



LACCD Course Reinstatement Form

When requesting a course reinstatement, send this form to DO Curriculum **before** submitting the updated version in ECD. Due to system limitations, changes made to the course prior to Protocol reinstatement may be lost.

A course can be reinstated through the college curriculum approval process. Board approval is not required to reinstate a course. Please note these additional important points regarding course reinstatement:

- Courses are reinstated “as-is”; that is, they adopt current District attributes that may have changed since the last time the course was active at your college. If you are requesting course changes in addition to reinstatement, please include a completed Course Change Request Form.
- Reinstatement of an archived course requires an updated course outline. Consult your Curriculum Chair or Dean for more information.

Course Subject & Number	_____
Course Title	_____
Requesting College	_____
Requested Effective Term	_____
Submitted By	_____
Date Submitted to District	_____