

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
FACILITIES MASTER PLANNING & OVERSIGHT COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, May 28, 2014
1:15 p.m. – 3:15 p.m.**

Committee: Scott J. Svonkin, Vice Chair, and Ernest H. Moreno, Member. Absent: Steve Veres, Chair (arrived at 1:50 p.m.).

In the absence of Trustee Veres, Trustee Svonkin called the meeting to order at 1:15 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTIONS

Presentations/Initiative Reviews

- Building LifeCycle Presentation

A document entitled “Facilities Life Cycle Review Custodial and Building Maintenance Analysis” was distributed.

Mr. James D. O’Reilly, Chief Facilities Executive, Facilities Planning and Development, introduced Mr. Duane G. Hickling, Managing Principal, Hickling & Associates LLC, and discussed his more than 20 years of experience in facilities operations. He indicated that Mr. Hickling is present to discuss the LACCD facilities life cycle and custodial and building maintenance analysis. He deferred to Mr. Hickling.

Mr. Hickling gave a PowerPoint presentation and discussed total cost of ownership, Association of Higher Education Facilities Officers (APPA), facilities performance indicators, three key areas of performance., Annual Facilities Operating Expense (AFOE), custodial total cost, custodial staffing density, maintenance total cost, maintenance staffing density, findings and recommendations, recommended next steps, and custodial development program components.

A question and answer session was conducted regarding the various components regarding the Building Life Cycle presentation.

(Trustee Veres arrived at 1:50 p.m.)

Trustee Veres entertained a motion to approve the recommended next steps and requested that staff prepare specific budget costs for the one-time investment in training and equipping the custodial work force in order to include the funds in the current budget.

Trustee Moreno expressed his concern that this item was supposed to be informational at this time with the intent to have further discussion at a future Committee meeting in order to address issues of concern.

Mr. O’Reilly indicated that with the Committee’s approval, his staff would develop a plan to implement the recommended next steps and identify the budgeting costs associated with the custodial development program.

Trustee Veres stated that with the consent of the Committee, he instructs the Chancellor, Chief Facilities Executive, and appropriate staff to proceed with the recommended next steps and identify the budgeting costs associated with the custodial development program.

Without objection, so ordered.

APPROVED: 3 Ayes

LACCD Food Program

A document entitled "Food Program Assessment" was distributed.

Mr. O'Reilly introduced Mr. Jerry Throener, Food Program Consultant, and discussed his experience and expertise in food services. He deferred to Mr. Throener.

Mr. Throener gave a PowerPoint presentation and discussed the review process of all nine colleges' food services, potential for food program income sources, college concerns, operational concerns, ongoing investments, opportunities for improvement, LACCD Food Program options, and recommendations. He indicated that while on tour at the colleges, some of the colleges were in violation of safety food handling regulations.

For the record, Trustee Svonkin asked Mr. Throener if they had previously met.

Mr. Throener responded in the negative.

A question and answer session was conducted regarding the various challenges regarding the food services.

Trustee Moreno requested that staff follow up on the safety food violations that were noted by Mr. Throener.

Trustee Veres requested that the Chancellor work with the Presidents of the colleges that are in violation of food safety regulations in order to address this issue.

Trustee Veres directed staff to move forward to develop specific recommendations for all nine colleges and bring these back to the Committee for further discussion.

Los Angeles Pierce College Draft Master Plan Review

Due to time constraints, Trustee Veres indicated that this item is postponed until the next Committee meeting.

Los Angeles Community College District Connect Project Validation

Due to time constraints, Trustee Veres indicated that this item is postponed until the next Committee meeting.

Los Angeles Valley College Media Arts-Performing Arts (MAPA) Project Business Analysis

Due to time constraints, Trustee Veres indicated that this item is postponed until the next Committee meeting.

Trustee Veres entertained a motion to schedule the Committee meeting on non-Board day in order to review the items that were not discussed due to time constraints.

Without objections, so ordered.

APPROVED: 3 Ayes

Mr. O'Reilly indicated that an alternate date would be scheduled for an additional Committee meeting in order to cover the remainder of the agenda.

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

Trustee Veres requested that staff schedule a Committee meeting on non-Board day in order to review the items that were not discussed due to time constraints.

ADJOURNMENT

There being no objection, the meeting was adjourned at 2:31p.m.