

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
INSTITUTIONAL EFFECTIVENESS COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Wednesday, October 1, 2012  
10:00 a.m. – 1:00 p.m.**

Committee: Mona Field, Chair; and Kelly Candaele. Absent: Nancy Pearlman (arrived at 10:18 a.m.).

Trustee Field called the meeting to order at 10:05 a.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS

Los Angeles Mission College Mission Statement

1. Monte Perez, President
2. Angela Echeverri, Academic Senate President
3. **Monica Moreno, AFT Representative** ~~Louise Barbato, Department Chair, English, Journalism and Speech~~
4. Michael Griggs, ASO President

Copies of documents entitled “Los Angeles Mission College – Mission Statement” and “Los Angeles Mission College, Mission Statement Survey – Summer 2012” were distributed.

Mr. Danny Villanueva, Vice President, Administrative Services, indicated that Dr. Monte Perez was on vacation and that he was present on his behalf.

Ms. Madelline Hernandez indicated that faculty, staff, and students responded favorably and over-all approved the revised mission statement for Los Angeles Mission College (LAMC).

Motion by Trustee Candaele, seconded by Trustee Field, to approve the revised mission statement for Los Angeles Mission College.

Without objection, so ordered.

*APPROVED: 2 Ayes*

Seaside College Accreditation Update on Follow-up Report and Future Plans

1. Marvin Martinez, President, Los Angeles Harbor College
2. Jack E. Daniels III, President, Los Angeles Southwest College
3. Nabil Abu-Ghazaleh, President, West Los Angeles College

A document entitled "Institutional Effectiveness Committee, Special Accreditation Meeting, October 1, 2012" was distributed which included the following:

- Los Angeles Harbor College Corrective Action Matrix
- Los Angeles Southwest College Corrective Action Matrix
- West Los Angeles College Corrective Action Matrix
- Los Angeles Community College District Corrective Action Matrix
- Accreditation Budget Augmentation Request: Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College

Dr. Yasmin Delahoussaye gave an overview of the presentations with respect to the colleges' responses to the recommendations from the Accrediting Commission of Community and Junior Colleges (ACCJC) as a result of the accreditation visits of July 2012. She deferred to Mr. Marvin Martinez.

### LAHC

Mr. Marvin Martinez discussed the document with respect to the process ensued in order to address the recommendations and sanctions from the Accreditation Team for Los Angeles Harbor College (LAHC). He introduced Dr. Ellen Joiner and Ms. Kristi Blackburn.

Mr. David Humphrey, Dr. Joiner, and Ms. Blackburn discussed the document with respect to the LAHC corrective action plan and the evidence of systematic integration in response to the ACCJC recommendations.

(Nancy Pearlman arrived at 10:18 a.m.)

### LASC

Dr. Jack E. Daniels III discussed the document with respect to the process ensued in order to address the recommendations from the Accreditation Team for Los Angeles Southwest College (LASC). He further discussed the document with respect to the LASC corrective action plan and the evidence of systematic integration in response to the ACCJC recommendations.

### WLAC

A document entitled "West LA College, Summary of Progress in Meeting Recommendations (October 1, 2012)" was distributed.

Mr. Nabil Abu-Ghazaleh discussed the document with respect to the process ensured in order to address the recommendations from the Accreditation Team for West Los Angeles Community College (WLAC). He introduced Mr. Robert Sprague, Dr. Alice Taylor, Dr. Adrienne Foster, Ms. Rebecca Tillberg, and Ms. Mary-Jo Apigo.

Dr. Foster and Dr. Taylor discussed the document with respect to the WLAC corrective action plan and the evidence of systematic integration in response to the ACCJC recommendations.

***There being no objection, the Institutional Effectiveness Committee meeting recessed at 11:25 a.m. and reconvened at 11:37 a.m.***

*For the record: Trustees Field, Candaele and Pearlman were present.*

Report on District Office Accreditation Recommendations

- 1. Recommendation 1: Bond Oversight and Building Moratorium ..... James D. O’Reilly
- 2. Recommendation 2: Audit Findings and Corrective Action Matrix..... Jeanette Gordon
- 3. Recommendation 4: Budget Allocation Model..... Jeanette Gordon
- 4. Recommendation 5: Board Governance ..... Daniel J. LaVista

Mr. James O’Reilly discussed the document with respect to District Office Accreditation Recommendation 1: Bond Oversight and Building Moratorium. He went on to illustrate the corrective action plan improvements and the evidence of systematic integration in response to the ACCJC recommendation.

Ms. Jeanette Gordon discussed the document with respect to District Office Accreditation Recommendations 2: Audit Findings and Corrective Action Matrix and Recommendation 4: Budget Allocation Model. She went on to illustrate the evidence of systematic integration in response to the ACCJC recommendations.

Chancellor LaVista discussed the document with respect to District Office Accreditation Recommendation 5: Board Governance. He went on to illustrate the corrective action plan improvements and the evidence of systematic integration in response to the ACCJC recommendations.

With respect to Board Rule 2301. Governance, Trustee Field made an official public request that it be presented to the full Board for renewal of their commitments.

Chancellor LaVista responded that this would be beneficial in response to the ACCJC recommendations.

Accreditation Budget Request for Seaside College and District Office

Ms. Gordon requested that the Committee recommend to the full Board approval of a budget augmentation for accreditation planning activities and corrective action plans in response to the AACJC recommendations for the following colleges: Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College.

Motion by Trustee Pearlman, seconded by Trustee Candaele, to recommend to the full Board approval of the Accreditation Budget Augmentation request for Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College; and that the Accreditation Budget Augmentation request be presented to the Finance and Audit Committee for the purpose of considering a long-term policy.

Without objection, so ordered.

*APPROVED: 3 AYES*

**East Los Angeles College Substantive Change Report**

**Ryan Cornner, Associate Dean, Research and Planning, East Los Angeles College**

Copies of documents entitled “East Los Angeles College Substantive Change Proposal” and “East Los Angeles College Substantive Change for Distance Education Report” was distributed.

Dr. Ryan Cornner discussed the Accreditation Substantive Change Report with respect to the submission of Substantive Change Proposal, due to a result of the expansion of the East Los Angeles College (ELAC) Distance Education Program.

Motion by Trustee Candaele, seconded by Trustee Pearlman, to recommend to the full Board approval of the East Los Angeles College Substantive Change Report.

Without objection, so ordered.

*APPROVED: 3 Ayes*

Dr. Cornner continued to discuss the second Accreditation Substantive Change Report with respect to the new Certificate of Achievement and the associate of science degree in Technology and Logistics. He indicated that ACCJC requires colleges to submit a Substantive Change Report whenever a college institutes a new program.

Motion by Trustee Candaele, seconded by Trustee Pearlman, to recommend to the full Board approval of the East Los Angeles College Substantive Change Report for the new Certificate of Achievement and the associate of science degree in Technology and Logistics.

Without objection, so ordered.

*APPROVED: 3 Ayes*

### **INSTITUTIONAL EFFECTIVENESS COMMITTEE MEETING DATES**

**October 17, 2012**  
**November 28, 2012**  
**December 19, 2012**  
**January 30, 2013**  
**February 20, 2013**  
**March 20, 2013**  
**April 17, 2013**  
**May 15, 2013**  
**June 26, 2013**  
**July 24, 2013**

### **NEW BUSINESS**

None.

### **SUMMARY – NEXT MEETING**

Trustee Field announced that the next Institutional Effectiveness Committee meeting is scheduled for Wednesday, October 17, 2012.

### **ADJOURNMENT**

There being no objection, the meeting was adjourned at 1:07 p.m.