Call to Order at 12:12pm

Approval of Agenda and Minutes of Nov. 20, 2015 DAS Exec as amended (Gauthier / Hanley MSC). Amendments to agenda: Appointment of Joanna Zimring-Towne to SSSP (McMurray/Milke: MSP)

Approval of November 20, 2015, minutes as amended. (Miller/Atondo: MSC)
Abstentions: Miller.

Public Speakers: None.

Action Items:

1. Minimum Qualifications with Environmental Science (explanation forthcoming). (see handout). Problems amount to $250,000 per semester. There are problems as to how District HR is determining if faculty have MQs. State still has interdisciplinary studies; this is where Environmental Science is. There are conflicting requirements: New MQs were determined by the district; only three of the twenty new hires were correct in their determination of MQs. Immerblum asked how district could pass MQs different from those of the state. Immerblum suggested that we change or edit/add to state MQs. Callender agreed with
Immerblum’s suggestion. Atondo advised that applicant transcripts must be carefully examined because of differences in disciplinary/course content. Immerblum suggested listing actual disciplines that should revert. Gauthier reminded the DAS executive members that the state already has disciplines listed under ES by top code. Gauthier informed us that this had been done for HR. Motion: Immerblum moved that Environmental Science revert to the pre-Dec. 2003 MQs for Interdisciplinary Studies, which require “a Master’s degree in the interdisciplinary area or a Master’s degree in one of the disciplines included in the interdisciplinary area and upper division or graduate course work in at least one other constituent discipline.” (Immerblum/Miller MSC)

This motion should prevent the removal of faculty from spring classroom assignments and allow time for a fuller discussion of desirable and realistic MQs in the three environmental areas. In addition, it may be sufficient to create lists of constituent disciplines, e.g. biological sciences, chemistry, environmental science, geological sciences (such as geography, soil science/physics) in the three areas to assist in the assignment of faculty to courses in the IDS area. McMurray informed everyone that there was a problem with a hire in Latin-American Studies (LAS), whose coursework listed “History.” Crippens suggested advised us that LAS could work in Ethnic Studies.

2. Noticed for Feb. 11 DAS at LAHC: Board Rule 6204: Additional and Concurrent Associate Degrees

“Additional Associate Degrees: Students who have previously earned an associate degree from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements—i.e., scholarship, residency, competency, general education and major requirements.

2. For local associate degrees, completion of a minimum of six (6) units in the major at the college awarding the degree. For the Associate Degrees for Transfer (ADTs), there is no major unit minimum requirement that must be completed at the college awarding the degree.

3. Major course requirements completed in previous degrees awarded can be used again for additional degrees.

4. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass).

5. There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.

6. Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of Chapter XVI of the Board Rules—Academic Senate and the Board of Trustees Shared Governance Policy.
Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements: scholarship, residency, competency, general education and major requirements.

2. There is no maximum number of concurrent degrees that a student may be awarded.

3. If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.

4. Completion of the General Education requirements for one associate degree will fulfill the general education requirements for concurrent degrees, if the same general education pattern applies to the additional degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each concurrent degree.

5. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass).

6. The LACCD does not offer double majors.

(Immerblum/Leslie: MSC)

Discussion Items:

1. Consultation Items: E-65 Status and Response. Gauthier informed us that the Chancellor has not given a response to DAS on E-65. Gauthier asked if we should go to State, as Freitas has suggested. Atondo, Milke, and Foster agreed that we should go to state. Gauthier asked what we should do to get the Chancellor to respond. Gauthier made the first suggestion that we need to inform the state of the situation. Atondo informed DAS that Freitas suggested writing to Eric Skinner, Dave Morse, and Pam Walker. Gauthier made the second suggestion that we inform the state that the Chancellor and the Board had given unsatisfactory responses, and we should refer to 6200. As a third suggestion, Immerblum moved that a memo or letter be sent to ASCCC asking for a technical visit because of our inability to resolve a consultation process and understanding of primacy in shared governance. (Immerblum/Josh MSP). Unanimous.

2. Hiring and MQ issues. Gauthier said that some disciplines still have MQ issues (e.g. nursing, commercial music). Immerblum informed us that only 67 positions had been posted. Gauthier said that some positions have already closed. To this, Milke informed us that some positions had not yet been posted. Immerblum informed us that some postings get held up downtown because when problems arise, these positions are put aside. Milke informed us of a problem with a kinesiology hiring posting because of doubts with the wording in the post. Gauthier asked DAS to cc him and Eloise Crippens on
hiring questions or problems. Gauthier informed us that, to date, there were still 130 positions left to post. Immerblum said that position announcements had been delayed because of errors in the announcement language. Immerblum suggested allowing District HR to train staff at colleges in Personnel/HR on how to review hiring announcements at the local level before they move on to district. Gauthier agreed that Immerblum’s proposal is a good one. Immerblum cautioned that the reality is that most of our hiring won’t take place until summer 2016. Gauthier replied that this is why our presence at the Job Fair is so important.

3. CCC Registry – LAX Hilton, Jan. 30 at LAX Hilton, 10:00 am-3:30 pm:
Immerblum suggested improving the first paragraph in the Job Fair letter. Gauthier suggested making sure that applicants are relaxed and to ask them how they feel about education.

4. EEO State Equity Hiring, Trade Tech, 9a-3p, Feb. 19th. Gauthier is still looking for teams and groups via District HR.

5. DAS – Spring Planning Meeting (areas of focus and outcomes). Gauthier would like to focus on AB 86, as well as curriculum alignment (i.e. pathways/bridges between high school and 2-year schools). AB 86 funding will go to individual faculty working on AB 86 issues. McMurray explained how Harbor has designed pathways/bridges between high schools and junior colleges (e.g. developmental math, developmental English). Immerblum says that his campus’ understanding of AB 86 funding differs from how AB 86 funding is actually organized. Gauthier would also like to work on CTE and workforce. Foster would like to report on the meeting at IBI; it’s important that we have point people on various issues, e.g. curriculum. Miller asked about available money for classified development: currently he knew of only $1000/campus; he would like to know how classified can access this money.

6. PDC – Status, Mathematica success and RFP, next steps: We have to figure out policies. When do we offer Professional Development classes: e.g. not if enrollment is only three enrolled. Immerblum suggested converting the PDC Task-Force into a DAS committee; he would like to have this motion introduced at DAS. We should also discuss responsibilities for liaisons: they would serve on the committee; advocate for program (marketing, visibility); data collection); and track records. We have to get out the position announcement for directors as soon as possible. Immerblum asked where are we on this ED 205 at Southwest as far as enrollment. Foster also asked about the delivery method for ED 205: hybrid or online. Callender suggested that Saturdays are ideal dates for PD courses. PDC Task Force affirmed Ayesha Randall for Website Development and approved budget. Immerblum moved to assign Ayesha Randall as Website Design person for creating and maintaining PDC website. (Immerblum/Leslie MSC). Immerblum would like DAS to affirm PDC budget of $175,000 (possible future motion); PDC has suggested $150 reimbursement per person.
7. AB 86 and AB 104 – Adult Ed Status:
   a. Los Angeles Adult Education Regional Consortium (LARAEC)
      letter/Adult Ed AB 86: (Handout). There is a meeting today at
      LARAEC to discuss low levels. Hanley said that the difference between
      low and high levels was around $1 million. Governance was the most
      important issue. Gauthier said that the USDs want 1-district/1-vote,
      but this would not work for the community colleges. McMurray: These
      issues are decided at state level. Gauthier: Trade Tech will be playing
      an important role because of their job training programs.

   b. District curriculum alignment in Basic Skills / Non-credit:
      Discipline Day will provide funds for district curriculum alignment.
      But at issue is still basic skills, non-credit, and ESL. Also
      apprenticeship areas. (Fri., Feb. 26th, City College). Foster asked if this
      curriculum alignment would go through District Curriculum.

   c. Campus curriculum and district alignment: We are still working
      with ESL to form bridges/pathways.

8. Adopting Canvas as district-wide CMS – Seeking Board ratification:
   Gauthier will ask Chancellor to take Canvas measure to the Board for
   ratification. District might want the district to conduct full-scale evaluation,
   but State already did this.

9. Discussion re: proposed new bond measure: There is dissatisfaction with
   rumors about possible future bond measure. Gauthier advised that many
   faculty would like to see current projects completed before new ones are
   funded or even begun.

10. DAS OEC (=Online Education Committee)- membership: We still need
     members. Gauthier will approach ASO to get student representative on OEC.
     No meeting day yet.

11. District shared governance committee membership (DBC, Bond
     Steering, etc., ECDBC reconfiguration): Gauthier still needs someone on
     the Bond Steering Committee (meets 1st Tuesday of the month; 8:30a-10a).
     Already on Bond Steering are Valley and Trade. McMurray and Hanley will
     ask fellow senate members. DBC still needs one more member. ECDBC (Exec
     Committee of the DBC) reconfiguration: Gauthier is still trying to get Jeff
     Hernandez onto ECDBC. Reconfiguration is occurring because smaller
     colleges don’t have representation (e.g. West, Southwest, Mission). McMurray
     is asking how FON is calculated because her college is feeling pinched by the
     FON. Gauthier will get McMurray the FON calculation spreadsheet from the
     state. $64 million was made available to ensure improved full-time/part-time
     faculty balance. Immerblum suggested that some hires go beyond FON
     requirement.

12. Meeting with new Vice Chancellor of Educational Programs and
     Institutional Effectiveness (EPIE): Gauthier will meet with Ryan Cornner.

13. Confirm DAS meeting dates and locations for spring: Gauthier will send
     out consultation dates. 2/19 from 3-5pm. Echeverri will email faculty from
     computer discipline (e.g. CS, CSIT, etc.) to come to DAS meetings. Hanley and
     McMurray asked Echeverri to cc them on this email. Numbering must be
Discipline Day will focus on CTE, Basic Skills, and ESL. We are still awaiting information on workforce. We shall try to align CTE/Basic Skills/ESL with adult education. Milke asked if local senates have CTE liaisons on local senates, to which Gauthier replied that this was not yet the case.

14. **DAS Policies for Treasurer, Equivalency and PDC:** Gauthier is working with Immerblum on these. Eloise Crippens is collecting information on past policies, e.g. steps on implementation, etc. There is also the issue of Title IX, LGBTQ restrooms, cameras.

15. **Accreditation visits:** Foster reported that West Los Angeles College has already had 15 visits from ACCJC. Gauthier suggested that senators spread the message that we should make sure that our accreditation behavior is carried out year-round and not just prior to each accreditation visit.

Echeverri reported from ESC meeting.

16. **Other Items:**

a. **Project MATCH:** Today there were interviews to replace Joanna Zimring-Towne; hopefully we'll find out soon. Gauthier would like to present on Project MATCH in the future.

Adjournment

The meeting was adjourned at 2:55pm.

**Future dates:**

- Jan. 29, 2016: DAS Exec @ ESC Hearing Room, 12noon-3pm
- Jan. 29, 2016: Chancellor's Consultation @ ESC Hearing Room 3-5pm
- Jan. 30, 2016: CCC Registry Event @ LAX Hilton, 9:30am-3pm
- Feb. 11, 2016: DAS Meeting @ LAHC, 12:30pm-3:30pm
- Feb. 19, 2016: State EEO Hiring Workshop, ESC Board Room
- Feb. 22, 2016: Equivalency Special Meeting @ ESC Hiring Room, 1pm-4pm
- Feb. 26, 2016: District DAS Discipline Day @ LACC Student Union, 8:30am-3pm
- Feb. 27, 2016: DAS/Project MATCH Equivalency; application files review
- March 7-10, 2016: ACCJC Accreditation Visit

**DAS Meetings:**

- Feb. 11, 2016: Los Angeles Harbor College
- Apr. 14, 2016: Los Angeles Trade Tech College
- May 12, 2016: Los Angeles Southwest College

**DAS Exec Meetings:**

- Feb. 19, 2016: 3:00 pm -5:00 pm
- Mar. 18, 2016
- April 15, 2016
- May 20, 2016
- June 17, 2016

Respectfully submitted by Vic Fusilero, DAS Secretary