

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MINUTES - INSTITUTIONAL EFFECTIVENESS  
& STUDENT SUCCESS COMMITTEE  
Los Angeles Mission College  
Culinary Arts Institute Building – Arroyo Room, First Floor  
13356 Eldridge Avenue  
Sylmar, California 91342  
Friday, October 30, 2015  
11:00 a.m. – 12:30 p.m.**

Committee: Mike Fong, Chair; Andra Hoffman, Vice Chair; and Nancy Pearlman, Member

Chair Fong called the meeting to order at 11:00 a.m.

WELCOME AND INTRODUCTION OF KEY FACULTY AND STAFF

Dr. Monte E. Perez, President, Los Angeles Mission College (LAMC), introduced the following individuals from LAMC:

Ms. Leslie Milke, Academic Senate President; Mr. Kelly Enos, Faculty Member and Accreditation Co-Chair; and Mr. Michael Allen, Vice President, Academic Affairs, and Accreditation Co-Chair.

Dr. Perez presented an overview regarding the integrative planning process and the need to focus on student services in order to ensure student success.

PURPOSE OF THE MEETING

The purpose of the meeting is to approve the draft of the LAMC Institutional Self-Evaluation Report.

PUBLIC COMMENT

None.

REVIEW OF INSTITUTIONAL SELF-EVALUATION REPORT

A document entitled "Los Angeles Mission College 2016 Self-Study Report" was distributed.

Mr. Kelly Enos gave a PowerPoint presentation and discussed the document with respect to the Accreditation Steering Committee (ASC) composition, the meeting schedule, training, the timeline for the self-evaluation report, reporting out regarding the progress of accreditation at the College, the history of accreditation at LAMC, and the process for the writing standard teams.

A document entitled "Institutional Self-Evaluation Report: Executive Summary" was distributed.

Mr. Allen discussed the document with respect to the highlights of Standards I, II, III, and IV.

Mr. Allen continued the PowerPoint presentation and discussed the Self-Study Report with respect to accreditation challenges and next steps.

## QUESTIONS AND ANSWERS

A question and answer session was conducted.

Chair Fong entertained a motion to recommend to the full Board approval of the Los Angeles Mission College Institutional Self-Evaluation Report.

Motion by Member Pearlman, seconded by Vice Chair Hoffman, to recommend approval of the "draft" Los Angeles Mission College Self-Evaluation Report to the full Board.

*APPROVED: 3 Ayes*

## COLLEGE STATEMENT ON INSTITUTIONAL SELF-EVALUATION

None.

## SUMMARY STATEMENT ON MEETING

None.

## NEW BUSINESS

None.

## ADJOURNMENT

There being no objection, the meeting was adjourned at 11:56 a.m.