

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, California 90017  
Wednesday, September 17, 2014  
12:30 p.m. – 1:45 p.m.**

Committee: Mike Eng, Chair; Mona Field, Vice Chair; and Ernest H. Moreno, Member

Trustee Eng called the meeting to order at 12:30 p.m.

PUBLIC SPEAKERS

None.

REPORTS

- Los Angeles Southwest College Strategic Plan, 2014-2020

A document entitled “Los Angeles Southwest College Strategic Plan 2014-2020, Executive Summary” was distributed.

Mr. Phillip Briggs, Dean, Institutional Effectiveness, Los Angeles Southwest College (LASC), discussed the document with respect to the development of the five goals for 2014-2020 Los Angeles Southwest College Strategic Plan in the following areas: Goal 1. Access and Preparation for Success; Goal 2. Success; Goal 3. Institutional Effectiveness and Accountability; Goal 4. Resources; and Goal 5. Collaboration and Partnerships.

Trustee Moreno expressed his concern that none of the data presented in the handout addresses the decline in the projected number of high school graduates nor the lack of male student enrollment. He inquired about a plan to change the outcomes involving his concerns.

Mr. Ferris Trimble, Vice President, Administrative Services, Los Angeles Southwest College (LASC), concurred with his concerns. He discussed the college’s recruitment efforts and challenges in its attempt to attract new students to LASC.

Trustee Eng stated that although the data in the report was thorough, the plan to address the unprepared students for college is missing. He requested the college incorporate its strategy to improve student outcomes in the strategic report and that this item be brought back to the Committee for further discussion and approval for a recommendation to the full Board.

Los Angeles Mission College Strategic Master Plan, 2013-2018

A document entitled “Los Angeles Mission College, 2013-2018 LAMC Strategic Master Plan, Executive Summary” was distributed.

Dr. Monte Perez, President, Los Angeles Mission College (LAMC), introduced Dr. Sarah Master, Dean, Institutional Effectiveness, and discussed the document with respect to the development of the 2013-2018 LAMC Strategic Master Plan updates.

Trustee Eng inquired as to why the same materials were not provided by **each** of the colleges. He also inquired if there is a common template for the colleges’ presentations.

Ms. Bobbi Kimble, Interim Vice Chancellor, Educational Programs and Institutional Effectiveness, responded that the colleges have been provided with two templates: one is the executive summary template and the other is the matrix template. In addition to the templates provided, the colleges' are permitted to add other materials. She apologized for the oversight of the omission of the LASC matrix template.

Trustee Moreno expressed his concern that the LAMC Strategic Master Plan report did not provide the same data as LASC in order to support LAMC measures and outcomes in their matrix document.

Trustee Field echoed Trustee Moreno's concerns; she added that the Committee would like to have a supplemental report explaining what the plan is to address the objective performance measures with respect to student outcomes.

With respect to the data, Dr. Perez indicated that the data is available and will be provided to the Committee. He discussed the college's initiatives and challenges in its efforts to address student services and prepare students for success.

Ms. Kimble indicated that the Committee's new direction is duly noted and that the colleges will return to the Committee with the additional information requested.

Trustee Eng expressed his appreciation for the leadership and looks forward to the additional reports at the next Committee meeting.

### AB 86 Update

Documents entitled "AB 86: Adult Education, Los Angeles Regional Adult Education Consortium" and "Los Angeles Regional Comprehensive Plan, AB 86 Los Angeles Regional Adult Education Consortium" were distributed.

Mr. Marvin Martinez, President, East Los Angeles College, introduced Dr. Adrienne Ann Mullen, Dean, Adults Education, Los Angeles Community College District and Dr. Dan Walden, Vice President, Los Angeles City College. Mr. Martinez discussed the collaborative efforts of the members of the Los Angeles Regional Adult Education Consortium (LARAEC) with respect to the development of the report entitled "Los Angeles Regional Comprehensive Plan, AB 86, July 31, 2014" which was submitted to the Office of Education describing a plan on how to service adult education statewide. The LARAEC includes the Los Angeles Community College District, Los Angeles Unified School District, Montebello Unified School District, Burbank Unified School District, and Culver City Unified School District. He continued to discuss the AB 86 Timeline concerning the Major Reports Submitted or Due. He deferred to Dr. Mullen.

Mr. Martinez and Dr. Mullen gave a PowerPoint presentation and discussed the document with respect to the Program Areas and Objectives; the stakeholders of Indirect Beneficiaries; Direct Beneficiaries/Adult Learners; the Five Program Areas Developed on how to service Adult Education; the Regional Consortium (objectives); the Faculty & Staff Development (objectives); and AB 86 Meeting dates held with the stakeholders to discuss the alignment of the curriculum and various components of the program.

A question and answer session was conducted regarding the solutions for the Gap Categories identified in the July 31, 2014 report that will be addressed in the draft report due by March 31, 2015 and various critical issues of concern regarding the AB 86 program.

Trustee Eng requested that a summary of the Gap Categories be provided to the Committee.

Trustee Eng indicated that he has received inquiries of concern that the older adults have been excluded from the AB 86 program. He requested that a report be provided to the Committee clarifying where the older adults will be incorporated into the program.

Dr. Felicito Cajayon, Vice Chancellor, Economic & Workforce Development, responded that the LARAEC is responsible to incorporate any entity that adds value to the program.

## FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES

Ms. Kimble indicated that a tentative schedule for future Committee meeting dates will be provided to the Committee for approval.

Trustee Eng requested that the tentative schedule be placed on the next agenda in order to plan for the Institutional Effectiveness & Student Success Committee meeting topics of discussion for Fiscal Year 2014-2015.

Trustee Eng thanked the Trustees on the Committee, Chancellor Rodriguez, the two staff liaisons, and the college president liaison, for their assistance in his transition to Chair of the Institutional Effectiveness & Student Success Committee.

## NEW BUSINESS

None.

## SUMMARY-NEXT MEETING

None.

## ADJOURNMENT

There being no objection, Trustee Eng adjourned the meeting at 1:56 p.m.