

NOTICE OF REQUEST FOR PROPOSALS (RFP)

RFP NO. 20-07

NOTICE IS HEREBY GIVEN that the Los Angeles Community College District ("District") is inviting interested firms to submit sealed Proposals ("Proposals") for consideration to provide **Federal Lobbyist Services**.

Proposals shall be prepared in conformance with the requirements of the RFP Documents, which shall be available, free of charge, commencing **October 9, 2020 at:**

<https://www.laccd.edu/Departments/BusinessServices/Contract-Services/Pages/Bids-And-Proposals.aspx>

All Proposals shall be hand delivered or mailed to the Los Angeles Community College District, Contracts Division, 770 Wilshire Boulevard, Los Angeles, California 90017 attention James Watson, Procurement Manager **no later than 2:00 p.m. on November 2, 2020**. Proposers assume full and sole responsibility for timely receipt of their Proposals by the District. Proposals shall thereafter be opened and evaluated in accordance with the criteria and conditions set forth in the RFP documents.

All questions shall be directed by e-mail to:
Los Angeles Community College District
770 Wilshire Blvd.
Los Angeles, CA 90017
Attention: James Watson_
watsonjb@email.laccd.edu

Subject line: "**QUESTIONS FOR RFP 20-07 FEDERAL LOBBYIST SERVICES**" **Submission of question Deadline is October 27, 2020 by no later than 2:00 p.m.**

This matter to be presented to the Board of Trustees of the Los Angeles Community College District at their regularly scheduled meeting on Wednesday December 16, 2020.