District Academic Senate Exec Meeting
Friday, Oct. 16 2015
ESC 5th Floor
MINUTES

Attendance

<table>
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<th>Present:</th>
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<tr>
<td>Officers</td>
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<tr>
<td>Don Gauthier (President), Angela Echeverri (1st VP), Elizabeth Atondo (2nd VP: Curriculum), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)</td>
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<td>Local Senate Presidents:</td>
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<td>City</td>
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<td>East</td>
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<td>Alex Immerblum</td>
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<td>Harbor</td>
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<td>McMurray McMurray</td>
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<td>Mission</td>
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<td>Leslie Milke</td>
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<td>Pierce</td>
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<td>Anna Bruzese</td>
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<td>Southwest</td>
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<td>Alistaire Callender</td>
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<td>Trade</td>
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<td>Valley</td>
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<td>West</td>
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<td>Adrienne Foster</td>
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<td>Guests</td>
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Call to Order at 10:19am.

Approval of the amended Agenda (Milke/Atondo MSA). Immerblum added CTE liaison to New Business. Minutes of August DAS Retreat: (Foster/Atondo MSA). Abstention: Milke

Public Speakers: none

Action Items:

1. Resolution on BR 6200GE requirements: Atondo reported that Steve Wardinsky recommended that colleges complete BR 6200GE tasks by end of Fall 2015. Some interpreted this recommendation as DAS being prescriptive regarding which GE plans to implement. Pierce has finished implementing BR 6200 GE plan. Atondo noted that some colleges were making the BR6200 implementation more bureaucratic than necessary. Gauthier suggested to let this stand as is. Foster commented that this was not an issue at WLAC. Milke urged that each campus be allowed to decide and recommended local control and decision-making. Atondo noted that Valley got bogged down in merging Plans A and B. She added that the new GE plan needed to be incorporated into PeopleSoft and noted that this was Wardinsky’s intention to get this done. For the majority of us, it will be done by beginning of Fall 2016. Atondo moved that Curriculum Committees act in a timely manner to ensure that course catalogs were correct. (Gauthier/Atondo MSC)
2. Response to CIOs re: E-65: Gauthier informed the group that LAVC Vice President Karen Daar had sent a memo on E-65 to the Chancellor without cc'ing DAS. To address the Oct. 12, 2015, memo and the violation of process, Immerblum moved that the DAS write a rebuttal (Atando/Bruzese MSC). Furthermore, Immerblum added that the DAS rebuttal should align with and counter each of the CIOs’ four points. Atondo expressed the need for Gauthier to refer this issue back to DCC as well as the need to notice this motion by November 12 for a vote by DAS; only then could the motion be sent back to the Chancellor. Gauthier expressed interest in seeing a more general declaration that this was an interference of items under the purview of the DAS. Gauthier added that we should call the Chancellor and the BOT to recognize the areas in which the DAS has purview.

3. Foster asked if DAS should request a clear response by the Chancellor to this motion. Gauthier volunteered to craft such a request. Gauthier suggested that CIOs believe they have the right to approve/disapprove of curriculum. Immerblum noted that a former vice chancellor always made sure that DAS policy concerns were discussed before they were presented to the Board of Trustees (BOT). Milke remarked that it was insulting to see that faculty weren’t trusted in curriculum decisions. Gauthier also expressed his concern that DAS was not cc’d. Atondo noted that campus deans were responsible for tech review, so they still have appropriate input in curriculum processes. Immerblum moved that the Chancellor officially refer the October 12 CIO memo to DAS since DAS was not cc’d on this memo. (Milke/Foster MSC)

That the DAS Executive Committee request the LACCD Chancellor submit late comments/edits from the CIOs regarding E-65 to the DAS for its consideration.

Rationale: This is clearly and exclusively a curriculum matter. By sending recommendations directly to the Chancellor, the CIOs are in violation of our district’s shared governance agreement. The CIOs should not be submitting their concerns regarding E-65 directly to the Chancellor because, under the Board Policy, Chapter XVIII, Article 1, 181-4, A., "The Board through the collegial consultation process shall rely primarily on the District Academic Senate concerning the following District level academic and professional matters:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;"

It is important the Chancellor receives this motion that reflects the District’s shared governance agreement. He should expect the DAS will be forwarding him a recommendation on this issue and that he should rely primarily on this DAS recommendation.

4. Resolution in support of adoption of Canvas as Course Management System for District: Gauthier noted WLAC had extended their Etudes contract for another year. Valley still has not agreed. Gauthier suggested that he could add a statement that Etudes could run parallel to Canvas. Immerblum commented that
faculty like to be guided in such areas. Gauthier volunteered to continue to work on this.

5. Milke made the following motion to adopt the DAS Online Education Committee Charge, Mission, and Membership

District Academic Senate Online Education Committee Charge:
The charge of the DAS Online Education Committee (OEC) shall be to:

1. Communicate and coordinate with existing campus stakeholder groups on matters related to all aspects of online learning and educational resources;
2. Recommend policies to strengthen and improve the various modalities of online instruction including web-enhanced, hybrid and fully online courses, and ensure compliance with federal and state requirements;
3. Report to the full DAS and the District Technology Planning and Policy Committee (TPPC) on needs and issues, as necessary; and,
4. Support the online educational mission of the District to ensure student success and high quality academic programs at all LACCD colleges.

Mission:
The District Academic Senate Online Education Committee (OEC) advises the DAS in regarding issues set forth in the committee’s charge as they relate to online education and student success, congruent with Title 5, section 53200. The focus of the OEC shall be on student success in courses using online resources and maintaining the highest quality online instruction across the District.

As a standing committee of the DAS, the OEC shall report to the body. Committee recommendations approved by the DAS shall be forwarded to the TPPC, and any policies established there will go to the Chancellor and the Board of Trustees.

Membership:
The membership shall consist of the following:

- OEC Chair (DAS president or designee) (voting)
- DAS DCC Chair (or designee) (voting)
- Two DAS Members (assigned by DAS president) (voting)
- Two currently serving Campus DE Committee Chairs (selected by the DAS president) (voting)
- AFT Rep (selected by AFT Guild President) (voting)
- ASO Rep (selected by ASO president) (non-voting)

Non-voting members shall act as resources and may include campus DE administrators, classified IT staff and others deemed necessary for the effective functioning of the committee.

The motion was carried as amended. (Milke/Immerblum MSC)

6. Agenda for next DAS meeting: November 12 DAS @ ELAC Corporate Center:
Immerblum suggested that draft of the MOU be created for the next meeting, which could then be approved at previous meeting. Both MOUs have not yet been finished, but if the MOUs will be done, then they are at least noticed.
Old Business:

1. AB 86 report: Gauthier noted that AB86 was currently stymied; they’re meeting right now to have another discussion on who will run it.

2. Chicago School of Psychology MOU: already discussed

3. Antioch University Program (Trade Tech): none

4. Chancellor’s Directive #70: Gauthier shows the committee his schematic drawing regarding the positions of the Board, Chancellor, and the Presidents Council Cabinet along with i) Senates and ii) Unions (these three along same horizontal level). The internal management consultation process is still in the process of being edited. Immerblum suggested having more people involved in this process. Gauthier noted that they did not yet want a big committee involved in this preliminary process.

5. PDC – ASCCC presentation, funding, etc.: Brent sent abbreviated language out. Callender had questions concerning funding regarding the 2015 ASCCC Innovation and Instructional Design Institute. Bruzzese inquired about additional funds available. Gauthier suggested that attendees pay their own way and then request reimbursement later.

New Business:

1. DAS Presence at LACCD Dean’s Academy @ ELAC October 30 afternoon: Gauthier noted that the Board of Trustees (BOT) will present on what they do. Gauthier requested presenters to discuss DAS from 1:15-3pm: [wording is taken directly from the “Deans Academy Academic Year 2015-2016 Schedule”]:

   i) What is the Academic Senate
   ii) What are its origins
   iii) AB1725
   iv) 10+1
   v) Academic and Professional Matters
   vi) Shared Governance=Senate perspective
   vii) Hiring Policy-Relations with Human Resources, how was it developed and maintained
   viii) College Hiring Policy, how it developed and does it differ
   ix) What does the State Academic Senate do
   x) What is the District role of Senate
   xi) What is the College role of the Senate
   xii) Minimum qualifications, can districts and colleges modify it
   xiii) Curriculum, State, District, Colleges
   xiv) What should the District Academic Senate relationship be with the District Administration
   xv) What is the relationship with the AFT Faculty Guild on a District basis, negotiations, evaluations, shared governance
   xvi) What is the DAS relationship with the Board of Trustees
Gauthier volunteered to present on most of the items and noted that John Freitas can also help. Immerblum shared that he has a Power Point on some of these items. Gauthier will send a formal invitation to DAS Exec members.

2. Basic skills courses and MQs: Gauthier noted that both Trade Tech and Harbor have questions. McMurray mentioned that local schools are nowhere near aligned with what LACCD is attempting to do. Gauthier explained that AB86 is not moving forward. At least other school districts are able to have conversations. Gauthier further noted that Basic Skills courses have no degree requirements and asked if the District should have a policy on this?

3. AB 288 Concurrent Enrollment Task Force: Gauthier reported on his meeting with Chancellor Rodriguez; Vice Chancellor of Workforce Development, Felicito Cajyon; and Marvin Martinez (President East LA, appointed AB86 person) to develop a strategy. Concurrent enrollment has issues. Gauthier noted that sending faculty to teach at high schools puts faculty in different situations (e.g. maturity level of students), and this has not been discussed at the District level. Callender remarked that when LACCD faculty come to high school campuses, the high school students see it as a high school class; when the high school students come to a college campus, they see it as a college class. McMurray added that none of the students have been counseled regarding attending college. Gauthier affirmed that there are a lot of issues that need discussion, and these should be brought up at the local senate level. Echeverri suggested a more formal presentation on the topic. McMurray explained that faculty cannot simply be sent without training due to the many issues (e.g. safety) to screen or train for. She volunteered to discuss this with Carmen Carillo at Harbor.

4. CTE liaison: Gauthier asked for people to serve on the CTE Committee. Echeverri, McMurray and Callender volunteered to serve. Gauthier asked them to look for more volunteers. McMurray will ask Jean Grooms at Harbor. The committee will then bring forward a charter. Immerblum read the responsibilities and expectations of the CTE liaison given to us by ASCCC. McMurray noted that CTE at Harbor never had problems getting CTE representatives, but all this new travel suggested possible reassigned time. Immerblum thought the idea of a CTE liaison was good, but asked for it to be funded. Bruzzese asked that this be brought up in local senators. Immerblum suggested writing a resolution for funding. Foster put forward the idea of sending this to John Freitas to add as an agenda item for the Area C meeting.

Reports:

1. President’s Report: No additional report to above items.
2. First VP Report: Next DPAC (District Planning and Accreditation Committee) meeting is Friday, Oct. 23, 2015. There are no current equivalency requests.
3. Second VP – Curriculum Report: Nothing new, except E-64 (Program Approval). CurricuNet implementation is ongoing. Curriculum Chair at Harbor, Daniel Keller, has been “amazing” in helping with the implementation process.
4. Treasurer’s Report: Immerblum will look at getting more copies of Senate Rostrum. Gauthier suggested getting more copies out to full-time faculty, though he was not sure that there would be enough copies to circulate to adjunct faculty. Large campuses get 220 copies; smaller ones get 125.

5. Standing Committee Reports: none

Other Items: none

noticed for Next Meeting:

Vote on Mexican Consulate MOU with Resolution in support.

Vote on Resolution in support of Canvas adoption by LACCD colleges

Vote on Chicago School of Psychology MOU

Adjournment

The meeting was adjourned at 12:55pm.

Future dates

Area C Meeting @ LAVC Student Services Conf. Room – Sat. October 24 – 9:30 AM to 3:00 PM

Dean’s Academy @ ELAC S2 Recital Hall Friday, October 30 – 1:00 to 3:30 PM

ASCCC Plenary @ Irvine Marriott Nov. 5 – 7.

DAS Meeting @ ELAC Conference Center, Nov. 12 – 12:30 to 3:30 PM

DCC Meeting @ ESC, 7th Floor Conf. – 1:00PM – 3:30 PM

Respectfully submitted by Vic Fusilero, DAS Secretary