



FOR IMMEDIATE RELEASE

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Application Deadline is April 6, 2022 for LACCD Board of Trustees Vacancy

LOS ANGELES—Applications are due no later than 4:30 p.m., Wednesday, April 6, 2022 from individuals who wish to be considered for a provisional appointment to the Los Angeles Community College District (LACCD) Board of Trustees. All application materials must be submitted in hard copy format before the stated deadline to the LACCD Office of the General Counsel, 770 Wilshire Boulevard, Los Angeles, Calif., 90017.

The LACCD Board of Trustees will consider the applications and conduct public interviews during a meeting of the Board on Wednesday, April 13, 2022. At the meeting, it is anticipated the Board will make a provisional appointment of a person to serve in Seat 7 through December 9, 2022.

Application information is available on the District's [website](#), or by calling the General Counsel's Office at (213) 891-2188. It is the responsibility of each applicant to ensure their completed application packets are delivered in hard copy format to the General Counsel's Office before the stated deadline. The District is not responsible for any delays in receipt of application packets due to delivery services, mail or other circumstances. Applications will not be accepted after the deadline and also will not be accepted by phone, fax or email.

Applications must include responses to a questionnaire, a resume or curriculum vitae and other supporting materials that applicants may feel are relevant. The maximum amount of materials that may be submitted per applicant is ten (10) single-sided pages. The required questionnaire and Applicant Information Packet may be obtained by contacting the General Counsel's office.

It is also anticipated that the Board at its April 13 meeting will call for an election on November 8, 2022 for eligible voters to elect a person to take office on December 9, 2022 to fill District Seat 7 for the remaining two years of the existing term through 2024.

Members of the LACCD Board of Trustees serve staggered four-year terms. In 2020, elections were held for Board Seats 1, 3, 5 and 7. In 2022, elections will be held for Board Seats 2, 4 and 6—plus for Seat 7, but only for the remaining two years. More information about Board members is [online](#).

The current vacancy exists for Board Seat 7 because now-former Trustee Mike Fong was recently elected to the California State Legislature to represent [Assembly District 49](#).

The LACCD colleges include: [Los Angeles City College](#); [East Los Angeles College](#); [Los Angeles Harbor College](#); [Los Angeles Mission College](#); [Los Angeles Pierce College](#); [Los Angeles Southwest College](#); [Los Angeles Trade-Technical College](#); [Los Angeles Valley College](#) and [West Los Angeles College](#).

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About the Los Angeles Community College District

We are the Colleges of Los Angeles! LACCD (www.laccd.edu) is the nation's largest community college district, educating about 250,000 students annually at its nine colleges that serve the residents of more than 36 cities and communities from 900 square miles of Los Angeles County. Since 1969, the District has been providing an important learning pathway for students seeking transfer to four-year colleges or universities while also offering two-year degrees and certificated training programs to Southern California's diverse workforce in many specialized trades and professions. Follow us on Facebook, [@LACCD](https://www.facebook.com/LACCD), and on Twitter, [@laccd](https://twitter.com/laccd) and Instagram, [@laccd_edu](https://www.instagram.com/laccd_edu).

Members of the Board

Gabriel Buelna, Ph.D., President | David Vela, Vice President | Nichelle Henderson, Second Vice President
Andrea Hoffman | Ernest H. Moreno | Steven F. Veres | Coraima Martinez, Student Trustee



LOS ANGELES COMMUNITY COLLEGE DISTRICT TRUSTEE VACANCY ANNOUNCEMENT

The nine Colleges of the Los Angeles Community College District are managed by a Board of Trustees with seven positions elected District-wide by the electorate, and a Student Trustee elected by the students of the LACCD. A Trustee position has become vacant (Seat No. 7). The remaining Trustees will make a provisional appointment of a qualified person to serve in Seat No. 7 through December 9, 2022. The Board of Trustees will call an election for November 8, 2022, to elect a person to take office on December 9, 2022, and fill the vacancy for the remaining two years of the term.

The Board of Trustees meets approximately twice a month on Wednesdays, often beginning in the morning and continuing into the early evening. Trustees often serve as representatives or participants in events involving the Colleges of the LACCD, including graduations and community events.

The nine (9) Colleges of the LACCD are:

- Los Angeles City College
- East Los Angeles College
- Los Angeles Harbor College
- Los Angeles Mission College
- Los Angeles Pierce College
- Los Angeles Southwest College
- Los Angeles Trade-Technical College
- Los Angeles Valley College
- West Los Angeles College

Applications must include responses to a questionnaire, a resume or curriculum vitae, and other supporting materials the applicant may feel are relevant. The maximum materials that may be submitted by an applicant are ten (10) single-sided pages. The required questionnaire and Applicant Information Packet may be obtained by contacting the LACCD's Office of General Counsel at (213) 891-2188.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN 4:30 P.M. ON
WEDNESDAY, APRIL 6, 2022.**

All applications and materials must be submitted in hard copy to the Los Angeles Community College District, Office of General Counsel, 770 Wilshire Boulevard, Los Angeles, CA 90017.

The Board of Trustees will consider the applications during a public meeting on Wednesday, April 13, 2022.

Each applicant is responsible for timely submission. Submissions that are received after the deadline will not be considered. Materials submitted by an applicant in excess of ten (10) pages, or material that is incomplete, may not be considered by the Board of Trustees.

The LACCD is a political subdivision of the State of California. A Trustee must be at least 18 years of age, a resident of the LACCD service area, a registered voter, and not disqualified by the California State Constitution or other state laws. A Trustee may not be a current employee of the LACCD or hold a public office that would be incompatible under the provisions of the Government Code. A current employee may not be sworn in as a Trustee unless and until he or she resigns from employment with the LACCD. An applicant for Trustee must make the applicant's own investigation and/or obtain his or her own legal counsel to evaluate any questions regarding eligibility.



**LOS ANGELES COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
APPLICANT INFORMATION PACKET**

The Applicant Information Packet consists of the following attached documents:

- APPLICATION PROCESS FOR THE POSITION OF TRUSTEE FOR THE LOS ANGELES COMMUNITY COLLEGE DISTRICT
- QUESTIONNAIRE FOR APPLICANTS FOR THE POSITION OF TRUSTEE
- PROCEDURE FOR CONSIDERATION OF APPLICANTS FOR APPOINTMENT AS TRUSTEE

APPLICATION PROCESS FOR THE POSITION OF TRUSTEE FOR THE LOS ANGELES COMMUNITY COLLEGE DISTRICT

1. Applicants for appointment to the position of Trustee for the Los Angeles Community College District shall complete the questionnaire. The response to each question should be placed below the applicable question. Responses should be typed and should use a font that is at least as large as a 12-point font in Times New Roman or CG Times. Each page should include the applicant's name.
2. This material must be submitted in hard copy to the Los Angeles Community College District, Office of General Counsel, 770 Wilshire Boulevard, Los Angeles, CA 90017.
3. In addition to the questionnaire response, applicants must submit a resume or curriculum vitae.
4. The maximum amount of material that may be submitted by an applicant is ten (10) pages of material. Materials in excess of ten (10) pages submitted by applicants may not be considered by the Board.
5. Other members of the public may submit materials if they wish to address the Board regarding this matter. Members of the public are encouraged to limit letters of endorsement to a single page.
6. **Applicant materials are due no later than 4:30 p.m. on Wednesday, April 6, 2022.** Members of the public who wish to submit materials relating to the applicants are encouraged to submit them by the same date in order for the Board of Trustees to have sufficient time to review the submitted materials.
7. Applicants are advised that their applications are public documents and available to any member of the public for review. Applicant materials may be reviewed by any member of the public by making an appointment for review during normal business hours with the Office of General Counsel at (213) 891-2188.
8. The Board will review the applications and hear presentations (maximum of three minutes) from applicants at a Board meeting on April 13, 2022. An additional special meeting(s) may be called if no candidate is selected during the meeting on April 13, 2022. Public notice will be provided. The time for the meeting(s) has not yet been set, and may be held in the morning or in the afternoon. The meeting(s) will be held at the Educational Services Center, Board Room, located at 770 Wilshire Boulevard, Los Angeles, California 90017. Applicants and other members of the public must obtain parking at their own expense at another location.

QUESTIONNAIRE FOR APPLICANTS FOR THE POSITION OF TRUSTEE

1. Please describe your understanding of the role of a Trustee for a community college district, and your interest in this position.
2. What in your background prepares you for this position? Please describe other boards, commissions or appointed positions on which you have served. Be specific as to the dates and how those positions have prepared you for this position.
3. Describe your experience with issues of diversity and inclusion.
4. How would you handle complaints by individual employees or students regarding their individual matters?
5. Please give two specific examples of how you have handled situations when you were part of a board or voting body and you had a viewpoint or position that was different from the majority.
6. Are there any issues regarding your eligibility to hold this office? If so, please describe them.
7. Please describe your two most successful policy activities in any employment or other position in which you have policy level experience. How did you achieve your goals? How did you work with others?
8. If we ran your name in an internet search engine or on social media, what would we find?
9. Are there any reasons that someone might question your fitness for office? If so, please explain.
10. What do you hope to accomplish by serving as a Trustee?

PROCEDURE FOR CONSIDERATION OF APPLICANTS FOR APPOINTMENT AS TRUSTEE

The following process will be used for the consideration of applicants:

1. Each person who submitted timely and complete application materials will be given up to three (3) minutes to make a presentation. The Trustees may ask questions of each applicant at the conclusion of each applicant's presentation.
2. The Trustees may ask additional questions of applicants at the conclusion of all applicant presentations.
3. Members of the public who wish to address the Board regarding this matter may address the Board for up to three (3) minutes.
4. The Trustees may then discuss the applicants.
5. The Chair will recognize a Trustee, who will make a motion to appoint an applicant as named in the motion. That motion will require a second. The Trustees may then engage in discussion as appropriate regarding the motion.
6. The motion will require four (4) affirmative votes to pass. If the motion fails, the Chair will recognize a Trustee, who may move the appointment of a different applicant. That motion will require a second. The Trustees may then engage in discussion as appropriate regarding the motion. This procedure will be repeated until someone receives four (4) affirmative votes.
7. A motion to appoint an applicant previously voted upon will be treated as a motion for reconsideration. Such a motion may be made only by someone on the prevailing side (i.e. someone who voted against that candidate).
8. The newly-appointed Trustee will be sworn in and take office at a time determined by the Board.