

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES - INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE
Educational Services Center
6th Floor Large Conference Room
770 Wilshire Boulevard
Los Angeles, California 90017
Wednesday, November 18, 2015
3:00 p.m. – 4:45 p.m.**

Committee: Mike Fong, Chair; Andra Hoffman, Vice Chair; and Nancy Pearlman, Member

Trustee Fong called the meeting to order at 3:02 p.m.

PUBLIC SPEAKERS

None.

REPORTS

- WorkSource Center Report

Trustee Fong indicated that this presentation is in response to the "*Resolution – One Stop Centers*" that was adopted at the Board of Trustees meeting held on July 8, 2015 to assess the development of workforce resource centers at all nine colleges.

Dr. Felicito "Chito" Cajayon, Vice Chancellor, Economic and Workforce Development, distributed and discussed a document entitled "Colocation of One-Stop Center Resolution Update" regarding meetings held with various city officials and the colleges with respect to the colocation of One-Stop Centers at all nine colleges.

Trustee Fong noted for the record, that the handout had the following errors and requested that they be corrected: Mr. Phil ~~Staff~~ should be Starr and the acronym for Coalition for Responsible Community Development (~~CRDC~~) should be CRCD.

Dr. Cajayon noted the corrections and indicated that the handout would be corrected.

A question and answer session was conducted with respect to the colleges activities and outcomes regarding the colocation of One-Stop Centers.

Trustee Fong requested a report on the progress of the Colocation of One-Stop Centers in January 2016.

Governance and Functions Handbook: Update

A document entitled "District Governance and Functions Handbook Update" was distributed.

Ms. Bobbi Kimble, Interim Vice Chancellor, Educational Programs and Institutional Effectiveness (EPIE), and Mr. Maury Pearl, Associate Vice Chancellor, EPIE, gave a PowerPoint presentation and discussed the document regarding the handbook updates, the Accrediting Commission for Community and Junior Colleges (ACCJC) new mandated section entitled "*District-College Functional Map*," and the Educational Services Center (ESC) Functional Area Maps.

A question and answer session was conducted with respect to the updates.

Ms. Kimble distributed and discussed a document entitled "Educational Programs and Institutional Effectiveness (EPIE) Accreditation Recap" with respect to the accreditation activities in 2015 in anticipation of the ACCJC accreditation site visits in 2016.

With respect to issues that were raised at the special Institutional Effectiveness & Student Success Committee meetings held at the nine colleges, Trustee Pearlman recommended that they be addressed at a Committee meeting.

Trustee Fong requested that these issues of concern be sent to him via email for review.

Ms. Kimble distributed and discussed a document entitled "ACCJC District Recommendations for LACCD." She indicated that Mr. Garman "Jack" Pond, Vice President of Team Operations and Communication, ACCJC, stated that no response to previous District recommendations was required.

FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES

Trustee Fong indicated that the Student Equity Plans for all nine colleges will be presented on December 16, 2015 at 3:30 p.m. in the Educational Services Center. The Committee will make a recommendation to the full Board at the Board meeting scheduled for January 13, 2016.

NEW BUSINESS

None.

SUMMARY-NEXT MEETING

None.

ADJOURNMENT

There being no objection, Trustee Fong adjourned the meeting at 4:16 p.m.