

**Los Angeles Community College District  
Board Committee Minutes: Institutional Effectiveness & Student Success  
(IE&SS)**

Wednesday, August 22, 2018

**Committee Members:** Gabriel Buelna, Chair  
Steven F. Veres, Vice Chair  
Andra Hoffman, Member

Chair Buelna called the meeting to order at 3:15 p.m.

**AGENDA ITEMS**

**PUBLIC SPEAKERS**

None

**REPORTS**

**Brief Summary of the Topic(s) Discussed**

**Administrative Instructional Assignment**

A document entitled "Administrative ISA Assignments, Institutional Effectiveness and Student Success Committee, August 22, 2018" was distributed.

Mr. Maury Pearl, Associate Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed the document with respect to Administrative Instructor Special Assignments (ISA) from 2006-07 to 2017-2018, funding, trends, and ISA assignments held by administrators and managers.

With respect to the 3% ISA assignments held by presidents, Trustee Hoffman inquired why these incidents occurred. She expressed her concern that the presidents' responsibilities are solely to administrate the colleges.

Trustee Veres inquired what precautions are in place to ensure that administrators' and managers' forty hour work weeks are not comprised with the additional ISA assignments.

Dr. Albert J. Román, Vice Chancellor, Human Resources, indicated the current SAP Enterprise Resource Program is not configured to guarantee and monitor the Human Resources Division approval for ISAs.

A detailed question and answer session was conducted with respect to the presentation and how to address this issue.

Chancellor Rodriguez indicated that he will provide recommendations to the Committee in the near future.

**Student-Focused Funding Model**

A document entitled "Student Focused Funding Model" was distributed.

Dr. Ryan M. Cornner, Vice Chancellor of Educational Programs and Institutional Effectiveness, gave a detailed PowerPoint presentation and discussed the document with respect to the Old Funding Formula; Student Focused Funding Formula and the based level for Access, Equity, and Success by Funding per Completion/Category. He continued to discuss Future Expectations versus Reality regarding Access, Equity, and Success; District Access and Enrollment; Comprehensive Enrollment Management; Efforts to Improve Financial Aid; and Integrated Plan of Action.

Trustee Veres expressed his concern that the Spring 2017 Student Survey conducted confirmed that Financial Aid operations are not functioning well. He recommended that this topic be discussed at a Committee along with the presidents in an effort to close the gap and successfully increase financial aid recipients.

Chancellor Rodriguez announced that this topic will be presented at a Committee of the Whole, Chaired by Trustee Hoffman. He noted for the record that the most egregious concern at the campus level is the lack of customer services

With respect to the 25 methods that can be utilized by the new funding formula to generate funding formula, Trustee Buelna inquired as to what is the business mechanism implemented plans to ensure training and monitoring are being address in order for the Board to hold the District accountable based on the new funding formula.

Mr. Laurence Frank, President, Los Angeles Trade-Technical College; Dr. Otto Lee, President, Los Angele Harbor College; Mr. Marvin Martinez, President, East Los Angeles College, and Dr. Monte Peres, President, Los Angeles Mission College discussed the various components with respect to their perceptive business plans.

Trustee Buelna indicated that it is important to understand the process with respect to the resources that are needed for the success of the new funding formula.

### **Enrollment Update**

A document entitle "Fall 2018: Credit Enrollment Comparison, Day -6" was distributed.

Dr. Cornner gave a brief update on Fall 2018 Credit Enrollment Comparison report Day -6.

### **FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES**

None

### **NEW BUSINESS**

None

### **SUMMARY – NEXT MEETING**

None

### **ADJOURNMENT**

There being no objection, the meeting was adjourned at 4:32 p.m.