

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES - FACILITIES MASTER PLANNING & OVERSIGHT COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Wednesday, February 24, 2016  
5:00 p.m. – 6:45 p.m.**

Committee: Ernest H. Moreno, Chair; Scott J. Svonkin, Vice Chair; and Sydney K. Kamlager, Member

Trustee Moreno called the meeting to order at 5:00 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTIONS

Master Plan/Environmental Impact Review(s)

- Review of the Second Addendum to the West Los Angeles College (WLAC) 2005 Facilities Master Plan Environmental Impact Report (EIR) and 2010 Supplemental EIR, and Update to the 2013 WLAC Facilities Master Plan

Mr. Robert Sprague introduced Ms. Iris Ingram, Vice President, Administrative Services, WLAC. He expressed his appreciation to Mr. Thomas Hall, Acting Chief Facilities Executive, and his team for their efforts in developing the various Master Plan reports.

Ms. Ingram introduced the following individuals:

Mr. Peter Mitsakos, Master Plan Architect, West Edge Architects; Ms. Wendy Lockwood, Principal, Sirius Environmental; and Mr. Hazim Rabaldi, Associate Principal, Tate Snyder Kimsey (TSK) Architects.

A document entitled "West Los Angeles College 2016 DRAFT Long Range Master Plan Update" was distributed.

Mr. Mitsakos gave a PowerPoint presentation and discussed the document with respect to changes to the 2013 Master Plan for seven projects—Plant Facilities Center, Central Plant – North Campus, Omni Acoustical Space, Dance Studio New Building, Fine Arts Performance Space, R7 Bungalow Renovation, and 10100 Jefferson Blvd. Property; and 2016 Proposed Long-Range Master Plan Update.

Ms. Lockwood continued the PowerPoint presentation and discussed the document with respect to the CEQA Review WLAC 2013 Master Plan Update.

Motion by Trustee Svonkin, seconded by Trustee Kamlager, to recommend approval of the amended 2013 Master Plan to the full Board.

*APPROVED: 3 Ayes*

A document entitled "2013 West Los Angeles College Master Plan Update; 2<sup>nd</sup> Addendum 2010 Final Supplemental Environmental Impact Report" was distributed.

Motion by Trustee Svonkin, seconded by Trustee Kamlager, to recommend approval of the second Addendum to the 2010 Final Supplemental Environmental Impact Report to the full Board.

*APPROVED: 3 Ayes*

LEED™ and Parking Structure Project(s)

- West Los Angeles College – Watson Center Project Design Review (Design-Build, \$6.47 million)

The following documents were distributed:

Watson Center West Los Angeles College Campus Improvement

Facilities Master Planning & Oversight Committee (FMP&OC) Meeting Submittal Form (Design-Build Project) – Watson Center

Mr. Hall indicated that the Watson Center project budget is more than \$5 million and, therefore, needs to be reviewed by the FMP&OC.

A question and answer session was conducted regarding the Watson Center project.

Ms. Diana Johnson, College Project Director, WLAC, indicated that construction of this project is scheduled to begin in March 2017.

Motion by Trustee Svonkin, seconded by Trustee Kamlager, to recommend approval of the Watson Center project to the full Board.

*APPROVED: 3 Ayes*

Presentation/Initiative Review(s)

- Division of State Architect (DSA) Annual Closeout Report

A document entitled "Division of State Architect Annual Closeout Report" was distributed.

Mr. Thomas Donovan, Program Director of Operations, AECOM, gave a PowerPoint presentation and discussed the document with respect to the DSA design and construction oversight for K-12 schools, community colleges, and various other state-owned and leased facilities; DSA closeout since program inception; DSA closeout history; and 2015 DSA closeout report.

With respect to the 2015 DSA closeout report, Trustee Svonkin requested that a breakdown of the "closed with certification projects" and the "closed without certification projects" be provided to the Committee.

- College Environmental Impact Report and Long-Range, 30-Year Facilities Master Plan Status Report

A document entitled "Disposition of College Environmental Impact Reports and Long-Range Facilities Master Plan" was distributed.

Mr. Edwin Van Ginkle, Director, Special Projects, Build—LACCD, discussed the document with respect to the EIR/long-range facilities master plan approval and disposition for the nine colleges, the ELAC Firestone Education Center, and the Van de Kamp Innovation Center.

Mr. Hall indicated that he would review all of the plans in order to determine how current they are and would present to the Committee the plans that need to be updated.

There was discussion regarding the document with respect to the Facilities Master Plan approval process for the colleges and the difference between the process for the colleges and the Educational Services Center.

- Construction Update Summary

A document entitled "Active Construction Summary" was distributed.

Trustee Moreno requested that the Construction Update Summary be a regular agenda item for this Committee.

- Contractor and Subcontractor Payments

A document entitled "Payment Time Analysis" was distributed.

Mr. Donovan discussed the document with respect to program payment overview, payment process timeline summary, payment analysis: October – December 2015, MATOC (Multiple Award Task Order Contract) payment analysis, major contractors payment analysis, payment time challenges, and payment process improvement opportunities.

Trustee Svonkin requested that the firm of Deloitte Advisory LLP be asked to conduct a sampling of the process to determine if the District is meeting its obligation to pay in a timely manner and to provide any recommendations for improving the efficiency of the current process.

#### NEW BUSINESS

None.

#### SUMMARY – NEXT MEETING

None.

#### ADJOURNMENT

There being no objection, the meeting was adjourned at 6:50 p.m.