

Los Angeles Community College District
Board Committee Minutes: Budget & Finance
February 21, 2018

Committee Members: Andra Hoffman, Chair
Ernest H. Moreno, Vice Chair
Sydney K. Kamlager, Member
Mike Fong, Board Alternate
Robert B. Miller, Staff Liaison
Jeanette L. Gordon, Staff Liaison
Kathleen F. Burke, College President Liaison
James M. Limbaugh, College President Liaison Alternate

Agenda Items

Public Speakers

Mr. John McDowell, Representative, Los Angeles College Faculty Guild, expressed his concern that the faculty obligation number (FON) process has not begun in order to be ready for the new FON formula. He discussed various components regarding the penalty fees associated with failing to fill the FON and how to address the uncertainty of the new FON formula.

Dr. Angela Echeverri, President, District Academic Senate, concurred with Mr. McDowell recommendations.

Trustee Hoffman requested a list of the FON staffing, including departments and disciplines, that are currently in various stages of the recruitment process.

REPORTS/RECOMMENDATIONS/ACTION

- Presentation on Enrollment Strategies
- Update on Human Resources Audit/Committee on RFP Selection
- Update on Information Technology Audit
- Update on President Search – Los Angeles City College and Los Angeles Southwest College
- Budget Update
- 2017-2018 2nd Quarter Financial Status 311Q
- Enrollment Update
- Student Information System Historical Expenditures
- LA College Promise

Brief Summary of the Topic(s) Discussed

A PowerPoint presentation entitled "Spectrum Reach, Let's Reach your Full Potential Together, Los Angeles Community College District, February 2018" was distributed.

Mr. Lee Winikoff, Regional Vice President, Spectrum Reach, introduced his team and gave a PowerPoint presentation and discussed the document with respect to various strategies targeted to the Los Angeles Community College District (LACCD) student population, specifically customized to make it more relevant to a student based on geographic location in order to drive enrollment.

A question and answer session was conducted regarding the presentation.

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Trustee Kamlager noted that as a result of a series of audits that were conducted that revealed various impairments of the Human Resources Department. She has created a Review Committee comprised of the Board President; Trustee Moreno; Ms. Karen Martin, Director, Personnel Commission; Dr. James Limbaugh, President, West Los Angeles College; and an outside law employment expert, chosen by the Board President. The Review Committee's charge is to review the proposals submitted by firms in which one will be hired to perform an assessment of the Human Resources Department. She indicated that sometime next week, the Committee will be reviewing the finalist, and making a recommendation to the full Board for approval. Trustee Hoffman expressed concern regarding transparency, and indicated that as Chair of the Budget & Finance Committee she knew nothing of this Review Committee created by the Board President and comprised of two members of the Board of Trustees, with limited involvement of staff and an outside attorney who is not on the approved bench.

A question and answer session was conducted with respect to the scope of the Request for Quote (RFQ) and the cost associated with the services.

Mr. Greg Mazzarella, Ms. Mary Van Ginkle, Ms. Monica Martinez, and Ms. Shawn Tramel from Human Resources Division expressed various issues of concern regarding the Human Resources audit process and the assessment process that will be conducted by an outside firm without the participation of the Human Resources Department and the opportunity to respond to the audit findings. Additional questions were raised by Ms. Velma Butler, President, AFT College Staff Guild, Local 1521A about representation on the Review Committee and the Board President responded indicating that she should speak with her allies on the Review Committee. Ms. Butler indicated that this was the first she had heard of this Review Committee.

Trustee Kamlager responded that she understands the staff members concerns and that the audit results confirm that Human Resources is under duress and needs help. She indicated that the assessment will help the Board and the Chancellor understand how to improve the functionality of the Division.

Dr. Robert B. Miller, Vice Chancellor of Finance and Resource Development, stated that this process will be completed by the end of April 2018 and that a recommendation to the full Board for approval will be made by the Review Committee.

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Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness Division, and Dr. Miller gave an overview of the Huron Consulting Group's assessment that was conducted on the Information Technology (IT) Organizational Structure and staffing. The process is on schedule and specific recommendations will be delivered to the District no later than March 2018.

A question and answer session was conducted regarding the presentation.

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Chancellor Francisco C. Rodriguez gave an update on the process for the President Search for Los Angeles City College (LACC) and Los Angeles Southwest College (LASC).

Trustee Hoffman inquired if there will be public forums held at the colleges' in order to allow the public an opportunity to meet the candidates.

Chancellor Rodriguez responded that the LACC President's Search Committee is keeping with past practice and has no interest for LACC to have a public forum.

There was discussion regarding the benefits of having a public forum at LACC.

Chancellor Rodriguez noted the Committee's interest and indicated that he will have further discussion with the President's Search Committee to consider having a public forum at LACC and the role of the public forum in the process, if any.

Chancellor Rodriguez continued to give an update on the President Search for LASC. He indicated that there is an interest in conducting a public forum at LASC. He deferred to Mr. Marvin Martinez, President, East Los Angeles College (ELAC).

Mr. Martinez indicated that the President's Search Committee for LASC has articulated its desire to have a different format in order to get acquainted with the candidate in a non-traditional manner.

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Dr. Miller indicated that there is inconclusive information for the 2018-2019 budget, however, Ms. Gordon, Ms. Deborah La Terr, Director, Budget and Management Analysis; Dr. Cornner, President Martinez, and he are actively engaged in representing the LACCD's best interest at the State level with respect to the decisions being made for a new funding formula.

A question and answer session was conducted regarding the presentation.

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Ms. Jeanette Gordon, Chief, Financial Officer/Treasurer, discussed the 2017-18 Second Quarter Financial Status Report with respect to the Projected Ending Balance and Projected Reserves.

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Dr. Cornner discussed the Spring 2018 District-wide Credit Enrollment comparison as of day 8 and noted that it dropped ten percent. He indicated that the new tracking system does not calculate enrollment trends as in the past. He will have a better sense next week once the enrollment census data is received.

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Dr. Cornner indicated that the Mayor of Los Angeles has committed his summer youth workforce program to be integrated with the LA College Promise to offer 500 job placements for students that are part of the Promise Program.

Dr. Cornner gave a PowerPoint presentation and discussed the LA College Promise comprehensive strategy that is focused on promoting student success by providing a wide array of academic and student support services. He indicated that the completion rate for English was seventy percent and Math was forty-six percent and discussed the impact of AB 19.

Trustee Hoffman requested that the grade point average (GPA) data be provided to the Committee for Math and English courses completed by the LA Promise students.

Dr. Cornner indicated that he would provide the information to the Committee.

A question and answer session was conducted regarding the presentation.

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Dr. Cornner indicated that the SIS Historical Expenditures from 2012 to current was requested by Trustee Moreno. He deferred to Ms. La Teer.

Ms. La Teer distributed and discussed a document entitled SIS Project Budget (Bond and Operational) regarding the SIS budget expenditures with respect to Bond/Capital Costs, Annual Operational Costs in \$ Millions, and the exiting SIS project budget.

A question and answer session was conducted regarding the presentation.

Action Items and Follow-Up Question

With respect to the FON requirements, Dr. Albert J. Román, Vice Chancellor, Human Resources Division will provide a list of staffing, including departments and disciplines, currently in various stages of recruitment to the Committee.

Trustee Hoffman requested data on LA Promise students from Dr. Cornner– GPA and levels of English and Math completed.

Trustee Moreno requested data on the 40 percent increase in enrollment attributed to LA Promise students from Dr. Cornner.

FUTURE DISCUSSION/AGENDA ITEMS

None

FUTURE BUDGET & FINANCE MEETING DATES

March 21, 2018

NEW BUSINESS

None

ADJOURNMENT

There being no objection, the meeting was adjourned at 6:42 p.m.