

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES - INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, California 90017
Wednesday, January 28, 2015
1:00 p.m. – 2:00 p.m.**

Committee: Mike Eng, Chair; Mona Field, Vice Chair; and Ernest H. Moreno, Member
Chair Eng called the meeting to order at 1:05 p.m.

PUBLIC SPEAKERS

None.

REPORTS

Accreditation Mid-Term Report: Los Angeles Harbor College

A document entitled "Los Angeles Harbor College, Accreditation Midterm Report, January 28, 2015" was distributed.

Chair Eng inquired as to the purpose of the accreditation midterm reports that the Colleges are presenting to the Committee and what is staff requiring of the Committee at the end of the presentations by the colleges.

Ms. Bobbi Kimble, Interim Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed that the Accrediting Commission for Community and Junior Colleges (ACCJC) issued action letters requiring that Los Angeles Harbor College (LAHC), Los Angeles Southwest College (LASC), and West Los Angeles College submit Accreditation Midterm Reports. She indicated that at the end of the presentations the Committee will be requested to accept the midterm reports and make a recommendation to the full Board to approve the reports.

Dr. Otto W.K. Lee, President, Los Angeles Harbor College (LAHC), introduced Mr. Luis Rosas, Vice President, Academic Affairs and Dr. Ellen Joiner, Faculty, Lead to the Institutional Effectiveness and Student Success Committee.

Mr. Rosas and Dr. Joiner gave a PowerPoint presentation and discussed the document with respect to the individual groups who participated in preparing the LAHC Accreditation Midterm Report Findings, Recommendations 1 and Recommendations 2, and Actions Taken.

A question and answer session was conducted with respect various components regarding the LAHC Midterm Report.

Accreditation Mid-Term Report: Los Angeles Southwest College

A document entitled "Los Angeles Southwest College 2015 Midterm Report, Overview, January 28, 2015" was distributed.

Dr. Linda D. Rose, President, LASC, expressed her appreciation to Trustees Field and Moreno for their participation at the Special meeting of the Institutional Effectiveness & Student Success Committee held on December 9, 2015 at LASC. She deferred to Dr. Lawrence L. Bradford, Vice President of Academic Affairs and Professor Rose Calderon, Faculty Accreditation Co-Chair.

Dr. Bradford and Professor Calderon gave a PowerPoint presentation and discussed the document with respect to Recommendation 3: Availability of Services to all Students, Recommendation 4: Library Services, Recommendation 5: Professional Development & Faculty Evaluations, and Recommendation 6: Documentation of Actions & Recommendations.

A question and answer session was conducted with respect to various components regarding the LASC Midterm Report.

Accreditation Mid-Term Report: West Los Angeles College

A document entitled "West Los Angeles College, Accreditation: Midterm Report 2015, January 28, 2015" was distributed.

Dr. Nabil Abu-Ghazaleh, President, West Los Angeles College, thanked the Committee for the Special Institutional Effectiveness & Student Success Committee meeting held at LASC on December 9, 2015. He introduced Mr. Robert Sprague, Vice President, Academic Affairs; Ms. Alice Taylor, Faculty Co-Chair; Ms. Mary-Jo Apigo, Dean, Teaching and Learning; and Mr. Luis A. Cordova, English Faculty, SLO Coordinator. He deferred to Mr. Sprague and Ms. Taylor.

Mr. Sprague and Ms. Taylor gave a PowerPoint presentation and discussed the document with respect to actions taken to resolve Recommendation 1, Recommendation 2, Recommendation 3, Recommendation 4, Recommendation 5, Recommendation 6, Recommendation 7, and Recommendation 13 in response to the ACCJC recommendations.

A question and answer session was conducted with respect various components regarding the WLAC Midterm Report.

Motion by Vice Chair Field, seconded by Member Moreno, to accept and recommend to the full Board approval of the Accreditation Midterm Reports for Los Angeles for Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College.

APPROVED: 3 Ayes (Chair Eng, Vice Chair Field, and Member Moreno)

With respect to Los Angeles Mission College (LAMC) ACCJC Follow-up Report and Los Angeles Valley College ACCJC Follow-up Report, Ms. Kimble indicated that because the deadline to submit these reports is near, she inquired if the Committee would be agreeable to review the reports at the Special Institutional Effectiveness & Student Success Committee meetings being held at the respective colleges on February 2, 2015. She indicated that at the end of the presentations the Committee will be requested to accept the follow-up reports and make a

recommendation to the full Board to approve the reports for action at the Board meeting of February 11, 2015.

Accreditation Update

A document entitled "Accreditation File Management Project, Institutional Effectiveness & Student Success Committee Update, January 28, 2015" was distributed.

Ms. Kimble discussed the document with respect to the Accreditation File Management Project.

FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES

None.

NEW BUSINESS

None.

SUMMARY-NEXT MEETING

None.

ADJOURNMENT

There being no objection, Chair Eng adjourned the meeting at 2:16 p.m.