

EVALUATION OF FACULTY EOPS OR DSPS DIRECTOR (continued)

B. KNOWLEDGE, SKILL, AND ABILITY AS FACULTY EOPS OR DSPS DIRECTOR		
	Meets / Exceeds Expectations	Needs Improvement
9. Demonstrates knowledge of area of responsibility including current trends, laws and regulations as related to the program and the position.	<input type="checkbox"/>	<input type="checkbox"/>
10. Understands the requirements, services, and recruitment needs of the student population and program vitality.	<input type="checkbox"/>	<input type="checkbox"/>
11. Communicates clearly and effectively.	<input type="checkbox"/>	<input type="checkbox"/>
12. Provides needed services to eligible students.	<input type="checkbox"/>	<input type="checkbox"/>
13. Understands budget matters relevant to the position that include preparing, budgets monitoring expenses and communicating budget concerns in a timely manner.	<input type="checkbox"/>	<input type="checkbox"/>
14. Demonstrates sensitivity in working with and meeting the needs of a diverse student population and campus community.	<input type="checkbox"/>	<input type="checkbox"/>
15. Is available to students in the program and is responsive to their concerns in a timely manner.	<input type="checkbox"/>	<input type="checkbox"/>
16. Maintains regular work schedule and office hours.	<input type="checkbox"/>	<input type="checkbox"/>
17. Recruits, hires, evaluates, and assigns faculty, classified staff, and student workers effectively.	<input type="checkbox"/>	<input type="checkbox"/>
18. Involves relevant faculty members in program decisions.	<input type="checkbox"/>	<input type="checkbox"/>
19. Maintains accurate records and submits reports in a timely manner.	<input type="checkbox"/>	<input type="checkbox"/>
20. Effectively plans and implements programs and services.	<input type="checkbox"/>	<input type="checkbox"/>
21. Effectively promotes the program and helps recruit students from diverse backgrounds.	<input type="checkbox"/>	<input type="checkbox"/>
22. Provides leadership and organizational support for faculty, staff, and students in the program.	<input type="checkbox"/>	<input type="checkbox"/>
23. Achieves measurable program success.	<input type="checkbox"/>	<input type="checkbox"/>
24. Effectively and appropriately responds to challenges requiring immediate attention.	<input type="checkbox"/>	<input type="checkbox"/>
25. Acts decisively and takes responsibility for outcomes.	<input type="checkbox"/>	<input type="checkbox"/>
26. Develops and maintains working relationships with all constituencies.	<input type="checkbox"/>	<input type="checkbox"/>
27. Maintains professional standards.	<input type="checkbox"/>	<input type="checkbox"/>
28. Consults with administration and any other departments when needed concerning program issues.	<input type="checkbox"/>	<input type="checkbox"/>
29. Participates in professional growth activities.	<input type="checkbox"/>	<input type="checkbox"/>
30. Makes appropriate contributions to the department and to the college while keeping the implementation of the program as the top priority.	<input type="checkbox"/>	<input type="checkbox"/>
31. Accepts constructive criticism.	<input type="checkbox"/>	<input type="checkbox"/>

EVALUATION OF FACULTY EOPS OR DSPS DIRECTOR (continued)

C. Overall Evaluation Meets/Exceeds Expectations Needs to improve Unsatisfactory

D. Commendations/Recommendations (may attach additional sheet)

Appropriate Vice President or Designee

Date

I have received a copy of this report but my signature does not necessarily indicate my agreement. I understand that any written statement I forward to the Division of Human Resources regarding this report will be attached to the copy, which is filed there.

Director

Date