray asked who is
training the people that are writing the job descriptions. Milke suggested that
training needs to be conducted in the departments or with VPs, who are drafting the
job descriptions, or else DAS needs to draft recommendations on how to write job
descriptions. Nevertheless, HR must still improve its process. Milke criticized the
LACCD Job Fair, which, according to Hanley, did not see representatives from
several schools. If we use the 2% increase, possible hires for 2016-2017 are as
follows (with fractions rounded up): City 15.4 (i.e. 16 hires), East 15.1, Harbor 7.4,
Mission 7, Pierce 18, SW 6.7, Trade 13, Valley 15, West 7.5. Gauthier advised senate
presidents to make sure that their campuses are collecting from the district the
$35,000 per hire (1st), $25,000 (2nd), $10,000 (3rd) (total: $70,000 for all three
years).

2. AB 288 report: None

3. HR report: None

First VP Report – Equivalency Report: Echeverri reported problems in filling
committees. Immerblum asked that—as a local senate president—he be informed of
such problems in order to solve them.

Second VP – Curriculum Report: Atondo reported that a workgroup has been
established to work on E-64 (Program approval process) during the summer.
Current discussion is focused on advanced classes. Curriculum committees at
Harbor, City, and East have been drawing up policies on approving advanced classes. Atondo prefers that criteria be set, not in the contract, but rather by DAS. Immerblum asked if DCC is discussing the issue of non-credit, adult education courses. Atondo reported that the DCC meeting of non-credit faculty found a need at district level to define its focus on non-credit (i.e. the 5 categories).

**Treasurer's Report** – Budgeting meeting costs:
Immerblum suggested building a reserve, into which each college could pay more. Local senates pay to host DAS meetings, which cost approx. $300 for each DAS lunch.

**Standing Committee Reports** – Echeverri
1. PDC: Echeverri reminded DAS that DPC is being reconfigured. McMurray wants to know what DPC is charged with as well as the link between the District Planning Committee and local senate planning committees. Miller reported that Vice Chancellor Cornner recognized that DPC was not working effectively and consequently wanted to separate the DPC into two committees. Echeverri stated that the DPC will have one senate representative and will be and co-chaired by a DAS representative.
2. Open Education Resources (AB 798 or College Textbook Affordability Act of 2015): Gauthier asked if the DAS position on AB 798 was unclear. Bruzzese stated that DAS supports the principles in AB 798. Bruzzese also recommended that the Student Success Committee form a task force on this issue. Gauthier encouraged faculty to look at open education resources since pressure is coming from all different angles now: e.g. students, Achieving the Dream. Miller reported that the LAVC senate is investigating which departments, esp. section levels might use OER materials.

**New Business**
1. New Consultation model (discussion) to replace Chancellor's Directive #70: Gauthier will send out the new consultation model out to DAS.
2. Computer Based Software (CBT) Project for summer: 15 disciplines will receive Gen Ed support. A meeting on Friday, July 9, 2016, will identify disciplines. Gauthier has asked the DAS Exec to identify three faculty in each of the broad areas of General Education, e.g. Biology, Chemistry, Physics, and Math.

**Other items:** None

**Noticed for Next Meeting:** None

The meeting was adjourned at 12:00 pm.

**DAS Professional Development College Steering Committee meeting @ Noon**
Topics include:
1. 2016-17 Budget discussion
2. Courses for Fall
3. Modularizing PDC offerings

4. Process for hiring, offering courses through LACC

5. Others?

Future dates

Chancellor's Consultation, ESC Hearing Room, Monday, 5/23/16 @3:00 – 4:30PM

DAS Exec, ESC Hearing Room, Friday, 6/17/16 @9:30 – 12 Noon

Chancellor's Consultation, ESC Hearing Room, Monday, 6/20/16 @3:00 – 4:30PM

Respectfully submitted by Vic Fusilero, DAS Secretary