DAS EXEC MINUTES
11/7/14 10:00 am-1:00 pm
Educational Services Center

Attending: Don Gauthier (President), David Beaulieu (1st Vice President), Elizabeth Atondo (2nd Vice President), Alex Immerblum (Treasurer, East), Angela Echeverri (Secretary), Susan McMurray (Harbor), Kathy Oborn (Pierce), and April Pavlik (City).

Absent: John Freitas (City), Leslie Milke (Mission), Adrienne Foster (West), Wally Hanley (Trade), Josh Miller (Valley), and Allison Moore (Southwest).

Guests:
LACCD Educational Services Center: Vice Chancellor Chito Cajayon, Dean of Adult Education Adrienne Ann Mullen
East Los Angeles College: Dean Paul De La Cerda, Jose C. Ramirez, Adrian Banuelos, Kamy Khashayar, Artin Davidian, Laura M. Ramirez
LA City College: Vice President Dan Walden
LA Trade Tech College: Vice President Leticia Barajas, Jess Guerra, Martin Diaz
Pierce College: Vice President Sheri Berger
West Los Angeles College: Dean Ara Aguiar, Carmen Dones

Public Speakers at 10:15 am
1. Adult Education Assembly Bill 86: LACCD Dean of Adult Education Adrienne Ann Mullen and LACC Academic Affairs Vice President Dan Walden gave a presentation on the LA Regional Adult Consortium Adult Education proposal. They distributed a 190-page copy of the 10/31/14 Draft Los Angeles Regional Comprehensive Plan by the AB 86-LARAEC. The consortium includes Burbank Unified School District (USD), Montebello USD, Culver City USD, Los Angeles USD, and the LACCD. Mullen has sent the proposal out to about 160 people, including all Academic Senate presidents. The LACCD Executive Team includes ELAC President Marvin Martinez, LATTC President Larry Frank, Dan Walden, Adrienne Ann Mullen, and Vice Chancellor Felicito Cajayon. She stated that things are progressing very quickly; there have been five meetings since the September 12, 2014 kickoff at Van de Kamp. They have met to address several objectives (3, 5, 6, and 7) and are having one more meeting of the entire group to ensure they get everyone’s feedback, probably in December. She said it is critical to get faculty feedback. Mullen is working with the other co-chairs, but they need to expand their groups and identify key individuals to work with.

Walden reported the team members have spent much time figuring out how they were going to work together administratively. Now they are down to discussing who is going to teach what, what role each organization will play, and where the overlaps may be. The intent is to eliminate unnecessary duplication but there may be enough demand to allow for redundancies between the USDs and the LACCD. He
added our mission is different from the USDs and defined legislatively as providing
associate degrees, transfer, or certificates that lead to gainful employment.
Gauthier stated we must address what to do with people who don’t want to go to
college and very underprepared adult students. We spend a lot of time and
resources on students who are underprepared and not accomplishing our mission.
This is the point where faculty need to make their voices heard loud and clear.
California Community Colleges are some of the lowest funded in the country; last he
checked we were at #43. Now, in the process, we are down to curriculum and
academic and professional matters (including Minimum Qualifications) that are the
primacy of the Senate and the faculty. Since the USDs do not have Academic Senates,
and most curriculum is developed by their administrators, there will have to be
some empowerment of USD faculty when we sit down to talk about course
alignment and other issues.

Beaulieu agreed and stated we should work together where we can. The other issue
is whether all of Adult Ed should be under the aegis of the community colleges. He
has not read the report, but asked how ambitious it was. Walden replied he just
came from the statewide Chief Instructional Officer Conference and their consensus
was that taking on all of Adult Education would be very paralyzing for the
community college system. The representatives from the state chancellor’s office
were very clear that this is not going to happen. Gauthier replied that both the
governor and the assembly leaders would have a voice in the implementation of
AB86 especially in how the structure and governance would work.

Mullen explained that the original core leadership team had 17 people and they
wrote an early plan. Walden stated they have not gotten to the governance issue; the
right stakeholders are not at the table to reach consensus on governance. This is
coming through the governor and CCCO, not the Department of Education, which
governs USDs. The other issue that may unravel things is how the money is
distributed.

Immerblum stated the report is a very comprehensive document and his primary
concern is curriculum alignment. He discussed ESL representation from the LACCD
and the four USDs. He asked how our faculty could maintain primacy in curriculum
development, when we are one of five partners in this process. He added that he did
not see how noncredit is involved here. Walden replied that the guiding principle is
that the receiving group needs to see the curriculum. You have to satisfy the entry-
level skills and cannot compromise in this area. Those who are not involved in
determining the exit skills of a course should not have any articulation and
involvement with that class. Gauthier added the members of the group are having
extensive discussions, but no decisions are being made at this point. Some CTE
alignment is already taking place in some disciplines between some USD and LACCD
colleges such as Trade Tech.

Mullen stated all they have done so far is to identify the issues that need to be
addressed in the five areas. The first segment was open to all faculty; we need to
have a dedicated work group from our district and the disciplines involved, and
determine how to identify the appropriate representatives. Many in the state
thought Adult Education was equivalent to noncredit in the community colleges.
However, that is not true and there are classes that don’t lead to certificates or
degrees. Furthermore, some of our colleges don’t have large noncredit departments.
Beaulieu agreed that the noncredit programs have limited range. He added that if
we had clear parameters (timeline, programs, etc.) it would be a lot easier to
proceed.

Mullen explained that there are 70 consortia throughout the state and there will be
70 different plans presented by Dec. 31. The state is going to review all of them.
Beaulieu questioned whether it would be enough to come up with a modest
proposal. Walden replied nobody seems to know. Beaulieu stated the governor has
made up his mind and the community colleges are going to take over all of Adult
Education. Mullen replied the state keeps changing its mind and giving them new
information. Gauthier added that over the next few weeks they would send the
information out to the faculty for their input. Beaulieu argued that modesty and
moving slowly was the best strategy.

Cajayon stated that everything is moving forward; the 10/31 draft names programs
and amounts and this will open up discussion. Gauthier thanked Mullen and Walden
and invited them to the next DAS meeting at Pierce on 12/11/14 to talk to the full
DAS.

Gauthier called meeting to order at 10:48 am.

Action Items:

Approval of District Baccalaureate degree candidate(s)
Vice Chancellor Cajayon stated Senate Bill 850 is getting a lot of interest since the
date for submission of proposals is 11/12/14. Fifteen community college districts
will be chosen by the state to offer one Bachelor degree program per district.
The following three groups gave presentations on their proposed programs:

1. West Los Angeles College: Dental Hygiene: Carmen Dones and Ara Aguiar
2. East Los Angeles College: Advanced Manufacturing Design: Jose C. Ramirez,
Dean Paul De La Cerda, Adrian Banuelos, Kamy Khashayar, Artin Davidian, Laura M.
Ramirez
3. LA Trade Tech and Pierce Colleges: Applied Transportation Leadership and
Entrepreneurship.: Vice President Leticia Barajas, Jess Guerra, Martin Diaz
and Vice President Sheri Berger

The presentations were followed by questions and extensive discussions on the
strengths and weaknesses of the proposed programs. Cajayon listed the two main
justifications for SB 850: to address high demand in certain disciplines and improve
training for local residents who are unable to relocate. Beaulieu suggested listing strengths and weaknesses of all programs. McMurray suggested recommending all three programs to the Chancellor and let him make a decision. Immerblum stated the proposal requires the DAS president’s signature and asked about whether college senate president signature was also required. Oborn stated that other programs at Pierce wanted to participate, but were not given the opportunity to do so. Gauthier expressed dissatisfaction with the entire selection process and the lack of time allocated to our processes. He asked DAS members to take a couple of days to review the materials and to draft strengths and weaknesses for each program. On Monday or Tuesday of next week, DAS members will confer to discuss the proposals further.

The presentations and discussion were followed by a lunch break.

President Gauthier called the meeting back to order at 12:40 pm.

Approval of September 5 and October 3 Executive Minutes

September 5, 2014 Executive Minutes: Immerblum/Oborn MSP (Beaulieu and Atondo abstained)

October, 3, 2014 Executive Minutes: Oborn/Pavlik MSP (Beaulieu and Atondo abstained)

Approval of District Baccalaureate degree candidates (Continued)

Gauthier stated he would meet on Friday from 9 am to 1 pm to discuss governance and to come up with a new oversight group for AB86, which would include representation from the AFT, USD unions, and the Academic Senate. He will also advocate for the establishment of Academic Senates at the USDs, because they need to have a voice for academic and professional matters. Under the current USD governance structure, the administration makes all of the curriculum decisions and this will unfortunately impact us. Immerblum stated he was a strong advocate for all faculty having a voice in academic and professional matters. Gauthier added Montebello and LAUSD would like to see their faculty have a voice. Beaulieu recalled that LAUSD tried to establish an academic senate through the union and the legislature said no. Twenty years ago they had school-based management and now they have charter schools with different governance structures.

Discussion Items

1. Competency based credit and Credit for Experience discussion: Gauthier stated we have to have a discussion about this. Accreditation does not know what to do with this. McMurray stated many people are earning certificates and EdDs in very short times, by getting credit for job experience. She advised DAS members to be careful if they are hiring. Gauthier asked what the DAS could do about this. We may want to have a group look at this. Beaulieu stated there are only a few models (4-6), but there is some merit to the argument. We need clear regulatory guidance to give credit. One approach would be to go to the Plenary and ask for guidance. Another would be to ask assistance from the LATTC people working on one of these grants and ask for input.
Gauthier reported that 14 colleges and universities nationwide have been selected for CAEL (Council for Adult and Experiential Learning) a Competency-Based Education Initiative. They include Kalamazoo Valley Community College, Trade Tech College, New School in New York, Golden Gate University, Le Turneau in Texas, Purdue University, Minnesota State Colleges and Universities, and the Community College of Philadelphia.

3) **FON Title 5**: Freitas found the language on the Full Time Obligation Number in Title 5. Gauthier asked if we want to pursue this. Beaulieu suggested sending the information to Greg Nazarella, whose job it is to figure out the FON.

4) **DAS Calendar Proposal (Gauthier)**: Gauthier discussed a proposed calendar. He stated faculty are tired of everything coming all at once and we need to be more orderly. McMurray and Atondo agreed there was too much going on. Beaulieu stated he was encouraged by Walden’s statement that the implementation of Adult Education moving slowly. He will bring a more formal presentation to the next DAS in December and then to the full DAS for discussion and input from the colleges.

5) **Preparation of December 11 DAS Agenda**: The following agenda items were discussed:
   - Full Report on the Bond Program (Beaulieu)
   - AB 86 (Will invite Mullen, Walden, and Martinez)
   - BA degree selection
   - Curriculum
   - Academic renewal: Vote 18 to 30
   - Vice President and President Evaluations
   - Prerequisite Policy: Atondo stated this is necessary to put us in compliance with Title 5. It will not be ready because DCC needs to vote on it. It was noticed in October, will vote on it in November.
   - Senate DE Committee: There is a DE Stakeholders Committee to get the administrators to participate.

6) **Establishing a process for future baccalaureate degree selection**: Gauthier stated it is clear we need to have a process; he will bring this up in consultation.

7) **Prerequisite Policy**: Not discussed.

8) **Preliminary Resolutions for Plenary**: Not discussed.

**New Items**

1) **Scheduling evening and weekend blocks-work group**: Gauthier argued we are not serving our evening and weekend students well. McMurray agreed adding there aren’t enough support services for evening students. Beaulieu stated there was also the issue of Friday and weekend scheduling and argued we should make greater use of the whole week.
2) **Proposed January DAS Retreat & Spring Summit:** The DAS Retreat will be on February 6th at 9AM. Discipline Day will be held on Friday, February 27th.

The DAS Spring Summit will sometime in April, possibly 4/17/2015. Spring Break starts on April 6th, 2015 and the ASCCC Plenary on April 8th, 2015.

3) **Noncredit funding parity:** We are going to get reimbursed by the state at the same level, starting next year (fall, 2015). Immerblum stated colleges might want to explore strengthening their noncredit programs. He mentioned that Muller had been East’s noncredit dean.

**Officer’s Reports**

**Treasurer’s Report:** Immerblum reported that how to pay the additional 0.2 senate assignments is getting more complicated. Human Resources hours have been cut; the staff is swamped. Furthermore, the $4500 allotment may not be sufficient to cover the assignments.

**President’s Report:** Achieving the Dream (AtD) came up at the Board meeting and questions were asked about the cost of the program. Gauthier inquired about campus AtD efforts. McMurray stated AtD had been helpful at Harbor and their efforts would help with accreditation. Gauthier stated he had to defend the First Year Experience (FYE) at Southwest. Atondo mentioned that Pierce’s FYE was great and had been set up right.

**Student Information System:** SIS is still behind but making progress.

The District Energy Subcommittee met. The main topic was the Metering and Demand Response project underway at our campuses. We will have data starting next spring from the building metering project for water, gas and electricity. This will allow us to avoid peak time charges that would force a campus to buy power at a higher rate.

**Emergency item:** Alex Immerblum discussed concerns surrounding a hiring committee at East, in which certain individuals were not invited to the meetings. The Senate has asked all departments to submit a policy on how members are invited to participate. All departments have to use the generic senate policy if they have not developed their own. AFT Chapter Chair Armida Ornelas requested to disband the committee due to the issues that arose.

**Meeting was adjourned at 2:55 pm**

Minutes submitted respectfully by DAS Secretary Angela Echeverri