

LACCD Student Success Initiative
Steering Committee Minutes
September 4, 2015

Attendees: Deborah Harrington, DO; Diana Bonilla, LAMC; Carol Kozeracki, ELAC; Shazia Khan, LAHC; Syed Khaled Hussain, LASC; Phyllis Braxton, LAHC; Meghan Gaynor, LAVC; Angelica Ramirez, LACC; Deborah diCesare, LAVC; Cindy Luis, LAMC; Carmen Carrillo, LAHC; Clare Norris, WLAC; Isabelle Saber, LAMC; Angela Echeverri, DAS/LAMC; Don Gauthier, DAS; Barbara Dunsheath, LACC

Agenda:

1. Input regarding additional Achieving the Dream coaching in 15-16
 - a. **D. Harrington asked the members for input on what the colleges' needs are in terms of ATD:**
 - i. **See the coaches before ATD reflection report due for second visit since the initial visit looks at data and seeing if colleges are doing things correctly.**
 - ii. **In the first visit, gaps should be identified.**
 - iii. **Get assistance with contextualized topic(s) during the first visit.**
 - iv. **Should coaches help set goals for the second visit?**
2. Professional Learning 15/16
 - a. Fall & Spring FTLA
 - i. **There will be a typical spring FTLA.**
 - b. LA Regional Network Calendar
 - i. **LACCD District Academic Senate Summit location: LA Valley College**
 - ii. **Learning Assistance Sharing Event/October 16th location: Pierce College**
 - c. Beyond Financial Aid Toolkit Event on November 6th
 - i. **Connected with the Working Families Grant**
 - ii. **Location: LACCD office**
 - iii. **Time 9:30 a.m. – 3:00 p.m.**
 - d. DAS Summit and PD Academy (DAS)
 - i. **D. Gauthier and A. Echevarri explained the agenda, workshops, and speakers:**
 - **Dr. Kathleen Gabriel will give a presentation on "Teaching Underprepared Students."**
 - **Chancellor Rodriguez will be the speaker at lunch.**

- **Breakout sessions: effective communication, hiring best practices, integrating efforts, accreditation plan and maps.**
 - **Effective interventions presentations: Stat Way and embedded tutoring**
 - e. **Strengthening Student Success, IEPI, DREAM, etc.**
 - i. **Strengthening Student Success will be held in October in Oakland**
 - ii. **DREAM will be held in Atlanta in February 2016**
 - f. **New faculty across the LACCD**
 - i. **D. Harrington explained that there may be a day-long retreat for all new 157 probationary faculty with a focus on student equity and perhaps a “Student Equity Walk Through Campus”**
- 3. **SSI & AtD Retreat Planning, continued**
 - a. **Summit #1: Placement for Success**
 - i. **John Hetts is invited to speak**
 - ii. **Share out of the Multiple Measures Pilot will be given by LA Southwest, Valley, and West**
 - b. **Summit #2: Welcoming Students to Your Campus**
 - i. **Recommendations**
 - **D. Bonilla will check on Welcome Center of College of the Canyons and Mt. SAC**
 - **C. Kozeracki will check on Welcome Center of Santa Monica College**
 - **P. Braxton will research literature on best practices in terms of Welcome Centers**
 - ii. **Location: LA Mission College**
 - c. **Summit #3: Noncredit & Adult Basic Ed**
 - i. **Recommendations**
 - **Check with Santa Ana, Glendale City College, Mt. SAC, and San Diego on their non-credit programs**
 - ii. **A note was made that Cerritos College has moved its basic skills curriculum to non-credit**
- 4. **BSI Final Expenditure Reports Distributed/BSI Reporting Update**
 - a. **D. Harrington explained the upcoming BSI Report & Sharing Workshop on 09/11 at LA Pierce College**
 - b. **The expenditure reports are separate from the narrative and will be provided by the district.**

- c. **The signature page must be printed and signed by the college president, college academic senate president, and must be submitted via courier to D. Harrington by September 25th.**
 - d. **The narrative section needs to be submitted electronically and a final PDF version submitted to the district; more will be explained at the BSI workshop.**
 5. **Student Equity, SSSP, BSI Integrated Planning**
 - a. **SSSP/Statewide Equity training will take place at the end of September in Sacramento.**
 - b. **The committee discussed challenges, questions, and strategies on how to better inform and immerse their respective colleges in Student Equity, SSSP, and BSI integrated planning.**
 - i. **D. Harrington suggested that she, J. Cristo, C. Kiekel can visit individual campuses and lead a workshop on how to integrate the three efforts effectively.**
 - ii. **D. Gauthier explained that communication is a challenge sometimes to get the information out to the campus community.**
 - iii. **A. Echevarri explained the need for better evaluation of committees.**
 - iv. **C. Norris explained there is a challenge of having more efficient meetings in terms of timeliness of members and tardiness.**
 - v. **Other suggestions and challenges discussed:**
 - **Better end-of-meeting planning (P. Braxton)**
 - **Better agenda planning (S. Hussain)**
 - **Repetition at multiple meetings to same group of individuals (C. Kozeracki)**
 - **Questions committees should ask: What is the committee doing for the year; what are its goals? (D. Gauthier)**
 - **How can we help campus members go to meetings and frame a discussion around student success?**
 - **How can we productively talk about integration of these student success plans?**
6. **Other**
 - a. **Zoom may be a tool the district will invest in for effective video conferencing.**
 - b. **How can colleges fund for DREAM attendance?**

- i. **Can use BSI funds and/or equity funds.**
- ii. **Chancellor may set aside funds specifically for DREAM attendance.**

Upcoming 2015-16 SSI/AtD Meetings: October 30*; November 20*; December 11; January 29; February 19; March 18*; April 22; May 20 (**5th Annual SSI/AtD Retreat**); June 24. All regular meetings are held in the **Board Hearing Room** at the Educational Services Center. *SSI Student Success Summit Days—regular SSI meeting will take place immediately following each summit.