District Academic Senate Meeting
Thursday, Apr. 14, 2016
LA Trade Tech
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Present</th>
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<tr>
<td>Officers</td>
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<tr>
<td>Don Gauthier (President), Elizabeth Atondo (2nd VP), Alex Immerblum (Treasurer)</td>
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<tr>
<td>City</td>
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<tr>
<td>East</td>
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<tr>
<td>Alex Immerblum, Jean Stapleton, Lurelean Gaines</td>
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<tr>
<td>Harbor</td>
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<td>Susan McMurray</td>
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<td>Mission</td>
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<td>Leslie Milke, Tom Folland, Curt Riesberg</td>
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<td>Pierce</td>
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<td>Anna Bruzzese, Denise Robb, Blanca Adajian</td>
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<td>Southwest</td>
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<td>Alistaire Callender</td>
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<tr>
<td>Trade</td>
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<tr>
<td>Wally Hanley, Inhae Ahn, Lourdes Brent, Alicia Rodriguez-Estrada, Martin Dim, Ayesha Randall, Larry Pogoler</td>
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<tr>
<td>Valley</td>
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<td>Josh Miller, LaVergne Rosow</td>
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<td>West</td>
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<td>Adrienne Foster, Helen Young</td>
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<td>Guests</td>
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<td>Jim Fenwick</td>
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Call to Order and Approval of the Agenda: President Don Gauthier called the meeting to order at 1:30pm. The agenda was adopted as amended with no objections (Rosow/Adajian MSC)

Approval of the Minutes: As corrected (Rosow/Gaines MSC). Abstention: Pogoler

Public Speakers: Jim Fenwick (Athletic Director, LAVC).
Fenwick requests a change in the priority enrollment of student athletes, who often cannot enroll in needed classes because of their restrictive game schedules. Although the state of California has prioritized certain groups of students in the last five to six years, the state has left it up to individual college districts to determine priority enrollment status for student athletes. Fenwick reports that district college presidents and athletics directors think it is time to give priority registration to student athletes in the short 5-6 hour window right after registration opens. Whereas Tier 1 includes special groups, Tier 2 includes all other students. The motion asks for a 4- to 6-hour window ahead of Tier 2 students. Fenwick says that CSSO can program student athletes in the system to move them ahead of Tier 2 students. McMurray believes that student athletes deserve this opportunity, if the district is serious about giving them a chance. Fenwick has requested DAS approval on his motion. District athletics directors have provided an information sheet on the topic. Gauthier announces that DAS will discuss the motion today and will vote on the motion at the DAS May meeting.
Action Items

1. Vote on Student Affairs Committee Resolution re: AB 798 Textbook Affordability

   Act: http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB798

   Gauthier reports that textbook costs must be considered in the choice of textbooks. The DAS resolution is to support the Student Affairs Committee on their resolution. The State is also putting forward motions to get textbook prices down. The average debt per student for 4-5 years is $35,000 for a BA; with interest at 7-8%, the costs are not going away. Immerblum supports lowering costs but does not support all Open Resources (OR). Not all Open Resources are quality materials since anyone can post materials.

   Pogoler reports that there are predatory publishers, who abandon faculty when these same publishers see the words “textbook affordability.” Pogoler hopes that DAS will examine the entire picture. Gauthier encourages all faculty to look at all the available materials in their respective disciplines and to report any unacceptable materials.

   Gauthier advises that many Open Resource materials can be customized by individual faculty to include specific homework problems or adding additional material. Robb reports that faculty have looked at many online books, many of which are not very good. Miller stated that there are acceptable Online Educational Resource (OER) materials; however, some LAVC faculty report that some students prefer hard copies.

   Miller says that LAVC Senate will discuss this at their next meeting. Motion: District Academic Senate supports the students in their quest to lower textbook costs providing academic freedom is maintained. (Rosow/Gaines MSC). Abstentions: Riesberg. Nays: Pogoler.

2. BR 6200: Graduation Requirements (Section 6204): Clarifying Language on Additional Degree Requirements:

   “For local associate degrees, completion of a minimum of six (6) units in the major at the college awarding the degree. For the Associate Degree for Transfer (ADTs), there is no major unit minimum requirement that must be completed at the college awarding the degree.”

   Atondo advises that this motion is just a cleanup of the Board Rule. (Milke/Immerblum MSC).

Old Business/Discussion

1. Accreditation Letters:

   Gauthier reports that accreditation letters from ACCJC addressed to college presidents will be forthcoming and can be shared. Local senates should be privy to the content of these letters.

2. First Day, Second Tier Registration:

   Proposal for LACCD Student Athletes: Discussion above. Gauthier will review and rewrite the resolution motion.

3. E 65 Progress:
Gauthier advised DAS that the chancellor, when approached about progress on E 65, simply side-steps the issue. Gauthier has a meeting scheduled with the chancellor on Monday, April 18, if the chancellor is available. Progress on E 65 needs to be monitored. Atondo asked what further action was needed by the chancellor; he only needs to sign it without edits. Local curriculum chairs are closest to this issue and should be the folks monitoring E-65. Atondo suggests that, not local vice presidents, but rather DAS should monitor E-65. Gauthier said that DAS will agree to monitor, if the chancellor signs off on E-65 on April 18.

New Business

1. ASCCC Resolutions for Spring Plenary (discussion)
2. Area C Report on Communication Studies MQ Change:
   Miller reports that El Camino College is trying to limit the bachelor degree requirements for Communications MQs. Currently, any bachelor degree is allowed to teach communications, even if the classes taken are not in the discipline to be taught. Gauthier reminded DAS that those currently teaching communications would be grandfathered in; this might serve as a model for other disciplines (e.g. environmental sciences). The input from the Area meetings matters. At plenary, the input from multiple campuses can cause people to withdraw motions. Pogoler cautioned that an MQ could still be written that would exclude a desired hire. Miller said that there are retreat rights that have caused administrators who lost administrative positions to retreat back into a department. The department finds the administrators are forced upon the department. Miller warned that they can get an Ed.D. that has communications in the title and then suddenly they are able to teach communications, even without any background in communications.

Reports
1. President’s Report
   a. DBC:
      Gauthier reported that FBI has found that AsseTEK Corporation was involved in gifting. There is now a court case that the District is involved in since AsseTEK was performing work for the district inventory.
   b. Bond Proposal:
      The Board’s new bond proposal is moving forward. The district team is conducting a taxpayer survey to determine how receptive the public is to another bond. The Bond Steering Committee still has problems getting things before items get to the Board; this is not viewed as “steering.” A study was conducted on the change order summary, in which it was found that most construction changes (which typically occur with new administration) were due to unforeseen circumstances, not human error. McMurray advised that whenever a new president came in, this resulted in change orders. Trade Tech has a flat line for its bond projects. Pogoler found this difficult to accept since Trade was currently building a new parking lot. McMurray suggested that things had not
necessarily been changed by the same person; ADA compliance, for example, could produce changes. Pogoler advised that if campuses were having problems with ADA compliance, then campuses should consult with the person responsible for keeping campuses ADA compliant. Regarding a question on food service by Immerblum, Gauthier reported that LAVC had just opened its cafeteria with the owner of the food truck servicing the campus during construction. Immerblum said East had also opened their new facility, but they were not getting good food.

c. Concurrent Enrollment:
This Friday the District would be a meeting with LAUSD to discuss a number of issues including time in the classroom since our two systems calculate class time differently.

d. Adult Education (AB 104 Implementation):
Progress on this issue continues to be extremely slow.

e. DW-IT Task Force:
The Task Force, composed of VPs of Admin., District IT, TPPC members and the District Technology Council are currently working with a consultant group evaluating campus technology. The goal of the work is to bring various types of technology up to the same level across the district. Results should be announced by the end of June.

f. Board Meeting:
The BOT met on April 13, 2016, and passed a number of resolutions. The meeting ran until 9pm.

g. April 27 2016 Denim Day: (Informational).

h. National Administrative Professionals Week:
Upcoming.

i. Lobbyist Panel:
A new panel was created by the Board to lobby on behalf of LACCD in Sacramento, supplanting part of the work of the McCallum Group, which has served the district for decades. Included on the three-firm panel are two other firms, one with local political connections and the other with connections to individuals or organizations with dollars. The panel will execute the District’s long-term plans. Gauthier would like to know how he should explain that three people have now been hired to do the job that previously had been done by a single firm. The Chancellor’s Fund is paying for this lobbyist panel. Gauthier suggested that this change in policy ignored shared governance and said he would discuss this with the Chancellor as soon as possible. Pogoler urged that DAS come up with a resolution at the May meeting to voice concern regarding this BOT action.

j. Senate Rostrum:
The new issue’s article on the chancellor search is recommended reading.

2. First VP Report: (Absent).

3. Second VP Report:
a. DCC: ***check Atondo’s edits by email
Atondo reported that MQs and course numbering for Computer Science were challenged by state auditors last Fall. DAS is leading the charge to standardize and the District will do the work for the colleges. The auditors will not push on deadlines as long
as we are making progress. Echeverri, Gauthier, and Eloise Crippens are working on MQs. Gauthier assured that those currently teaching will be grandfathered in when changes occur. Atondo reported that DCC passed a 21-unit plan (with 18 units minimum). An exemption would allow for students completing 18 units minimum as long as they complete Title V 15 units, which would leave three units for the 18. These remaining three units would have to come from the 21. Trade, however, went a different route and passed a resolution that the remaining three units could from anywhere. Other colleges may decide to do likewise.

b. CurricuNET Report:
Atondo reported that CurricuNET is moving forward smoothly. Atondo suggested that CurricuNET needs to be given official status. Currently, programs and elements still need to be entered manually, which goes against the official repository. Milke suggested that the someone at the college has to manually input CCN data directly into PeopleSoft. Pogoler recommended that DAS allocate funds for a DCC-appointed team to do this data input. Gauthier reported that the SIS has courses with no uniformity across the district, e.g. labs with different units. Atondo reported that this issue came up three years ago, and there were good reasons for differences to exist.

d. District Planning and Accreditation Committee Proposals:
Gauthier reported that these were split because accreditation work was winding down. The existing structure was also too complicated; there were too many members (making a quorum difficult); and meetings were poorly attended because they were held on the last Friday of the month in the afternoon at the ESC. Gauthier suggested taking more time to discuss this.

4. Treasurer’s Report:
Immerblum reported changes from the previous report. Travel account $4,558; Other expenses $16,638; Current petty cash balance (as of Mar. 30, 2016): $450.02.

5. Other Items:
Gauthier reported that the Fair Elections Legal Network is currently working to register students. Costs to the District will be $19,000. The action will end on June 15. Dolores Huerta Labor Institute (DHLI) is currently undergoing changes: Kenadi Le is moving into administration at Trade. The DHLI may move to another location so as to differentiate its academic work from the advocacy work of the Labor Center. This will be discussed at DAS Exec and the DHLI Steering Committee.

6. Standing Committee Reports:
DAS Online Ed Committee: Gauthier reported City received a “needs improvement” on its DE program, but the issue cannot be discussed since no representatives from City are present. Conference requests have to be submitted early. One receipt can be requested for group dinners, but individuals should highlight their own food items. No alcohol billing allowed. Tips are allowed up to 15%.
DAS PDC: Gauthier reported that Lourdes Brent received a commendation for her work on the DAS Professional Development College. Bureaucratic inertia will be addressed. There are two new courses that have been through the ELAC curriculum committee and are ready to be scheduled.

**Noticed for Future Actions:**
Vote on proposed priority enrollment for student-athletes (First Day, Second Tier)

**Adjournment**
The meeting was adjourned at 3:34pm.

**Future Dates:**
DAS Exec Meeting @ ESC Hearing Room: Originally scheduled for Fri., Apr. 15, 2016, 9:30am-12noon; this has been rescheduled to take place at ASCCC Plenary, Friday evening, Apr. 22, 2016. Place TBA.
ASCCC Plenary @ Sacramento: April 21-23, 2016.
DAS Meeting @ LASC: Thurs., May 12, 2016, 12:30pm-3:30pm
DAS Exec Meeting @ ESC Hearing Room, Friday, May 20, 2016, 9:30am-12noon
Consultation @ ESC Hearing Room, Monday, May 23, 2016
DAS Exec Meeting @ ESC Hearing Room, Friday, June 17, 2016

Respectfully submitted by LaVergne Rosow for Vic Fusilero, DAS Secretary, and edited by Vic Fusilero