

District Academic Senate Meeting

Thursday, February 13th, 2014
West Los Angeles College

MINUTES

Attendance

	Present
Officers	Don Gauthier (President), David Beaulieu (1 st Vice President), Elizabeth Atondo (2 nd Vice President), Alex Immerblum (Treasurer), Angela Echeverri (Secretary)
City	Dana Cohen, Kalynda Webber, April Pavlik
East	Alex Immerblum, Jeff Hernandez, Lurelean Gaines
Harbor	Susan McMurray
Mission	Leslie Milke, Curt Riesberg, Pat Flood
Pierce	Elizabeth Atondo, Joanne Zimring-Towne
Southwest	
Trade	Lourdes Brent, Inhae Ahn, Tom McFall, Larry Pogoler
Valley	La Vergne Rosow, Vic Fusilero
West	Adrienne Foster, Helen Young, Clare Norris
Guests	

1. **Call to order/Approval of Agenda:** President Gauthier called the meeting to order at 1:32 pm. Agenda was approved (Rosow/McMurray MSP).
2. **Approval of December 12, 2013 Minutes:**
Minutes of the December 12, 2013 DAS meeting were approved with a few corrections (Foster/Brent MSU).
3. **Public Speakers:** None.

Action Items

4. **None**

Discussion Items

5. **Joint AFT-Senate Issues Committee:** Gauthier reported that the DAS and AFT leaderships ~~are interested~~ in have discussed the possibility of collaborating on ~~unifying~~ issues of mutual interest. The joint AFT-Senate committee will draft an outline of a charter with its proposed mission, goals, and parameters. Gauthier will bring the draft back to the DAS Executive for discussion. He observed that administrators commonly find ways to divide ~~and conquer~~ faculty and stressed the importance of having a united front and solving problems before they spin out of control.
6. **BR 8603 and Enrollment Management:** Gauthier reported that according to Vice Chancellor Maury Pearl's statistics, about five percent (or 7,000) of Los Angeles Community College District (LACCD) students attend more than one college in the District. He added that identifying which classes these students are taking would facilitate enrollment management. Hernandez stated the numbers were not huge and speculated that many of these students were taking science classes. Beaulieu noted that the data suggests there is less cross enrollment occurring than previously thought. He added that the other issue is that there is an

30 unanticipated initial cost of about \$100,000 to customize the new Student Information System (SIS) for
31 local priority registration (with additional costs incurred when the system is upgraded periodically in the
32 future). Immerblum expressed concern that the DAS passed a very important resolution, which was being
33 undermined once again by the administration coming back with data to support its position. He expressed
34 frustration with the fact that the DAS did not have the opportunity to make its case to the Board and
35 argued that was it not worth capitulating on this issue, if it meant colleges lost their accreditation and
36 enrollment management purview. Echeverri asked whether the customization cost would be ongoing and
37 to each college. Gauthier replied that the \$100,000 is a single year cost to the District; any future change
38 would cost ~~another \$100,000~~ more. Webber stated that BR 8603 contains much more than registration
39 priority. She added that this situation underscored the need to revise the consultation process. Gauthier
40 agreed and replied that administrators were feeling the heat from the Accrediting Commission for
41 Community and Junior Colleges (ACCJC) more than ever.

42 Beaulieu stated that enrollment management is a mutual agreement issue under Title 5 and therefore
43 college presidents would have to agree with the DAS position. He added it would be a tougher task to
44 convince them now, since the numbers are coming in lower than we expected, but that does not mean we
45 should necessarily give up. McMurray expressed concern that software implementation decisions were
46 being made without proper consultation and that administrators were deciding which data faculty get to
47 see. Gauthier urged faculty to be at the table during the District Planning and Assessment Committee
48 (DPAC) meetings. Rosow asked whether faculty would have access to data directly or through the
49 researchers. Gauthier replied it would probably depend on the type of data needed; in some cases, the
50 researcher or department chair could provide it. McFall reported he had difficulty obtaining data at his
51 campus. Joanne Zimring-Towne stressed the importance of data and stated that access to data was not
52 affected by enrollment priority. She expressed concern about having an extended registration period and
53 developing policy based on an atypical moment in time (due to the influx of students during the recent
54 budget crisis). Hernandez replied that the reason the Board Rule creates college-based priority is because
55 there is pressure to have a statewide college system. He argued that students who take classes at other
56 campuses don't do as well as students who enroll at a single campus. Hernandez expressed skepticism that
57 the customization cost was the main obstacle and speculated that it was the timeframe, which could
58 probably be addressed. Gauthier expressed frustration that District administrators promised faculty that
59 the new SIS could be customized and did not stand behind that promise. Immerblum asked Gauthier to
60 sustain the DAS position, because it has not changed and therefore the Chancellor and administration have
61 to accept it. Gauthier replied they were aware of the DAS position, but did not agree with it. Pogoler
62 argued the DAS needed to hammer its position publicly anyway, even if the administration does not agree,
63 so that it will be on the record.

64 **7. Constitution and Bylaws (noticed for vote at March meeting):** Gauthier distributed and discussed
65 proposed changes to both documents. Pogoler pointed out that the documents had two conflicting
66 mechanisms of changing the constitution. He added that the DAS needed to decide on one and strike the
67 other.

68 Constitution Article 8 (Amendment to the Constitution and Bylaws) states:

69 ***“Every six years, the DAS Constitution and Bylaws shall be reviewed so as to revise or amend such***
 70 ***language.....***

71 ***Any proposed amendment or addition to the Bylaws, must be presented to the DAS Exec, and a***
 72 ***majority must approved the proposed change before going to the full DAS for ratification. If ratified***
 73 ***by a majority vote of the full DAS, the Bylaw change shall become effective immediately and formal***
 74 ***notice shall be sent to all the senates of the outcome. “***

75 Bylaws Article XIII (Amending the Bylaws) states:

76 ***“Section 1: A proposed amendment to the By-Laws may be presented by any member of the DAS.***

77 ***Section 2: Any amendment to the By-Laws shall be referred to the Executive Committee for study***
 78 ***and, if considered in order with the DAS Constitution, it will be presented for notice at the next***
 79 ***regular DAS meeting and voted on at the subsequent meeting.***

80 ***Section 3: The DAS may adopt proposed amendments to the By-Laws by a two-thirds vote of all***
 81 ***members present and voting. Adopted amendments shall be recorded by the DAS Secretary along***
 82 ***with the approval date. A history of changes shall be maintained by the Parliamentarian as keeper***
 83 ***of the official copy of the Constitution and By-Laws of the Academic Senate.”***

84 Pogoler stated that if the DAS were to adopt the Constitution, it would take precedence; otherwise, the
 85 language needs to be deleted. Gauthier thanked Pogoler for pointing out the discrepancy and asked DAS
 86 members to carefully review both documents. He noted that in the latest revision, all references to
 87 “campus” had been replaced with “college.” Gauthier added that the Constitution language did not
 88 preclude changes occurring more frequently than every six years. Immerblum asked whether the
 89 Constitution should have a simple sentence referring to Article XIII of the Bylaws. Rosow agreed the
 90 language should be deleted from the Constitution because it belongs in the Bylaws. Rosow added that the
 91 rule of thumb is that “*Constitution is policy, Bylaws is procedure.*” Pogoler argued that the amendment
 92 language should be in the Constitution because the Bylaws are subordinate to the Constitution. Hernandez
 93 agreed and argued that Article XIII (Section 2) of the Bylaws needed to be substituted for the language in
 94 the Constitution. Webber asked whether the final language would be approved by the DAS first. Beaulieu
 95 replied that the Bylaws were approved by the DAS; the Constitution has to be ~~amended~~ approved by all
 96 faculty. He added that the DAS approved the addition of the first vice president position two years ago.
 97 Brent asked who the members of Constitution Committee were. Gauthier replied that the members
 98 included Immerblum, Freitas, Pogoler, and himself. Pogoler argued for keeping Article IX (Section 3) of the
 99 Bylaws because it is out of Robert’s Rules. Pogoler, Beaulieu, and Gauthier suggested the following
 100 changes to Article IX (Section1) of the Bylaws:

101 ***Article IX: Presentation of Issues***

102 ***“Section 1: The DAS President (or designee) shall ~~may~~ terminate general discussion of an action item***
 103 ***at the end of ten minutes and shall ~~may~~ call for a vote on ~~the disposition of the~~ any actionable item,***
 104 ***unless time is extended by a majority vote of the members present. “***

105 Gauthier concluded the discussion by asking DAS members to review the proposed changes carefully and
 106 discuss at the local senates.

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108 Reports

109 8. President's Report

110 **a. Sustainability Institute:** Gauthier reported that the DAS has requested funds for a 0.2 director position for
 111 the Sustainability Institute, which has been around since 2007. ~~The federal Previous~~ funds for this position
 112 lasted until ~~last year~~late 2013. The Institute has ~~two-three~~ components; one is academic, ~~another is career-~~
 113 ~~technical,~~ and ~~the other has to do with reaching out to our~~the final is outreach to our communities. There is a
 114 large project taking off at the Southern California Marine Institute (SCMI); we are trying to use this as a
 115 learning space and participate with other members of the consortium. Beaulieu added that the position was
 116 opened up to all LAACCD faculty; Alexis Navarro from East and George ~~Leddy~~ from Valley did the initial work
 117 ~~along with Vice Chancellor Cajayon~~. McMurray reported that Harbor's Dean of Economic Development Sandra
 118 Sanchez expressed concern that the CSUs might try to take over the SCMI. Immerblum asked whether it would
 119 be a C or D basis position. Gauthier replied it would be D basis. Beaulieu added that we finally have a
 120 commitment from the District administration for this position.

121 **b. Chancellor Hiring Report:** Gauthier reported that a new chancellor has not been hired yet. The Board is
 122 taking its time and not communicating about the status of the selection process.

123 **c. District News (AFT-Senate, Accreditation, SIS updates):** Gauthier met with interim Chancellor Barrera to
 124 discuss a number of issues. McMurray stated she received an email from Barrera requesting Senate appointees
 125 for Harbor's presidential hiring committee. Gauthier replied senates should not appoint anyone until they
 126 agree on the hiring procedure. He directly spoke to Barrera and Trustee Veres to ensure they use the current
 127 process and change it later if needed. Even though there is only one search firm, they will provide multiple
 128 candidates. He added that the selection committee members should be meeting soon to go over the job
 129 announcement. Immerblum stated that in the past the Chancellor took it upon himself to develop the final job
 130 announcement without committee approval.

131 **d. ACCJC revised standards:** Gauthier announced that the ACCJC revised standards are coming out. He asked
 132 DAS members to review the standards and send comments to Phil Smith so we can develop resolutions for the
 133 ASCCC Spring Plenary.

134 ~~He Gauthier also~~ announced that the federal government provides free training on settling disputes through
 135 Interest-Based Bargaining (IBB). ~~The current AFT-District contract negotiations are using IBB and both sides~~
 136 ~~report many positive aspects of the approach for conflict resolution.~~

137 **e. Adult Education:** The LACCD is working with K-12 districts to create a regional consortium ~~of for~~ Adult
 138 Education ~~under provisions of AB 86~~. The main fight ~~is so far has been~~ over who ~~is going to will~~ be the ~~fiscal~~
 139 lead and control the money. Los Angeles, Culver City, Burbank, and other K-12 school districts are going to
 140 participate. They have identified five areas including English as a Second Language (ESL), ~~Citizenship~~citizenship,
 141 adult learning, and basic skills. Other programs such as home economics were removed from the program.

142 Governor Brown has not said much about Adult Education this year, but there will be more money attached to
 143 it in the future. They are also moving toward more dual enrollment, so we may start to see many kids
 144 graduating from high school and college at the same time. Beaulieu expressed concern that immigrants would
 145 get the short end of the stick on this. Pogoler added it was obvious there is no money to be made in Adult
 146 Education; K12 dropped the program because they lost money.

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148 9. Past President's / 1st VP Report

149 a. **Bond Steering:** Beaulieu reported that it is clear the direction is toward centralization in the bond
 150 program. All the Campus Project Managers (CPMs) have been let go; that model is now defunct. About
 151 35% of the staff have been let go; some individuals remain as independent contractors reporting to
 152 AECOM downtown. This is a dramatic change, and we are not sure this is the best way to do business. At
 153 least four presidents are not happy with the changes, but they have not complained to the Board -about it
 154 because they seem not to care. AECOM reports to Jim O'Reilly and he reports to the Board's Infrastructure
 155 Committee. We are left with something similar to what the state controller's office suggested, but he feels
 156 they shot way past the mark. The closure of the e7 studio was-seemed arbitrary. The fiber optic program
 157 (ConnectLACCD) has been put on hold for 90 days. On the energy front, some strange decisions are being
 158 made, but they claim they are following process. BSC has been reduced to the faculty representatives
 159 (Beaulieu, Gauthier, and Waddell) complaining. The presidents don't bother to complain, because it seems
 160 to be a waste of their time. Faculty do get data and information at the meetings, but there seem to be
 161 discrepancies. While some Board members seem to be on board with this "one throat to choke" policy,
 162 Trustee Moreno has been very strongly opposed to this.

163 b. **District Budget Committee:** Valley and Southwest were discussed in DBC Exec; since both are running
 164 deficits and seem to be locked in a very tough financial spot. Valley was poorly managed and administered
 165 for years and finds it difficult to cut anything. Southwest has some profound structural problems; they
 166 seem to be caught in a vicious cycle of a low enrollment patterns.

167 c. **Equivalency:** They still have over 300 files to reconcile at some point. The new Human Resources Vice
 168 Chancellor, Albert Ramon, from all reports is doing a great job. They are not spending any time on new
 169 equivalencies. The external and internal auditors keep coming as well. Some of these cases take weeks to
 170 untangle. We get half dozen new cases and another six or so inquiries per semester. Gauthier urged DAS
 171 members to make sure adjunct faculty are qualified before hiring them. Senates need to ask for
 172 verification.

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174 10. 2nd VP/DCC Report

175 a. **Discipline Day:** Atondo reported that Discipline Day would take place on Friday 2/28/14 at Valley. They have
 176 received about 150 confirmations so far and are taking rsvps-RSVPs until the 19th. It will be a working session in
 177 which discipline faculty need to conduct committee business and to review single college attributes: levels
 178 below transfer, hours (lecture/lab), all college course descriptions for the new SIS, etc..

179 | **b. LACCD GE Plan (BR 6200):** DCC is looking at revising our General Education plans. LACCD currently has two
 180 | GE plans, which our students don't need (or use). DCC is proposing to adopt a single GE plan, in addition to the
 181 | CSU plan, and IGETC. One issue coming up from Trade is that they have many CTE programs with a lot of units
 182 | required for the major. We need to make sure that the GE plan doesn't have too many units. Our current
 183 | proposal has 21 units; it's a hybrid. One solution is to make an exception for CTE students; the other is
 184 | reducing the plan to 18 units (what our current plan B looks like). Our CTE students are best served by the 18-
 185 | unit plan, however the social science faculty may not approve it because Area B would only have three units.
 186 | An argument can be made to have an 18 unit GE, CSU, and IGETC plans. Rosow said if the idea is for students
 187 | to transfer, it would be more efficient to do that under a graduation plan we espouse. Atondo stated next DCC
 188 | meeting is March 7.

189 | Rosow/Brent moved to extend 10 minutes (MSU).

190 | Gauthier left the meeting to make his evening class at LAVC, Beaulieu took over.

191 | Pogoler said Trade faculty like Plan B, and they are going to keep it. He added we could get a Board rule
 192 | change, but that would really upset Trade. He expressed concern that DCC will pander to the social science
 193 | faculty. Many of their CTE programs were 66 units. He added that they are simultaneously being asked to give
 194 | up two units from their CTE programs and three more with the 21 unit plan. At Pierce's behest, they had their
 195 | own graduation plan in which they got rid of Physical Education. Hernandez asked why we are moving away
 196 | from Plans A & B. Atondo replied it is confusing to students and counselors struggle with the plans; none of
 197 | them see a need for it from a curriculum standpoint. When these plans were adopted many years ago, the CSU
 198 | and IGETC plans did not exist. Plan A was an attempt to meet the needs of our transfer students. There is no
 199 | reason to have multiple plans. She surveyed 74 districts and found that only five had more than one plan.
 200 | According to SB 1440, we cannot impose additional courses on our transfer students. Pogoler stated he was
 201 | perfectly willing to let go of plan A and substitute it with IGETC and CSU. Atondo replied the GE plan will have
 202 | 18 units. s. s. They have not discussed what area B will look like.

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204 | **15. Treasurer's Report:** Immerblum distributed a written Treasurer report dated 2/13/2014. He is processing
 205 | mileage claims in two batches this year. Rosow gave Immerblum kudos for doing an exceptional job as DAS
 206 | Treasurer.

207 | **15. SIS Report (Webber):** Webber reported on the District's progress on SB 1456. The dates for Fall 2014
 208 | enrollment are set to begin on 4/14, which is during Spring Break. The enrollment priority groups have been
 209 | established cording to Title 5, we do not have any special groups (e.g.: international students). Students with
 210 | 101 or more units, and two or more semesters on probation will lose their enrollment priority even if they are
 211 | EOPS students. Kimble will redo the probation report to make sure they are accurate. Immerblum expressed
 212 | concerned that many students will be affected. Webber said all campuses should develop an enrollment
 213 | priority appeals process. The district-wide appeal process was wrapped up in-to BR 8603 which went
 214 | nowhere, so it needs to be developed at the campus level. We have been expecting to have a timeline for
 215 | months; it seems that most campuses have not delineated their timelines. Colleges are responsible for
 216 | sending out notices to students that have one semester of probation or a certain number of units.
 217 | Implementation of SB 1456 is moving forward; the adoption of the new SIS has caused delays. Foster said that

218 | at their recent SS meeting, it was noted there would be many recommendations for Board Rule changes; she
219 | asked how these will be forwarded. Webber replied the body will draft recommendations that will go to
220 | consultation. There are forthcoming BR and administrative regulations that should come to consultation soon.
221 | At the last operational steering committee, they voted down the prepaid wait list. They did vote to approve a
222 | district-wide transcript; noncredit courses need to be transcribed on a separate page.

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Meeting adjourned at 4:05 pm.
Minutes submitted respectfully by DAS Secretary Angela Echeverri