

Los Angeles Community College District
Board Committee Minutes: Budget & Finance
April 18, 2018

Committee Members: Andra Hoffman, Chair
Ernest H. Moreno, Vice Chair
Mike Fong, Board Alternate
Robert B. Miller, Staff Liaison
Jeanette L. Gordon, Staff Liaison
Kathleen F. Burke, College President Liaison
James M. Limbaugh, College President Liaison Alternate

AGENDA ITEMS

Public Speakers

Audit Update

Enrollment Update

New funding Formula Update

BRIEF SUMMARY OF THE TOPIC(S) DISCUSSED

A document entitled "Budget & Finance Committee, Internal Audit Department, 2017-18 Quarterly Report" was distributed.

Mr. Arnold Blanshard, Director, Internal Audit Department, discussed the document with respect to the bookstore audits conducted and the common findings.

A question and answer session was conducted regarding the presentation.

Mr. Blanshard continued to discuss the Human Resources Department audit with respect to the 17 corrective action plans. He indicated that some of them have not been addressed because they are a shared responsibility.

A question and answer session was conducted regarding the Human Resources Department's responsibility to validate academic minimum qualifications and the shared responsibility with the colleges in terms of hiring practices that can be disregarded resulting in assignments being processed without final approval from the Human Resources Department and the Information Technology component in addressing this issue.

Trustee Moreno expressed his concern regarding various unresolved issues that occurred when SAP was implemented, which triggered unauthorized staff access to personnel data that is not in their scope of work.

Trustee Hoffman indicated that this topic will be brought back to the Committee for further discussion in order to address this issue.

Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness Division, reported on the District's 2017-2018 Second Period Projection FTES for Summer II, Fall, Winter, Spring, and Summer I.

Dr. Robert B. Miller, Vice Chancellor of Finance and Resource Development, indicated that going forward there is a strong possibility that the community colleges will be granted a hold harmless agreement for two years as a transitional period of the new funding formula with the same level of funding from 2017-2018 until 2019-2020.

A question and answer session was conducted regarding various issues of concern and the plans to address the implementation of AB 705, which requires community college districts to maximize the probability that a student will enter and complete transfer-level coursework in math and English within a one-year timeframe by utilizing assessment measures that include high school performance to achieve this goal.

ACTION ITEMS AND FOLLOW-UP QUESTION

For the May 23, 2018 Committee meeting, Trustee Hoffman asked to re-visit the HR/IT audit finding that allows unauthorized staff to access personnel data.

FUTURE DISCUSSION/AGENDA ITEMS

None

FUTURE BUDGET & FINANCE MEETING DATES

May 23, 2018

NEW BUSINESS

None

ADJOURNMENT

There being no objection, the meeting was adjourned at 6:42 p.m.