

**Los Angeles Community College District
Request for Proposals (RFP) No. 23-04
General Liability Third-Party Administrative Services**

ADDENDUM NO. 1

LACCD responses to questions received from interested vendors.

Please see the information that begins on the next page.



RFP Number: 23-04: **General Liability Third-Party Administration**

Addendum Number: 1

NOTICE TO PROPOSERS: THIS ADDENDUM SHALL BECOME PART OF THE RFP, AND PROPOSERS SHALL ACKNOWLEDGE, IN WRITING, RECEIPT AND INCORPORATION OF ALL ADDENDA AND CLARIFICATIONS IN THEIR RESPONSE. FAILURE OF THE PROPOSER TO RECEIVE ADDENDA SHALL NOT RELIEVE THE PROPOSER FROM ANY OBLIGATION UNDER ITS PROPOSAL AS SUBMITTED. THE PROPOSER SHALL IDENTIFY AND LIST IN ITS PROPOSAL ALL ADDENDA RECEIVED AND INCLUDED IN ITS PROPOSAL; FAILURE TO DO SO MAY BE ASSERTED BY THE DISTRICT AS A BASIS FOR DETERMINING THE PROPOSAL NON-RESPONSIVE.

CLARIFICATIONS REQUESTED BY POTENTIAL PROPOSERS with LACCD RESPONSES:

Number	Questions	Response
1	Can we submit the proposals via email?	No, proposals cannot be submitted via email. Proposals will only be accepted by mail or hand-delivered to the address listed in the RFP
2	Who is the incumbent, and how long has the incumbent been providing the requested services?	This question is not relevant to being able to provide the best services and most advantageous value to the District.
3	What is the anticipated total contract value?	This question is not relevant to being able to provide the best services and most advantageous value to the District.
4	Whether companies from Outside USA can apply for this? (like, from India or Canada)	No, companies outside of the U.S. cannot apply.



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Number	Questions	Response
5	Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)	No, companies outside of the U.S. cannot apply.
6	Whether we need to come over there for meetings?	All Candidates must be licensed to do business in the State of California and there may be a requirement to meet in person.
7	What is the contract start date?	August 1, 2023
8	Can we expect a full data conversion and if so, who is your current TPA?	Yes. AdminSure, Inc. is the current TPA
9	Who is your excess carrier?	Safety National-Primary Layer
10	Do you have a broker and if so, who?	Alliant Insurance Services Inc.
11	Why are you going out for RFP?	New services are needed as the current contract will expire soon.



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Number	Questions	Response
12	What RMIS or claim system are you currently working with?	iVos is the system utilized by the current TPA
13	How many open claims do you have and how many are litigated?	There are 68 open claims and 68 litigated claims.
14	How many new claims do you anticipate each year?	This RFP is for General TPA Services. Please provide your best proposal and bid based on the information provided in the RFP.
15	May we have a loss run in excel?	This RFP is for General TPA Services. Please provide your best proposal and bid based on the information provided in the RFP.
16	What is your current SIR?	\$1 Million
17	What is your current payment plan?	Monthly