

**Los Angeles Community College District
Board Committee Minutes: Institutional Effectiveness & Student
Success (IE&SS)**

November 28, 2018

Committee Members: Gabriel Buelna, Chair
Steven F. Veres, Vice Chair
Andra Hoffman, Member
4:30 p.m. – 5:45 p.m.

Trustee Buelna called the meeting to order at 4:34 p.m.

ROLL CALL

On roll call, all committee members were present.

AGENDA ITEMS

PUBLIC SPEAKERS

None

RECOMMENDATION ITEMS

None

INFORMATION ITEMS

Brief Summary of the Topic (s) discussed

Local Goal Setting

Dr. Melinda Nish, Deputy Chancellor gave an overview of the agenda for a presentation entitled "Institutional Effectiveness & Student Success Committee – November 2018" then deferred to Dr. Ryan Cornner, Vice Chancellor of Educational Programs and Institutional Effectiveness. Dr. Cornner briefed the Committee on a memorandum entitled "Local Goal Setting" dated November 20, 2018 and explained that AB1809 requires all colleges to create goals that align with the California Community College system's "Vision for Success". In brief, all college presidents must certify that there is a plan in place for their respective colleges by Dec. 15, 2018. The plans will help direct college efforts towards activities that will improve their funding allocation under the new Student Centered Funding Formula (SCFF). Dr. Cornner referenced a document entitled "Local Goal Setting Plan: Alignment to the Vision for Success 2018-19" as a guide for colleges in their

planning. Dr. Nish added that the LACCD District Strategic Goals align with the state's Vision for Success and now the colleges will set goals congruent with the state and district. All local goal-setting plans require input through shared governance and approval by the Board of Trustees. Trustee Buelna requested information on how local goal setting plans will be monitored in order to address any issues early on in the process. A summary regarding this item will be included at the next Board of Trustees meeting.

Financial Aid Summary

Mr. Maury Pearl, Associate Vice Chancellor of Educational Programs and Institutional Effectiveness, gave an overview on the topic of financial aid and explained that the District has been analyzing the process for completing financial aid applications and receiving aid. Mr. Pearl reviewed details of the analysis in a handout entitled, "Pell Grant Recipients Gap" which details, by college, data on students that or did not complete the FAFSA for the Fall 2018 term. He reported that the findings included that 48% of students failed to complete the FAFSA, 36% of Pell eligible students needed further verification, and a number of students did not receive aid due to unsatisfactory academic progress. The number of students receiving Pell for 2018 is 22,237.

A detailed question and answer session was conducted regarding the data presented.

Mr. Pearl noted that while improvement efforts are ongoing, an action plan is in place to increase the number of students receiving federal financial aid. These actions include a comprehensive outreach and marketing campaign to increase FAFSA completion, distribution of marketing materials to the colleges, continuing onsite college efforts, process improvement through a partnership with the Hope Center, and selecting a software to expedite and simplify the verification process. Student Trustee Williams noted that she would share the information that she has gathered from her efforts on this subject from various student venues with the full Board. There was further discussion on devising a "Financial Aid Quality Improvement Plan" with clear tactics for addressing the Pell Gap and other related financial aid issues. It was noted that input from staff for such a plan is key as staff can provide input for the streamlining of processing in the PeopleSoft system. Additionally, Trustee Veres suggested exploring the possibilities of hiring back retirees (strategically) to assist with peak workloads.

Monitoring College Progress: Quarterly Meetings

As a part of the ongoing efforts by Trustee Buelna on accountability, transparency, ensuring colleges are meeting goals and making progress,

Dr. Nish gave a brief on the quarterly meetings held with each of the colleges. She referenced handouts entitled, "Los Angeles Valley College Student Centered Funding Formula Metrics: 2015-16 to 2017-18" and "Section Count and FTES Planning Worksheet" noting that the information serves as a tool to review fiscal outlook, projections, identify areas of concern, and plan for improvement. A brief question and answer session was conducted on the information presented. Trustee Buelna inquired as to how the data from the quarterly meetings is connected to the SCFF action plans. He wants to ensure that the data is very clear for the IESSC to review and monitor any areas that may need attention.

Monitoring College Progress: Enrollment Update

Mr. Maury Pearl referenced a memorandum entitled, "Enrollment Update" dated November 20, 2018 and briefed the Committee noting that the preliminary data shows a 12% increase in summer FTES, a 2% decline in fall FTES, 7% decline in AB540 students, and a projected -0.5% decline in total annual FTES. The projections will be updated after the quarterly meetings with the colleges and submission of the SCFF actions plans on November 30, 2018.

Student Centered Funding Formula (SCFF) Planning Update: Dashboard Development

Dr. Nish gave a recap that all colleges are creating a SCFF action plan, due November 30, 2018. The information from the SCFF plans will be compiled into a comprehensive dashboard for stakeholder use. A preliminary report will be presented to the Board at its December 12, 2018 meeting.

Future Discussion/Agenda Items

Trustee Buelna suggested having a pedagogical conversation or dialogue on the topic of the "math experience" for students. Dr. Corner offered to address the issue during the next presentation on AB705 at the next IESSC meeting.

Future Meeting Dates

TBD

Adjournment

There being no objection, the meeting adjourned at 5:38 p.m.