

LOS ANGELES COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION MEETING
Wednesday, December 16, 2020 – 12:30 p.m.
Via Teleconference:
<https://laccd.zoom.us/j/5603717342>
Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 560 371 7342

ORDER OF BUSINESS-CLOSED SESSION MEETING

- I. Roll Call
- II. Requests to Address the Personnel Commission on Closed Session Matters
- III. Convene in Closed Session
 - a. To Discuss Public Employment
Pursuant to Government Code Section 54957
 - b. Conference with Legal Counsel-Anticipated Litigation
Pursuant to Government Code Section 54957(b)(1)
- IV. Report of Action taken in Closed Session
- V. Adjourn

NEXT PERSONNEL COMMISSION MEETING:

Wednesday, January 13, 2021
Closed Meeting 12:30 p.m.
Open Meeting 1:00 p.m.
Via Teleconference

In compliance with Government Code Section 54957.5 (b), documents made available to the Personnel Commission after posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disability Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof.

To make a request for disability-related modification or accommodation, including auxiliary aids or services, please contact the Personnel Commission Office at PersComm@laccd.edu no later than 12 p.m. (noon) on the Monday prior to the Personnel Commission meeting.

LOS ANGELES COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION MEETING
Wednesday, December 16, 2020 – 1:00 p.m.

Via Teleconference:

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Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 560 371 7342

ORDER OF BUSINESS – OPEN MEETING

- I. Convene Regular Meeting
- II. Report of Actions Taken in Closed Session
- III. Miscellaneous Personnel Commission Activities and Announcements
 - a. Classified Employment Opportunities Bulletin
- IV. Annual Report on Classes to be Inactivated (Case 3919)
- V. Annual Report on Re-Issued Class Descriptions (Case 3920)
- VI. Correspondence
- VII. Notice of Anticipated Items: Revision to Rule 600, REJECTION OF APPLICANTS, CANDIDATES, AND ELIGIBLES (Final Approval), Revision to Rule 615, EXAMINATIONS (Final Approval); Class Description Revisions for: Agricultural Technician (Local 99); Senior Agricultural Technician (Local 99); Executive Legal Assistant (Conf.); Instructional Assistant, Journalism (AFT)
- VIII. Hear Non-Agenda Speakers/Open Forum
- IX. Reconvene into Closed Session
- X. Reconvene into Open Session
- XI. Report of Actions Taken in Closed Session
- XII. Adjourn

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LOS ANGELES COMMUNITY COLLEGE DISTRICT

To: The Personnel Commission
From: Ronald Delahoussaye
Subject: Annual Report on Classes to be Inactivated (Case 3919)

Recommendation:

It is recommended that the classes of Instructional Assistant, Apparel, and Manager, College Information Systems be made inactive, effective December 16, 2020.

Bases of Recommendation:

On an annual basis, staff reviews the job classification schematic of the classified service and identifies classes that are no longer needed based on obsolete functions, changes in class concepts, and/or reorganizations that have taken place. In this annual review, staff identified two job classes, which are noted above.

LOS ANGELES COMMUNITY COLLEGE DISTRICT

TO: THE PERSONNEL COMMISSION

FROM: Ronald Delahoussaye

SUBJECT: Annual Report on Re-Issued Class Descriptions (Case 3920)

In accordance with Personnel Commission Rule 522, CLASS TITLES AND DESCRIPTIONS, an informative report is to be provided to the Personnel Commission on an annual basis that summarizes class descriptions for which staff has not recommended any changes after following the customary review process.

Staff conducted a customary review process with all applicable administrators, supervisors, incumbents, and union representatives for the class descriptions noted below. No substantive changes were recommended by any of the parties and therefore staff asked the Personnel Director to authorize the reissue of those class descriptions.

Job Classification	Effective Re-Issue Date
Grants Coordinator	10/08/2020
Sign Language Interpreter Specialist I	7/16/2020
Sign Language Interpreter Specialist II	7/16/2020
Senior Sign Language Interpreter Specialist	7/16/2020