



INTER-OFFICE CORRESPONDENCE
LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR

TO: Members of the Board of Trustees
FROM: Francisco C. Rodriguez, Chancellor
DATE: November 25, 2015
SUBJECT: BOARD LETTER FOR DECEMBER 2, 2015 SPECIAL COMMITTEE MEETINGS

Two Special Committee Meetings Location

There will be two special committee meetings next Wednesday, December 2, 2015. The meeting times and locations are as follows:

<u>Meetings</u>	<u>Time</u>	<u>Location</u>
Budget & Finance Committee	2:30 p.m. – 4:00 p.m.	Board Room
Break	4:00 p.m. – 4:15 p.m.	
Facilities Master Planning & Oversight Committee	4:15 p.m.	Board Room

Budget & Finance Committee (Kamlager, Chair; Moreno, Vice Chair; Eng, Member)

The committee will meet from 2:30 p.m. to 4:00 p.m. in the **Board Room**. The agenda and supporting documents may be viewed by clicking on the following link:

<https://spdev.laccd.edu/Board/StandingCommittees/Documents/2015-2016StandingCommitteeAgendas/20151202-Budget-Finance-Committee-Agenda.pdf>

Facilities Master Planning & Oversight Committee (Moreno, Chair; Svonkin, Vice Chair; Kamlager, Member)

The committee will meet at 4:15 p.m. in the **Board Room**. The agenda and supporting documents may be viewed by clicking on the following link:

<https://spdev.laccd.edu/Board/StandingCommittees/Documents/2015-2016StandingCommitteeAgendas/20151202-Facilities-Planning-Oversight-Agenda.pdf>

Please let me know should you have any questions regarding the meeting.