

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES – BUDGET & FINANCE COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, March 22, 2017
3:00 p.m. – 4:30 p.m.**

Committee: Ernest H. Moreno, Chair; and Andra Hoffman, Member. Absent: Mike Fong, Vice Chair (arrived at 3:15 p.m.)

Trustee Moreno called the meeting to order at 3:11 p.m.

PUBLIC SPEAKERS

None.

REPORTS RECOMMENDATIONS/ACTION

Enrollment Update

A document entitled "Enrollment Update Budget & Finance, March 22, 2017" was distributed.

Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed the document with respect to current full-time equivalent students (FTES) and the impact of summer shifts in previous years. He indicated that 2016-2017 summer shift represents the maximum FTES (1,887 additional shift) possible in summer I. He continued to discuss the colleges' planned actions in order to ensure that the LACCD meets the FTES base and that the loss of revenue does not occur.

(Trustee Fong arrived at 3:15 p.m.)

A question and answer session was conducted with respect to various issues of concern regarding the enrollment deficits, FTES summer shifts of previous years, and the planned actions to address the Districtwide enrollment decline.

Second Quarter Financial Report – Colleges

A document entitled "Los Angeles Community College District, 2016-2017 Current Budget Allocation and Projected Expenditures, Unrestricted General Fund by College as of January 31, 2017" was distributed.

Ms. Jeanette L. Gordon, Chief Financial Officer/Treasurer, gave an overview of the document with respect to the projected balances for the nine colleges.

Dr. Otto W.K. Lee, President, Los Angeles Harbor College (LAHC), distributed and discussed a document entitled " Los Angele Harbor College Mitigation Strategies to Address Projected Budget Deficit" with respect to steps taken in reducing the LAHC deficit.

A question and answer session was conducted with respect to the presentation.

There being no objection, Trustee Moreno took out of order "*Update on Internal Audit Quarterly Human Resources.*"

Update on Internal Audit Quarterly – Human Resources

A document entitled "Budget & Finance Committee, Internal Audit Department 2016-2017 Quarterly Report, February 22, 2017" was distributed.

Trustee Moreno expressed his concern that the report was only recently provided to the Board of Trustees despite the fact that the report was completed for the timeframe of July 1, 2014 through December 31, 2015 in 2016. He requested a report on when these findings will be corrected.

Trustee Moreno discussed various issues of concern with respect to the Human Resources Audit report regarding numerous critical findings that need to be addressed immediately.

Dr. Albert J. Roman, Vice Chancellor of Human Resources, distributed and discussed a document entitled "Presentation to the Budget and Finance Committee" regarding the corrective action plan for the "highest level findings" with respect to the violations.

Trustee Moreno requested that this item be brought back to the Committee for further discussion.

Update on SIS/Cyber

Dr. Ryan Cornner stated that Mr. Steven Kish, Project Monitor, Student Information System (SIS) will be available at the next Committee meeting for the SIS/Cyber update.

FUTURE DISCUSSION/AGENDA ITEMS

None.

FUTURE BUDGET & FINANCE COMMITTEE MEETING DATES

- February 22, 2017

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 4:27 p.m.