

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
STUDENT AFFAIRS COMMITTEE
Educational Services Center
770 Wilshire Boulevard
Board Room – First Floor
Los Angeles, California 90017
Friday, April 23, 2010
9:00 a.m. – 12:00 p.m.**

Committee: Rodney D. Robinson, Chair; Celena Alcala, WLAC; James Butler-Zetino, LACC; John Clerx, ESC; Rihao Gao, ELAC; M. Sonia Lopez, ELAC; Teresa Martinez, LAMC; Arthur Minasyan, LAVC; Joe Ramirez, LAMC; Valorie Smith, LASC

Participants: David Beaulieu, DAS; Brendan Binns, LAHC; Diana Ho, Diana Ho Consulting; Eric Kim, ESC; Bobbi Kimble, ESC; Dee Patel, Build—LACCD; Esteban Robledo, LAHC; Linda Tong, LACC; Tyree Wieder, ESC

Student Trustee Robinson called the meeting to order at 9:18 a.m.

The following colleges were present: ELAC, LACC, LAMC, LASC, and LAVC.

Absent: LAHC, Pierce College, LATTC, and WLAC

A quorum was present.

PUBLIC AGENDA SPEAKERS

Ms. Dee Patel addressed the Committee regarding the California Higher Education Sustainability Conference, which is scheduled for June 20-23, 2010 at LATTC. She indicated that the registration fee is \$50. Half of this fee (\$25) would come from ASO/ASU fees and matching funds would be raised to cover the remaining \$25. The matching funds would be offered to 12 students per campus for a total of 108 students.

Ms. Diana Ho presented an update report regarding the I-TAP Program. She distributed a document that includes information regarding I-TAP card sales for the Fall 2009 and Spring 2010 semesters for each of the nine colleges. She also distributed a document entitled "LACCD Student I-TAP Survey (Draft)." She requested that the ASO/ASU Presidents provide any comments regarding the survey. After the draft survey is approved, the ASO/ASU Presidents will be asked to help distribute the final survey at their respective campuses.

ASSOCIATED STUDENT BODY PRESIDENTS' REPORTS

The following individuals reported on issues, activities, and events at their respective campuses:

Ms. Valorie Smith, LASC; Ms. Rihao Gao, ELAC; and Ms. Teresa Martinez, LAMC.

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Student Trustee Robinson entertained a motion to take out of order Roman Numeral XI. DISCUSSION ITEMS Item G. Los Angeles Harbor College ASO Issue.

Motion by Mr. Minasyan, seconded by Mr. Butler-Zetino, to take Roman Numeral XI. Item G. out of order.

APPROVED: 5 Ayes

DISCUSSION ITEMS

Los Angeles Harbor College ASO Issue

Interim Chancellor Wieder distributed a memorandum entitled "Harbor ASO Issues." She indicated that as she understood the issue, there was a question regarding the status of the ASO President.

Mr. Arthur Minasyan indicated that there are several questions regarding the procedures that took place at LAHC.

Mr. Esteban Robledo discussed the issue of his ineligibility to serve as the ASO President at LAHC based on a review of his records for the Fall 2009 semester.

There was discussion regarding Administrative Regulation E-22 – Eligibility for Associated Student Organization Offices as it relates to Mr. Robledo's disqualification as ASO President.

There was also discussion regarding Mr. Steven Delgado, the current ASO President at LAHC, with respect to his submission of a letter of resignation as ASO Vice President, his subsequent withdrawal of the resignation, and whether or not he is still eligible to serve as ASO President.

Interim Chancellor Wieder indicated that based on Robert's Rules of Order, the conclusion was reached that Mr. Delgado is recognized as the sitting ASO President at LAHC. She stated that the issues of concern presented by Mr. Robledo regarding the ASO presidency are being reviewed at an administrative level in an effort to resolve them.

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ASSOCIATED STUDENT BODY PRESIDENTS' REPORTS (continued)

The following individual reported on issues, activities, and events at their respective campuses:

Mr. James Butler-Zetino, LACC; and Mr. Arthur Minasyan, LAVC.

For the record, Mr. Butler-Zetino reported that one of the candidates running for Student Trustee is a convicted felon who has committed lewd acts on minors. He urged the District to take action to prevent this individual from being elected.

Mr. John Clerx indicated that this issue is being reviewed by the Office of General Counsel in terms of what the District legally can and cannot do.

STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES (SSCCC) REGION VII REPORT

Mr. Robledo reported that Region VII will meet during the SSSCC General Assembly, which is scheduled for April 30 through May 2, 2010 at the Westin Bonaventure Hotel. He requested that each ASO President attend the Region VII meeting or send a representative.

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Mr. Clerx discussed the possibility of changing District legislation with respect to the dates of the term of the Student Trustee so that the dates coincide with those for the ASO/ASU Presidents.

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STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES AT-LARGE REPORT

No report.

Student Trustee Robinson requested that this item be permanently removed from the SAC agenda.

ISSUES FOR THE BOARD OF TRUSTEES

Ms. Martinez recommended that the General Counsel be asked to review every college's ASO/ASU Bylaws and Constitution in order to make sure they address issues such as resignation by ASO officers.

Mr. Clerx concurred that such a review by the General Counsel would be helpful.

Ms. Linda Tong requested that the District write a job description for ASO/ASU Advisors.

Mr. Clerx indicated that the first step for this would be to develop a statement that expresses the students' view of what they feel the Advisors' role should be.

Ms. Tong indicated that she would conduct a survey regarding this issue during the SSCCC General Assembly and will provide the results in approximately two months.

CONSULTATION ITEMS

Administrative Regulation S-6 – ASO Operations

A copy of Administrative Regulation S-6 was distributed.

Mr. Clerx discussed the proposed revisions with respect to equipment that is purchased with ASO funds.

With respect to Item 2. Donations a. as it relates to all donations and funds raised or expended by the ASO being controlled by the Chief Business Officer or designee, Mr. Butler-Zetino recommended that this language be changed to a general reference that all funds that are raised or expended shall be in accordance with all applicable regulations.

Mr. Clerx indicated that he would change the language accordingly.

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DISTRICT ACADEMIC SENATE REPORT

Mr. David Beaulieu reported that the District budget situation has improved slightly, but this could change with the May Revise. He announced that the District has hired Dr. Daniel J. LaVista as the new Chancellor.

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CONSULTATION ITEMS (continued)

Administrative Regulation S-8 – Retention of ASO Records

A copy of Administrative Regulation S-8 was distributed.

Mr. Clerx indicated that the document explains the definition of Class 1 Permanent Records, Class 2 Optional Records, and Class 3 Disposable Records. He deferred to Mr. Eric Kim.

Mr. Kim summarized the document. He indicated that the Student Affairs Committee meeting minutes are Class 1 Permanent Records.

Mr. Robledo recommended that language be added to Administrative Regulation S-8 regarding access to public records.

Mr. Clerx indicated that he would add language to Administrative Regulation S-8 indicating which Board Rule references the policy for inspecting and obtaining copies of public records.

There was discussion regarding the document with respect to the classification of ASO records.

Apply Capital Outlay Fee to All Non-Residents

A proposed Board Action entitled "Revise Capital Outlay Fee to Apply to All Non-Residents" was distributed.

Mr. Clerx indicated that the \$18 capital outlay fee is currently being charged to international students. This Board action would make the \$18 capital outlay fee applicable to all non-resident students, with the exception of three categories of exempted students.

Student Representative on District Citizens' Oversight Committee

Mr. Clerx indicated that the Board Rule states that any student who serves on a Districtwide committee must be appointed by the Student Affairs Committee.

Student Trustee Robinson indicated that Ms. Lisa Muñoz is the newly elected ASO President at LATTC. He entertained a motion to appoint Ms. Muñoz as the Student Representative on the District Citizens' Oversight Committee (DCOC).

Motion by Ms. Gao, seconded by Mr. Butler-Zetino, to appoint Ms. Muñoz as the Student Representative on the DCOC.

APPROVED: 5 Ayes

Mr. Clerx indicated that the remainder of the consultation items would be postponed until the next Committee meeting as follows:

Board Rule 6201.14 – General Education Requirements

Board Rule 6201.16 – Types of Courses Appropriate to the Associate Degree

Board Rule 6405.10 – Unit Limits

Board Rule 6702 – Grade Symbols and Definitions

Board Rule 8605.10 – College Policies and Procedures

ACTION ITEMS

None.

DISCUSSION ITEMS

Budget Cuts and Solutions (standing discussion item)

No discussion.

Student Affairs Committee Districtwide Fundraiser

No discussion.

Student Trustee Election

No discussion.

I-TAP (Diana Ho)

Ms. Ho discussed the document that was distributed earlier in today's meeting regarding the Fall 2009 and Spring 2010 I-TAP sales reports. She indicated that the I-TAP Task Force is charged with the responsibility of seeking funding to continue the I-TAP program beyond the Spring 2011 semester.

Mr. Clerx indicated that bond funds have been set aside for parking mitigation measures due to the construction taking place at the colleges. These mitigation measures include the sale of I-TAP cards to students. After the Spring 2011 semester, there will be a need to find alternate means of revenue to fund the sale of the I-TAP cards.

There was discussion regarding possible alternate methods to subsidize the I-TAP program.

With respect to the draft LACCD Student I-TAP Survey that was discussed earlier in today's meeting, Ms. Kimble requested that Ms. Ho e-mail the survey to the ASO/ASU Presidents.

SUMMARY – NEXT MEETING

The next meeting of the Student Affairs Committee is scheduled for Friday, May 28, 2010 at 9 a.m. at the Educational Services Center. The deadline for submitting agenda items is May 14, 2010.

ADJOURNMENT

Student Trustee Robinson adjourned the meeting at 11:56 a.m.