Minutes
February 14, 2012
Guild Office

PARTICIPANTS:
Susan Aminoff, AFT; Dorothy Bates, AFT Staff Guild; Ken Takeda, Pierce; Don Sparks, Faculty; Ethel McClatchy, Emeritas 1521; Galen Bullock, Trade Tech SEIU 721; Barbara Harman, Retiree (Staff Guild); Veima Butler, AFT1521A; Armida Ornelas, Faculty Guild; Joanne Waddell Faculty Guild; Mercedes Gaitan AFT 1521; Manny Rangel, SEIU 721; Nancy Carson, Emeritus Teamster; Jim Adams, Building Trades; Katrelia Walker, LACCD/HR; Stacey Alien, LACCD/HBU; Kathy Holland, AFT Faculty; Peggy Wagner, Resources for Living; Brent Crane, Aon Hewitt; Lynda Hill, Aon Hewitt

I. Call to Order: 9:35 a.m.

II. Approval of the Agenda 2/14/12: Approved

III. Approval of the 1/11/12 Minutes: Approved with one correction to the spelling of Mercedes Gaitan’s last name.

IV. Public Comments: Ethel McClatchy brought the following issues to the committee’s attention:
   • Survivor Health Benefit issue – Spouses are being told they do not have coverage.
   • CVS/Caremark – Members are being told there is a delay in receiving their medication. A member was told they would have to wait 7 or 8 days only to be told they need to wait another 3 or 4 days for their medication.
   • Dental & Vision need to be more prominently promoted during Open Enrollment. Retirees go to the CalPERS website to enroll but are not reminded to go the LACCD website to enroll in dental & vision.
   • POLST form – A POLST (Physician Order for Life-Sustaining Treatment) form should be displayed on one’s refrigerator so Paramedics can see patient’s requests.

V. Wellness / Communication Project / EAP – Peggy Wagner of Resources for Living (formerly Horizon Health) presented the annual EAP reporting for the period 1/1/2011 to 12/31/2011.
   • 2011 utilization was 8.9% overall. This is a slight decrease in the overall utilization of the plan year to year. Face to Face visits, Telephone Counseling and WorkLife showed significant increases however, Clinical Assessment, Financial and Legal showed significant decreases.
   • 2011 saw a series of training workshops at the campuses. Life after Retirement, Violence in the Workplace and Master your Money were all attended very well with an average of 20 participants at each workshop.
   • There are 90 hours available for training each calendar year. Katrelia Walker stated the 90 hours are divided equally between the 10 campuses.
   • Violence in the Workplace workshops were attended so well that they went over the 90 hour annual budget causing LACCD to be billed $6,200. Dr. Adrianna Barrera approved the charges.
VI. Defined Contribution (403b, 457) Discussion – LACCD is interested in reviewing their current retirement fund providers. Brent Crane presented the proposal to prepare an RFP for LACCD from Hewitt EnnisKnupp. Ken Takeda provided some concerns expressed by the District regarding making changes to the current 403(b) program. Armida Ornelas and Ken Takeda will meet with Payroll & Finance to discuss the proposal and the current administrative handling of the Supplemental Retirement Program. Armida and Ken will ask Sharon Hendricks to attend the JLMBC meeting on 3/13 to discuss this issue further. Stacey Allen suggested Armida and Ken also speak with Charalambos Zogas and Jeanette Gordon.

VII. Health Benefit Unit Report – Stacey Allen presented the following:

- Adjunct Open Enrollment Report: There were 48 newly eligible, 17 applied for benefits. There were 17 re-eligible. 581 vision letters were sent out, 47 applied for benefits.

- CalPERS Billing Reconciliation: There are still severe issues with the SAP and CalPERS systems reconciling. The most recent bill from CalPERS showed over 10,000 entries. The bill then must be manually reconciled to pay the appropriate amount.

- Reporting Divorced Employees: There are employees who forget to notify the Health Benefit Unit that their divorce is final. CalPERS only allows LACCD to recoup up to 6 months of overpaid premiums. The decision needs to be made as to how LACCD will recoup any monies over the 6 months if required.

- POP Plan Issue: Does an Adjunct who loses their .5 status remain responsible for their vision premiums for the balance of the year? Aon will provide guidance.

VIII. Health Care Reform Update – Brent Crane presented guidance from the IRS on reporting of health care coverage on the W-2 for 2013. Employers are to consider COBRA rates when calculating the programs to include in the reporting. If an employer charges a COBRA premium for EAP, Wellness or On-Site Clinics, they must include these on the W-2.

IX. Faculty Guild President Nomination of JLMBC Chair – Joanne Waddell proposed a motion that Armida Ornelas become the new JLMBC Chair. The motion was seconded by Galen Bullock. The motion was passed. Armida will begin effective July 1, 2012

X. Aon Hewitt Evaluation Committee –

XI. Adjourn: 11:55 a.m.

Follow Up Items:

- Katrelia Walker to provide a report to show the location and participation at each workshop

- Armida Ornelas and Ken Takeda to invite Sharon Hendrix to JLMBC meeting on March 13, 2012, and Armida and Ken will meet with the district regarding current administration of the Supplemental Retirement Program.

- Aon Hewitt to present benchmarking results; also guidance on the POP plan/vision benefit threshold issue.

- Health Care Reform Update – School Pool Update

Next JLMBC meeting to be held Tuesday, March 13th at the Guild office.