Los Angeles Community College District
District-wide Governance Committee
Self Evaluation Form

As approved by DBC, 2/18/15
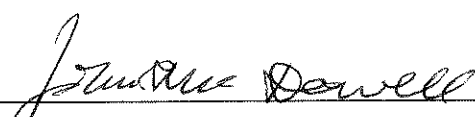
Committee Name: DISTRICT BUDGET COMMITTEE						

For Academic Year: 2013-2014				Date of Self Evaluation: JUNE 30, 2014		

Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance Yes / No	Minutes posted? Yes / No	Please List the Major Issues/Tasks Addressed at Each Meeting
July 2013	07/13/2013	16 members and 21 guests	X	X	1. 2013-14 Enrollment Growth Funding – M/S/P to reimburse over-cap growth at $2,324 per FTES 2. Funding for Accreditation Activities – M/S/P – Provide supplemental funding to Mission College ($279,000) and Valley College ($124,500) to assist colleges with accreditation planning activities and recommended that ECDBC to examine a long-term approach for accreditation planning. 3. Proposed 2013-13 Final Budget 4. Enrollment Planning Update 5. Executive Committee Report on Budget Allocation review on Budget Allocation Review (PHASE II) – Balance and Reserve Policy Recommendation
August 2013	08/14/2013	18 members and 18 guests	X	X	1. College Debt Repayment Policy – limit annual college debt repayment obligation to 3% of the college's final budget allocation 2. Funding for Accreditation Activities - $279, 000 for Mission College and $124,5000 for Valley College 3. FON Update 4. 2012-13 Preliminary Open Orders and Balances 5. Proposed 2013-14 Final Budget – reviewed and approved
Sept. 2013	09/18/2013	22 members and 16 guests	X	X	1. ACCJC District Recommendations Accountability Measures 2. Proposed Debt Repayment Policy 3. Enrollment Update 4. DBC Self-Evaluation 5. Report on Board Budget and Finance Committee 6. 2014-15 Proposed Budget Development Calendar

October 2013	10/16/2013	17 members and 23 guests	X	X	1. Executive Committee Report and Recommendation
					  • Financial Review of SW and V college
					  • DBC Self Evaluation
					2. State Budget/RDA Update
					3. FON & Faculty Hiring Update
					4. Report on Board Budget and Finance Committee
					  • Board member is interested in the concept of "equity" funding. If implemented in LACCD, LACCD could receive more revenue.
					5. District Office Funding Request .
					  • DBC voted to recommend 3 of the 5 new

							positions to be filled and funded at the DO.
Nov 2013	11/13/2013	19 members and 16 guests	X		X		6. Reviewed and approved additional District Office Funding Request . • DBC voted to recommend 9 new positions 1. 2013-14 FON Update – M/S/P campuses be allowed to hire the replacement for all retirees. 2. Budget and Finance Committee Report – Amended the College Debt Repayment (11/6/13)
Dec 2013	12/12/2013 Cancelled	Cancelled					Cancelled
Jan 2014	01/22/2014	19 members and 16 guests	X		X		1. DBC Evaluation (FY 2012-13) – reviewed and approved 2. 2014-15 Governor's Proposed Budget 3. Enrollment Update 4. FON Subsidy for 2013-14 for 26 FTEF 5. Proposed Preliminary Budget Allocation for 2014-15 6. DBC requested to place on the Budget and Finance Committee a topic for discussion on the Reserve Policy 7. Budget and Finance Committee Report – Reviewed the DBC recommendation for 9 new positions in District Offices, but only voted to fund the Associated Vice Chancellor of Human resources
Feb 2014	02/19/2014	17 members and 18 guests	X		X		1. 2013- RDA backfill of $17.4 million and discussion on uses of this fund to fund 2% over-cap, cover college deficits, and other district initiatives 2. Enrollment Update and discussion on colleges spending on marketing, outreach, and recruitments 3. Accreditation Planning for 2016 4. ECDBC Report and Recommendations – M/S/P set the District's Reserve level at 5% of General Reserve and 5% of Contingency Reserve for FY 2014-15
March, 2014	03/19/2014	20 members and 20 guests	X		X		1. P1 Recal – approved funding for 2% over-cap 2. College Marketing, Recruitment, and Outreach Survey 3. Enrollment Update 4. Second Quarter Financial Projection by College 5. ECDBC Report/Recommendation – ECDBC to discuss District/Colleges linking planning with budget planning
April 2014	04/16/2014	20 members and 17 guests	X		X		1. Update on College Balance Projection 2. Review College Marketing, Recruitment, and Outreach Survey 3. Summer Sessions and Enrollment Planning Targets 4. Committee Reports
May 2014	05/21/2014	16 members and 15	X		X		1. May Revise 2. Districtwide/College Strategic Planning and Budget Planning for FY 2014-15 Discussions

		guests						3. Second Period Enrollment Update 4. Committee Reports and recommendations – M/S/P – ECDBC will develop a plan for District's Enrollment Growth including allowing Southwest College to growth at a faster rate 5. M/S/P ECDBC to review public safety expenditures
June 2014	06/18/2014	15 members and 15 guests	X		X			1. Adopted 2014-15 DBC Meeting Calendar 2. State Budget Update 3. FON update for Fall 2014 and Fall 2015 4. DBC Recommendations –fund 2% over-cap for FY 2014-15, Allow Southwest College to growth up to 8%, and ECDBC to study the safety costs and report back to the DBC

Average Attendance	36

Major Committee Accomplishments & Achievements in Past Year	1. *Established enrollment target for FY 2013-14 of 4% and funded 2% over-cap, and met target.* 2. *Revised College Debt Repayment Policy to reduce annual college debt repayment obligation to a maximum 3% of the college's final budget.* 3. *Reviewed and addressed Southwest and Valley College financial status – suspended debt repayments due in FY 2013-14.* 4. *Addressed ACCJC District Recommendation and recommended accountability measures which were adopted by the Board of Trustees.* 5. *Reviewed and approved augmentation to ESC budget to meet classified staffing needs.* 6. *Provided incentives to ensure meeting the FON obligation.*
Major Obstacles/Problems with Committee Function	1. There is a lack of clarity for some as to the different roles of the DBC and ECDBC. 2. Lack of interaction between District Planning Committee and District Budget Committee
Recommendations for Improving Committee Process/Efficiency	1. Provide annual orientation to new DBC members 2. Develop plan for linking planning and budget at both District-wide/college levels 3. Continue to improve communication with ECDBC
Committee Goals (If Appropriate) for Coming Year	1. Complete Review and Evaluation of the District Budget Allocation Model 2. Develop and make recommendations regarding Student Equity Funding to better reflect the legislative intent and reducing the student equity gaps 3. Improve integration of district/college planning with the District Strategic Planning and Board's Goals 4. Revisit reserve policy 5. Review Enrollment Management Practices and its impact on revenue

Chair/Co-Chair Signature: _____ 2/18/15

Chair/Co-Chair Name: MARVIN MARTINEZ

Chair/Co-Chair Signature: _____ 2/18/15

Chair/Co-Chair Name: John McDowell