

# District Academic Senate Meeting

Regular Meeting

Thursday, Oct. 8 2015, 1:30pm

Mission College, Culinary Arts Bldg., Arroyo Room

MINUTES

## Attendance

	Present (Local Senate President in parentheses)
<b>Officers</b>	Don Gauthier (President), Angela Echeverri (1 <sup>st</sup> VP), Elizabeth Atondo (2 <sup>nd</sup> VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
<b>City</b>	(Dan Wanner), Kamale Gray, April Pavlik,
<b>East</b>	(Alex Immerblum), Jeff Hernandez, Lurelean Gaines, Jean Stapleton
<b>Harbor</b>	(Susan McMurray)
<b>Mission</b>	(Leslie Milke), Curt Riesberg, Mi Chong Park, Thomas Folland
<b>Pierce</b>	(Anna Bruzzese), Denise Robb
<b>Southwest</b>	(Alistaire Callender)
<b>Trade</b>	(Wally Hanley), Inhae Ahn, Lourdes Brent, Larry Pogoler
<b>Valley</b>	(Josh Miller), LaVergne Rosow
<b>West</b>	
<b>Guests</b>	Joe Perret (Pierce), Fabiola Torres (GCC)

**Call to Order and Approval of the Agenda:** President Don Gauthier called the meeting to order at 1:40 PM. Brent added consideration of the motion to approve Professional Development College (PDC). The agenda was adopted as amended with no objections (Rosow/Hanley MSC)

**Approval of the Minutes:** The Sept. 10 2015 minutes were approved. (Rosow/Hanley MSC).

Abstentions: Pogoler, Pavlik, Riesberg, Park

**Public Speakers:** Mr. Joe Perret (Pierce College) and Ms. Fabiola Torres (Glendale College) delivered a presentation on the California Community Colleges Online Education Initiative (CCCOEI) and its selection of Canvas as the state's course management system (CMS).

(Video: <https://ccconlineed.instructure.com/courses/90/pages/home>)

## Action items

### 1. Resolution on Professional Development Coordinator (PDC) Relations with campus PD Coordinators

Immerblum suggested that the PDC's duties involved evaluation and training for faculty, but these did not fit in with a classified position. This has always been a faculty position, and it should also be a full-time position. Gauthier will bring up the PDC position at DAS Consultation on Oct. 13, after which discussion will take place at DAS.

32 2. **Approve Charge, Mission and Membership of DAS Online Education Committee**  
33 **(OEC)**

34 Gauthier reminded the members that DE coordinators and DE stakeholders  
35 created DDEC. Senate input was a minor part of DE Stakeholders Group, hence  
36 the need for a DAS OEC. Don requested that DAS members review the following  
37 motion for a vote in November. Pogoler suggested changing the wording on how  
38 Campus DE chairs are selected and adding "Guild" to AFT Rep. Don has asked for  
39 further changes.  
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41 **Noticed Motion for DAS Meeting on November 12, 2015:**

42 *District Academic Senate Online Committee*

43 *Committee Charge:*

44 *The charge of the DAS Online Education Committee (OEC) shall be to:*

- 45 1. *Communicate and coordinate with existing campus stakeholder groups on*  
46 *matters related to all aspects of online learning and educational resources;*
- 47 2. *Recommend policies to strengthen and improve the various modalities of*  
48 *online instruction including web-enhanced, hybrid and fully online courses,*  
49 *and ensure compliance with federal and state requirements;*
- 50 3. *Report to the full DAS and the district Technology Planning and Policy*  
51 *Committee (TPPC) on needs and issues, as necessary; and,*
- 52 4. *Support the online educational mission of the district to ensure student*  
53 *success and high quality academic programs at all LACCD colleges.*

54 *Mission:*

55 *The District Academic Senate Online Educational Committee (OEC) advises the*  
56 *DAS in regarding issues set forth in the committee's charge as they relate to*  
57 *online education and student success, congruent with Title 5, section 53200. The*  
58 *focus of the OEC shall be on student success in courses using online resources and*  
59 *maintaining the highest quality online instruction across the district.*

60 *As a standing committee of the DAS, the OEC shall report to that body.*

61 *Committee recommendations approved by the DAS shall be forwarded to the*  
62 *TPPC, and any policies established there will go to the Chancellor and the Board*  
63 *of Trustees.*

64 *Membership:*

65 *The membership shall consist of the following:*

- 66 ■ *OEC Chair (DAS president or designee)(voting)*
- 67 ■ *DAS DCC Chair (or designee)(voting)*
- 68 ■ *Two DAS Members (assigned by DAS president)(voting)*
- 69 ■ *Two currently serving Campus DE Committee Chairs (selected by the DAS*  
70 *president)(voting)*
- 71 ■ *AFT Rep (selected by AFT Guild President)(voting)*
- 72 ■ *ASO Rep (selected by ASO president)(non-voting)*
- 73 ■ *Non-voting members shall act as resources and may include campus DE*  
74 *administrators, classified IT staff and others deemed necessary for the*  
75 *effective functioning of the committee.*

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**3. Internal DAS Task Force to establish Treasury policies for By-Laws**

Gauthier and Immerblum have begun to put DAS Treasury policies into writing. This would assist those attending Plenary to understand more clearly the issues at stake. Both Gauthier and Immerblum have asked for volunteers to help draft procedures. Rosow suggested that a guidebook might be more useful rather than a set of bylaws that would be under constant revision. Immerblum agreed that there could be such a handbook. Pogoler added that DAS has always been a flexible body and that handbooks would be more flexible than bylaws, which may become cumbersome and less flexible.

**4. Items for Chancellor’s Consultation**

Gauthier requested items to bring to the Chancellor’s attention. In addition, Echeverri mentioned the board’s discussion of wanting to move the needle on Student Success. Echeverri explained that DAS members needed to make their voices heard. Gauthier discussed the difficulty of measuring success of stackable certificates and student learning in general: e.g. students can successfully complete course SLOs and still fail the same class. Pogoler explained that historically Trade Tech was being rewarded per certificate, and that it has become Trade Tech’s culture to give out certificates. Gauthier remarked that the presidents of the district’s individual colleges would like to track students that find jobs, but tracking students is a difficult task. Equally important is the fact that students are allowed to enroll in classes that they aren’t prepared for. Pogoler commented on the difficulty of introducing course prerequisites in the district. Rosow requested adding class size to the consultation items. On this point, Gauthier described Trustee Moreno’s desire to increase class sizes to 50. Immerblum voiced his concern that the Chancellor does not give specifics to problems addressed to him by DAS (e.g. increased staffing).

**Old Business/Discussion**

**1. DAS Position on Single District LMS / Canvas – Discussion.**

Gauthier discussed the extent to which Canvas has been adopted at the various district campuses: Most have had votes: East, Pierce, Trade, Mission, Southwest, except for Harbor, Valley, and City. West LA and Pierce are pilot schools for Canvas. Gauthier added that Canvas is now available to all users without additional charge, unlike Etudes, which still charges per user. Gauthier would like individual campuses to vote on Canvas before it goes to the board. Gauthier saw no reason why campuses shouldn’t go with Canvas. Jeff Hernandez reiterated the need for faculty to look at demos. Gauthier pointed out that individual campuses could arrange individual presentations. Gauthier will ask for a vote on Canvas in November that would allow campuses to carry their present LMS (Etudes or Moodle) during the transition. Canvas is working on conversion software to move Etudes files into Canvas with a minimum of effort, due out in November. Pavlik noted that City has signed a one-year contract with Etudes.

119 **2. Professional Development College (PDC) Task Force (Brent et al.) – Report and**  
120 **Discussion.**

121 Brent presented an update on the PDC. Some in the district have reported that  
122 no apportionment could be collected since faculty could not teach each other,  
123 but there was no prohibition against district faculty taking courses within the  
124 district and using those units to advance in salary columns. It was also  
125 communicated that Miller will be offering a class for the PDC in Spring 2016.  
126 Conversations have been happening with City, though the PDC will probably be  
127 first offered through Southwest. Brent introduced the following motion to  
128 approve and support a PDC:

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130 **Motion:**

131 *For the District Academic Senate to approve and support a Professional*  
132 *Development College which concentrates on andragogy and provides*  
133 *opportunities for faculty to enrich their teaching strategies. This college will offer*  
134 *courses leading to certificates of achievement under Title 5.*

135 *Resolution:*

136 *Whereas under Title 5 section 53200 the academic senate has purview for*  
137 *professional development;*

138 *Whereas discipline faculty may benefit from the formal study of adult learning*  
139 *theory;*

140 *Whereas such professional development may assist faculty by providing the skills,*  
141 *tools, and best practices which will aid in student retention and completion;*

142 *Whereas the Los Angeles Community College District expects a tremendous*  
143 *increase in faculty hiring;*

144 *Resolved that the LACCD District Academic Senate approve and support a*  
145 *Professional Development College which concentrates on andragogy and provides*  
146 *opportunities for faculty to enrich their teaching strategies; and*

147 *Resolved that the DAS Professional Development College will offer courses*  
148 *leading to certificates under Title 5.*

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150 Miller mentioned that Valley received over \$1 million for PD (\$90,000/year for  
151 four years). Brent said that Title V requires 10-15 units. Riesberg asked why there  
152 has been little support for tuition reimbursement, to which Gauthier replied that  
153 there was no funding. Miller responded by saying that there should be a motion  
154 on tuition reimbursement. (Rosow/Bruzzese **MSC**). Abstention: Riesberg.

155 **3. Accreditation Status Report by campus.**

156 Gauthier inquired if individual campuses have issues regarding the current  
157 accreditation process. Jeff Hernandez thanked Gauthier for sending out the  
158 ASCCC paper on accreditation (a motion on which will be voted on at Plenary).  
159 Miller was concerned as to how new board members have been reacting to  
160 accreditation issues. McMurray requested information regarding how  
161 accreditation was being funded. Gauthier suggested that accreditation needs to  
162 become a part of what faculty do all the time, so as not to rush around to obtain

163 data. McMurray replied that some faculty have already been doing this for a long  
164 time. Pogoler acknowledged that this is not so much a campus issues, as a faculty  
165 issue. Equally important, Echeverri reiterated the importance of having DAS  
166 senators read the district's responses to 4C and 4D. In a related issue, Pogoler  
167 has heard complaints that faculty have not been granted access to district offices.  
168 In response, Gauthier suggested that faculty ask for him to escort them to their  
169 desired floor. Gauthier said he would bring up at the next Chancellor's  
170 Consultation this difficulty with accessing district offices.

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### New Business

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1. **AECOM directed cuts to building program at campuses – Discussion.**

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2. **Proposed Professional Development Coordinator classified position –**

**Discussion**

Skipped.

3. **MOUs with Mexican Consulate & Chicago School of Psychology updates**

**Discussion, Possible Action.**

Gauthier suggested waiting on this action since he will ask them to present at the November DAS, at which time he would then bring forward a better-defined proposal. Pogoler didn't mind Chicago School coming to campuses, although he voiced his concern that this would turn into a four-year degree. Gauthier remarked that the idea was to have our students transfer to Chicago; Valley has a similar agreement with Woodbury University. Pogoler asked if DAS had been briefed on Antioch University. Hanley informed the membership that Antioch is offering a four-year BA program at Trade. Hanley noted that he was trying to get the price down. Pogoler remarked that the Antioch program would cost \$210/unit. Gauthier advised that further discussion should take place after having seeing more information before the next meeting. Hanley volunteered to present on this topic at the next DAS. In response to a question by Rosow, Hanley affirmed that Antioch was indeed an accredited institution.

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## Reports

### **1. President's Report**

- a. Bond Steering: Gauthier announced that he was thinking of removing “Steering” since there’s no actual “steering” involved. Gauthier requested another person to serve who understood construction. Pogoler volunteered, although he is unsure of his availability.
- b. Distance Education (DE) Stakeholders: Despite wanting to move their entire committee into DAS, Gauthier said that it did not work this way. Gauthier said that he would also like to hear from students through a non-voting rep on the DAS Online Education Committee.
- c. Dolores Huerta Labor Institute (DHLI) @ Trade Tech: Gauthier commented that that the organization may have lost focus of its mission. They are ready to hire a position, but they hadn’t looked at themselves and their accountability for about 10 years. They do great work, but they weren’t communicating what they were doing. Despite accepting some of the responsibility, Gauthier suggested that it was also up to DHLI to publicize what they are doing. DAS needs to make sure that they are successful. John McDowell suggested that this should all grow through Trade. Gauthier noted that David Beaulieu has volunteered to come back to help with DHLI’s new hire and continue serving on the DHLI steering committee.
- d. Technology Policy and Planning Committee (TPPC): Gauthier reported that AECOM, ignoring a report from TPPC and its constituent groups, prioritized their own lists from campus VPs of Administration. There will be a meeting of the AECOM folks, TPPC, District IT, and others to re-examine the priority list with the Deputy Chancellor.
- e. District Budget Committee (DBC): Jeff Hernandez reported on the meeting at Trade Tech regarding DBC’s membership. A proposal to add four VPs to DBC along the lines of a constituency-based model was voted down. Gauthier had appointed Hernandez to represent DAS on the Executive Committee of the District Budget Committee (ECDBC), but he has not been “seated” given the need to revisit the membership. Gauthier reminded everyone of the DBC’s two management functions: i) budget, and ii) colleges in deficit. The DBC thinks it has an executive committee, but the Chancellor is the one who created this executive committee. Deficit colleges don’t necessarily fit into this previous paradigm; perhaps this could fall under the purview of the chancellor’s duties. Pogoler suggested that when a body forms a committee, and forms an executive committee, it might show that the original committee may have been too big to be functional. In response, Gauthier noted that John Freitas has floated the idea of a district council.
- f. Chancellor’s Directive #70 Task Force (Districtwide Internal Management Consultation Process): Gauthier reported that he was still collecting recommendations for improved processes.

- 251 **MOTION to extend meeting to 4:00 was approved. (Rosow/Milke MSC).**  
252 g. Hiring Report: The California Community Colleges Registry is hosting a  
253 Southern California job fair at the Hilton LAX on Jan. 30, 2016, to recruit  
254 faculty and administrative hires. Gauthier noted that office facilities  
255 would be needed for these new faculty hires.  
256 h. Instructional Television (ITV) status: Gauthier noted that although based  
257 at Mission, ITV is a district entity. Gauthier asked for suggestions for  
258 improving and modernizing ITV and noted that homebound individuals  
259 often use ITV.  
260 i. Viability study: No report.  
261 j. Volunteer needed for DBC: Gauthier noted that one volunteer for DBC  
262 was still needed.  
263 k. Volunteer needed for new DAS Student Success Committee: Gauthier  
264 noted that two volunteers were still needed for this.

265 **2. First VP Report: Echeverri**

- 266 a. Equivalency: October meeting cancelled.  
267 b. District Planning and Accreditation Committee (DPAC) Meeting Sept. 18m  
268 2015: Echeverri reported that the district response to accreditation  
269 standards was discussed at the meeting and later posted. Comments  
270 were requested. Next meeting: Friday Oct 23, 2015.  
271 c. Meetings start at 6pm: Echeverri noted that a lot of people were  
272 complaining about the late start time of board meetings. She announced  
273 the trustees would hold a special board meeting on Saturday, Oct. 10 to  
274 discuss the board's and Chancellor's goals at Van de Camp Center,  
275 7:30am.  
276 d. DAS Summit newsletter: Echeverri reported that the DAS Summit was  
277 very successful. A newsletter has been sent out.

278 **3. Second VP Report: Atondo.**

- 279 a. Atondo noted that E64 would be seen soon. Gauthier revealed that the  
280 CIOs are putting out a counter-proposal to DAS's language in E65. In  
281 noting that consultation on E65 would close tomorrow, Atondo  
282 expressed certainty that there would be conflict. Pogoler was shocked  
283 that consultation with faculty had not been sought throughout the  
284 process. On this point, Immerblum revealed that Trustee Andra Hoffman,  
285 upon visiting East, declared that she needed to educate the other  
286 Trustees about shared governance. McMurray reported that Trustee  
287 Hoffmann would also visit Harbor. Pogoler expressed a wait-and-see  
288 attitude regarding whether Hoffmann actually showed concern about  
289 shared governance.

290 **4. Treasurer's Report: Immerblum.**

- 291 DAS members accepted Treasurer Immerblum's report with acclamation.  
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**Other Items**

1. **Possible DAS Meeting in November (11/12/2015 Location TBA).** Motion to approve a November DAS meeting approved (Leslie/Brent **MSC**).
2. **DAS Executive Meeting.** Friday, October 13, 2015. 10a-1pm, ESC.
3. **Area D Meeting.** Saturday, October 24, 2015. 10a-3pm. College of the Desert.
4. **ASCCC Fall Plenary Session.** Nov. 5-7, 2015. Marriott Hotel, Irvine.

**Noticed for [Month]/Future Actions**

1. *District Academic Senate Online Committee.* See text above, lines 40-74.

**Adjournment**

The meeting was adjourned at 4pm. (Milke/Gray **MSC**)

Respectfully submitted by Vic Fusilero, DAS Secretary