District Academic Senate Meeting
Thurs., Nov. 12, 2015
ELAC Corporate Center, 1055 Corporate Center Dr. #106D
MINUTES

Attendance

<table>
<thead>
<tr>
<th>Officers</th>
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<tr>
<td>Don Gauthier (President), Angela Echeverri (1st VP), Elizabeth Atondo (2nd VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)</td>
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<thead>
<tr>
<th>City</th>
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<tbody>
<tr>
<td>East</td>
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<tr>
<td>(Alex Immerblum), Jeff Hernandez, Lurelean Gaines, Jean Stapleton</td>
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<tr>
<td>Harbor</td>
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<td>(Susan McMurray)</td>
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<td>Mission</td>
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<td>(Leslie Milke), Thomas Folland</td>
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<tr>
<td>Pierce</td>
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<td>(Anna Bruzzese), Blanca Adajian, Joanna Zimring-Towne</td>
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<td>Southwest</td>
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<td>(Alistaire Callender)</td>
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<td>Trade</td>
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<td>(Wally Hanley), Inhae Ahn, Lourdes Brent, Larry Pogoler</td>
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<tr>
<td>Valley</td>
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<td>LaVergne Rosow</td>
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<td>West</td>
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<td>Helen Young</td>
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Guests

Call to Order and Approval of the Agenda:
President Don Gauthier called the meeting to order at 1:35pm. The agenda was adopted as amended with no objections (Echeverri/Gaines MSC)

Approval of the Agenda and Minutes of Oct. 8, 2015 as amended:
(Echeverri/Gaines MSC)

Public Speakers: none

Action items
1. Vote to establish DAS Online Education Committee (Milke/Echeverri MSC)
   Unanimous. Abstentions: none
   Immerblum suggested putting out a call to DAS membership to serve on DAS Online Education Committee.
2. Vote to approve MOU with Mexican Consulate
   Pogoler stated that state and local government agencies were not allowed to deal with foreign governments as this foreign arrangement violated standing laws. Jeff Hernandez contended that this information was not correct; furthermore, nothing in the MOU obligated specific actions needed to be performed. Gauthier noted existing agreements between Arizona and states of Mexico. Gauthier noted that the MOU only promoted an exchange of ideas. Pogoler remarked that he was not contesting the ideas, which he found all good. (Milke/McMurray MSC). Unanimous.
3. Vote on BR 6300  
Atondo read comments from an email by Freitas to Gauthier, which Freitas asked be conveyed to the DAS members: He suggested that BR 6300 be renumbered as it really belonged in Chapter 1, not in Chapter VI of the Board Rules. Freitas added that that although the heart of the institution was instruction, accreditation was concerned with the quality of the entire institution, not only instruction. Furthermore, Freitas added (in Atondo’s reading) that a statement should be added to BR 6300.03 acknowledging that planning and assessment processes were academic and professional matters pursuant to Article I of Chapter XVIII of the board rules. Pogoler expressed doubt that the addition to the board rule of “academic and professional matters” would improve the language of the BR 6300 draft language. Jeff Hernandez countered that it was not inappropriate. Rosow suggested that “District” in 6300.03 should be changed to lower-case “district”. Milke moved to refer BR 6300 back to DAS Exec for consultation. (Milke/McMurray MSC). No abstentions.

Old Business  
1. E-65  
Atondo reported that E-65 had gone out for consultation, which closed on October 16th 2015. CIOs had voiced their concerns, which DAS had already heard. The CIOs’ concerns were then sent to the Chancellor but by-passed DAS. Through DAS Exec, Gauthier asked the Chancellor to respond, but the Chancellor did not. Milke noted that DAS has purview regarding curriculum. Atondo affirmed the importance that the Chancellor needs to show the board that E-65 is an administrative regulation, not a board policy. Gauthier noted that E-65 has been added to the agenda for the next consultation. Jeff Hernandez stressed that the last word that the Chancellor should hear on E-65 should come from DAS, not from the local college presidents or local college CIOs. Gauthier will ask the Chancellor to notify DAS of his position on E-65 by Nov. 20th. Gauthier also reported that he had reminded the Chancellor that any new information needed to be reported back to DAS. Brent suggested that it would be appropriate for the Chancellor to give this information to the local college presidents at the board meeting tomorrow as an information item only and not open for debate.

2. DAS Professional Development College  
Brent reported that the DAS PD College would present at the ASCCC’s Instructional Design and Innovation Institute on January 21, 2016 in Riverside.

New Business  
1. Need DAS members for Dolores Huerta Labor Institute (DHLI), District Budget Committee (DBC), and Bond Steering committees  
Gauthier put out a call for the above committees. DBC still needs one member. Gauthier noted that the Student Success Initiative Committee (SSI) still needs a few more members. Zimring-Towne also asked for people to help Project Match conduct mock interviews. Brent will send information on the PD College to Project Match interns. Project Match applications opened on Nov. 2, 2015, and will close on Feb. 15, 2016.
2. EEO Training and Hiring Concerns
Gauthier expressed concern that the large number of upcoming district faculty and staff
hires might pose a problem with regard to finding enough people to serve on hiring
committees. In suggesting additional compensation for those serving on hiring
committees, Gauthier suggested that the contract be examined in more detail. Echeverri
suggested including service on hiring committees as part of the committee work required
of faculty. Immerblum suggested that DAS promote itself in the hiring process to ensure
that equity and diversity issues are addressed. Immerblum also requested that the
Chancellor might provide funds for DAS to organize workshops on equity and diversity.
Gauthier stated that there were not enough trained EEOs for the upcoming hiring
process. Pogoler expressed concern that deans have been serving as EEO
representatives on faculty hiring committees at Trade. Brent reported that some local
college presidents (such as at Trade Tech) believed that they could appoint EEO
representatives to serve on hiring committees. If this information is not correct, then the
local college presidents need to be provided the correct information. Gauthier has
received information on hiring policies from some of the local colleges, but not all. Jeff
Hernandez reiterated the importance that faculty serving on hiring committees must
receive training on how to conduct hiring. Rosow suggested general training for all
faculty. Gauthier suggested that the January 2016 Job Fair might also provide an
opportunity to meet future hires before the formal hiring process begins.

Reports
President’s Report:
a. Plenary Summary: Academic senate delegates passed the ASCCC Paper Effective
Practices in Accreditation. Support was expressed for online education as shown in the
passage of a resolution supporting the creation and endorsement of rubrics for online
course standards. Freitas’s resolution ensuring accurate information in the California
Virtual Campus (CVC) catalog was passed. A resolution was also passed on updating
system guidance for noncredit curricula in order to address adult basic skills and
workforce education. A common assessment initiative was passed. A definition of
regular, effective, and substantive contact was also passed. A definition of the credit
hour was passed. Finally, the members voted to oppose external honors programs (esp.
by for-profit companies).
a. Bond Steering: Gauthier expressed concern that the committee was not steering, but
merely reacting. Gauthier reported that the Board was pursuing another bond, which he
would not support at this time.
b. Executive Committee of the District Budget Committee (ECDBC): We are still
working to seat Jeff Hernandez (ELAC) on the committee but Ms. Gordon has not yet
addressed the membership.
c. Sustainability Institute: The Institute’s contract with the Southern California Marine
Institute has been approved by the Board.
d. LACCD ITV: Instructional Television (ITV) was being considered for program viability
given the retirement of its long-time director. The future of ITV was being considered at
Mission but could be relocated if necessary.
e. Hiring: Gauthier will add to the next DAS Consultation Agenda the need to have all vice presidents evaluated. Brent asked what happens to VPs who receive unsatisfactory ratings from their presidents. Gauthier noted that VPs serve at the colleges at the pleasure of the local college presidents. Zimring-Towne commented that VP hiring pools were pretty slim because of the demands of the position. Brent wondered if there should be some representation given to VPs if they can just be dismissed without any recourse. Gauthier suggested that DAS give support to good deans who work well with faculty.

f. Report from DAS Consultation:

Next December DAS meeting: Chicago School will come to present.

EEO District Plan: DAS is supposed to help formulate an EEO District Plan, which Gauthier will send out. Adriana D. Barrera is part of the advisory committee on the EEO District Plan. We have been contacted for Senate member(s).

Adult Education: Discussions have stalled, which has necessitated that an arbitrator be sent from the state. Gauthier also noted that concurrent enrollment in the district could begin as early as Summer 2015 or Fall 2016.

First VP Report:

Echeverri advised that the Board of Trustees, at their meeting on Nov. 4, 2015, approved unanimously the AFT College Staff Guild 2014-2017 Contract. The LACCD Board of Trustees is also trying to realign board elections with the general elections. The Board also approved $57.6 million in state mandate reimbursement funds to support LACCD strategic goals. They authorized an amendment to an agreement with Ciber to configure and implement the SIS software suite. The District Equivalency Committee will meet Monday, Nov. 16, 2015. DPAC will meet next Friday, Nov. 19, 2015.

Second VP Report:

Atondo reported that the district is moving to CurricUNet. E-65 is awaiting action. District Curriculum Committee will meet on Friday, Nov. 13, 2015.

Treasurer's Report:

Immerblum reported a current petty cash balance of $2,381.10. Current DAS Fund 10059 balances as of Oct. 7, 2015, are $154,138 (excluding non-teaching accounts 12100 and 141500).

Standing Committee Reports: No reports.

Noticed for October/Future Actions: No noticed actions.

Adjournment: The meeting was adjourned at 3:35pm.

Future dates:

1. DAS Exec Meeting, 11/20/2015 @ ESC Hearing Room 10am-1pm
2. DAS Meeting, 12/10/2015 @ LACC 12:30pm-3:30pm
3. Chancellor’s Consultation, 12/17/2015 @ ESC Hearing Room 2-3:30pm
4. Fall Session ends 12/18/2015
Respectfully submitted by Vic Fusilero, DAS Secretary