



**Los Angeles Community College District
District-wide Governance Committee
Self Evaluation Form**

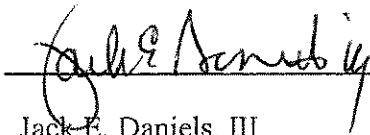


Committee Name: DISTRICT BUDGET COMMITTEE							
For Academic Year: 2011-2012				Date of Self Evaluation: JUNE 30, 2012			
Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance ?		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
July 2011	07/10/2011	21 members and 19 guests	X		X		<ol style="list-style-type: none"> 1. Review State Enacted Budget and its Impact on District 2. Review of 2010-11 Preliminary Ending Balance 3. Proposed 2011-12 Final Budget 4. Enrollment Planning Update 5. Executive Committee Report on Budget Allocation review.
August 2011	Cancelled						None
Sept. 2011	09/14/2011		X		X		<ol style="list-style-type: none"> 1. Budget triggers & possible mid-year cuts 2. 2010-11 Open Orders and Balances 3. Student Success Initiative 4. ECDBC recommendations to balance FY2011-12 budget
October 2011	10/12/2011	17 members and 24 guests	X		X		<ol style="list-style-type: none"> 1. Enrollment Planning 2. FT/PT Faculty Obligation 3. Student Success Initiative 4. Legal Expense 5. Workers' Compensation Report 6. Executive Committee Report on Budget Allocation review.
Nov 2011	11/30/2011	20 members and 24 guests	X		X		<ol style="list-style-type: none"> 1. Mid-year reduction triggers 2. Winter/Spring Enrollment 3. Workload and Class Offering Reduction Update 4. 1st Qtr Report and Status of 5% Reduction Plan 5. District's Financial Forecast for 2012-13 Budget Planning
Dec 2011	Cancelled						None
Jan 2012	01/18/2012	24 members and 17 guests	X		X		<ol style="list-style-type: none"> 1. Executive Committee Report – Budget Allocation Review 2. Review 2012-13 Governor's Proposed Budget 3. 2012-13 Enrollment Targets 4. FON Planning Target 5. Proposed 2012-13 Proposed Preliminary Budget Allocation and Centralized Accounts Budgets
Feb 2012	02/15/2012	24 members and 27 guests	X		X		<ol style="list-style-type: none"> 1. Executive Committee Recommendation – Preliminary ECDBC Recommendation on the changes to the Budget Allocation 2. Enrollment Fee and Property Tax Shortfall 3. 2nd Qtr Report/Impact on Additional Mid-year Cuts 4. 2012-13 Budget planning with 7% cut

March 2012	03/06/2012	20 members and 24 guests	X		X	Discussion and Approval of Budget Allocation Model Recommendations (one agenda item)
April 2012	04/18/2012	19 members and 23 guests	X		X	<ol style="list-style-type: none"> 1. State Budget Update – State Budget Cuts and Impact on LACCD and its ability to close budget gap 2. FON Issues/Discussion 3. FTES Projection and Workload Reduction
May 2012	05/16/2012	19 members and 23 guests	X		X	<ol style="list-style-type: none"> 1. DBC Co-chair Election (Administration) 2. May Revise 3. Second Period FTES Report 4. FON Update 5. 3rd Qtr Report 6. 2012-13 Proposed Tentative Budget 7. Proposed 2012-13 Meeting Calendar
June 2012	06/20/2012	20 members and 19 guests	X		X	<ol style="list-style-type: none"> 1. DBC Co-chair Election (Faculty) 2. Executive Committee Report <ul style="list-style-type: none"> - Student Population/Service Areas - Use of Balance and Reserve Policy Discussion 3. Board Finance and Audit Committee Recommendations: 5% General Reserve and 7.5 % Contingency Reserve 4. FON Update 5. DBC Recommendations: <ul style="list-style-type: none"> - 5% Contingency Reserve - Establish Ad Hoc Budget Committee to seek solutions to close potential budget deficit in 2012-13.
Average Attendance		40 to 50				
Major Committee Accomplishments & Achievements in Past Year		<ol style="list-style-type: none"> 1. The Committee completed Phase I of the modifications to the district's Budget Allocation mechanism. The Board approved (6/13/12) the changes in Phase I for implementation in FY 2012-13. 2. <i>Addressed mid-year budget reductions (trigger cuts)</i> 3. <i>Revised Use of Ending Balance Policy</i> 4. <i>Reviewed and provided input to Enrollment Planning and Setting Enrollment targets for 2012-13</i> 5. <i>Reviewed and provided input to developing Faculty Obligation Hiring/Planning Strategies for 2012-13</i> 				
Major Obstacles/Problems with Committee Function		The committee is very large, but the creation/clarification of the Executive of the DBC (ECDBC) has helped improve its functioning.				

Recommendations for Improving Committee Process/Efficiency	ECDBC needs to spend more time reviewing and suggesting the DBC agenda. The DBC co-chairs need the ECDBC input on the DBC agenda.
Committee Goals (If Appropriate) for Coming Year	<p>The committee will continue with Phase II review of the Budget Allocation mechanism:</p> <ol style="list-style-type: none"> 1. Growth Formula 2. Use of Balance Policy 3. Assessments 4. Productivity and Efficiency 5. College Debts and Operating Deficits <p>The committee will also work with Chancellor and colleges to address the State budget cuts and to close the 2012-13 budget deficit of \$64 million (est. assuming the Governor's Tax Initiative fails in November '12)</p>

Chair/Co-Chair Signature:

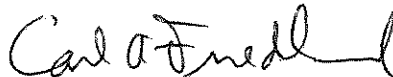


June 30, 2012

Chair/Co-Chair Name:

Jack E. Daniels, III

Chair/Co-Chair Signature:



June 30, 2012

Chair/Co-Chair Name:

Carl Friedlander